

# **Grant County Fiscal Court**

## **Job Description**

**Department: Animal Shelter**

**Position Title: Animal Care Technician**

**Reports to: Grant County Animal Shelter Director**

**Status: Part-Time (20 hrs./week)**

**The Grant County Fiscal Court is now accepting applications for a Part-Time Animal Care Technician. The starting salary is \$11.00/hr.**

**Position Summary:** Responsible for assisting in a wide variety of tasks associated with the operation of the Grant County Animal Shelter.

**Essential Duties Include, but are not limited to:**

- Answering Phones
- Working on Computers
- Cleaning Shelter
- Working with Animals
- Perform duties assigned by Director

**The ideal candidate will be:**

- Dependable and responsible
- Self-motivated
- A great communicator
- Friendly towards customers and co-workers
- Willing to work in a variety of situations

**Schedule:**

Hours will be discussed upon interview.

Applicants must be 18 years of age, must be able to lift up to 50 pounds, must have a valid driver's license, and must be able to pass a background check and drug tests.

**Applicants can email their resume and Job-Application to: [mmoss@grantco.org](mailto:mmoss@grantco.org), or mail to:**

**Melissa Moss**

**Human Resource Director**

**Grant County Fiscal Court**

**101 N Main St. Suite #3**

**Williamstown, Ky 41097**