

Minutes of the Grant County Fiscal Court September 17, 2018

The Grant County Fiscal Court met in Regular Session on Monday, September 17, 2018, at 7:00 P.M. at the Grant County Courthouse in Williamstown, Kentucky. Those in attendance were The Honorable Judge/Executive Stephen Wood presiding, Magistrate Jacquelyn Riley, Magistrate Shawna Coldiron, and Magistrate Bobby Newman. Deputy Judge Pat Conrad, and Joe Taylor, Grant County Attorney were also present.

The following guests were in attendance: Tony Ashcraft, Grant County Building Inspector, Mike Webster, Grant County Sheriff's Deputy, Michael Robinson, Grant County Road Department employee, Stephen Davis, Victoria Davis, Chuck Dills, Grant County Sheriff, Brian Maines, Chief Deputy, Grant County Sheriff's office, Debby Lucas Angel, Amanda Kelly, Grant County News, Teresa Wood, Tabatha Clemons, Grant County Clerk, Bryan Miles, Grant County Solid Waste Coordinator, David Schmitt, Grant County 109 Solid Waste Board, Dr. Fred Scheffler, Grant County 109 Solid Waste Board, Steven Coldiron, Zeb Coldiron and Philip Knarr.

CALL TO ORDER:

Judge/Executive Stephen P. Wood called the meeting to order and called on Pat Conrad Deputy Judge/Executive to offer the invocation, after which Judge Wood led in the Pledge of Allegiance.

Judge/Executive Stephen Wood then presented for approval the minutes of the September 4, 2018, regular meeting and the September 11, 2018, special business meeting for approval.

Motion of Magistrate Coldiron, seconded by Magistrate Riley to approve the minutes of the September 4, 2018, regular meeting and the September 11, 2018, special

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meeting.

Judge/Executive Stephen Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for approval the claims dated September 17, 2018, drawn against the General Expense Fund, Road Fund, and Jail Fund, along with the transfers as presented.

Motion of Magistrate Riley to approve the claims dated September 17, 2018, drawn against the General Expense Fund, the Road Fund, and the Jail Fund, along with the transfers as presented. The motion was seconded by Magistrate Newman.

Judge/Executive Stephen Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative, with the exception that Magistrate Coldiron was not approving any Owen Electric Cooperatives claims as she is an employee of that vendor.

Judge/Executive Stephen Wood presented the Grant County Treasurer's Cash Position report ending August 31, 2018. This is for review only and no action is required.

Judge/Executive Stephen Wood presented for a motion to approve the cost of additional training for Grant County precinct election officers for the mandatory electronic poll books, along with the mileage costs for 11 officers to receive the training. County Clerk, Tabatha Clemons addressed the court and stated that the cost for the training will be approximately \$275.00. She stated that she would like to reimburse the mileage as well and that everyone going to the training will not be paid mileage as some will carpool with others. She informed the court that the State Board of Elections purchased the electronic poll books and that they will improve the communications between the Clerk's office and the polling places and eliminate the need for calling on cell phones to communicate.

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Motion of Magistrate Newman, seconded by Magistrate Coldiron to approve the cost of additional training for Grant County precinct officers for the mandatory electronic poll books, along with the mileage costs for 11 officers to receive the training.

Judge Stephen Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for approval and acceptance the Data Breach Policy for the Grant County Fiscal Court. This is a policy that is mandated by KRS61.932 which states that "Each LGU (Local Government Unit) is responsible for ensuring the security of all personal data in any format or medium that is collected to conduct business and to investigate and report any breaches of security to the proper authorities and affected individuals. And that it must be in writing." The statute also requires that a point of contact must be named to ensure that the policy functions correctly.

Motion of Magistrate Riley, seconded by Magistrate Coldiron to approve the Data Breach Policy of the Grant County Fiscal Court, and appoint Patricia Conrad, Grant County Deputy Judge/Executive as the Point of Contact to maintain the policy and be familiar with its requirements.

Judge/Executive Stephen Wood directed the clerk to call the roll, whereupon all members voted in the affirmative.

Judge/Executive Stephen Wood presented the August 2018 reports of the Grant County Animal Shelter director, the Grant County Building Inspector and the Grant County Road Supervisor. The reports are for information purposes only and no action is required.

Judge/Executive Stephen Wood said that Tony Ashcraft is doing a great job and asked him to address the court. Mr. Ashcraft stated that things are going well, he is still using

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Mr. McClure to review business plans and he is doing the single family dwellings and outbuildings such as barns, etc. He stated that there was an issue with Frisch's restaurant and he shut them down briefly, but they got the issues straightened out. He has some questions regarding the fee schedules and mileage that we charge when we do inspections. These will be looked at and some changes may be made in the near future. Judge/Executive Stephen Wood reminded the court and the listening audience that the week of September 17th through September 23rd is to commemorate the signing of the United States Constitution as proclaimed by President Eisenhower in 1952. The United States celebrates its' 231st Anniversary this year.

The Captain John Lillard Chapter of the American Revolution requested that the Fiscal Court read aloud the preamble to the Constitution of the United States of America. The Court and the audience read aloud the preamble.

Judge/Executive Stephen Wood opened the floor for a discussion of the purchase of a skid steer loader for the Solid Waste and EMS departments. Joe Taylor, County Attorney handed out his findings on the 109 Board being able to contract for the rental of a skid steer loader from Solid Waste Coordinator, Bryan Miles.

In his email to the court, Mr. Taylor cited KRS 109.041 (13) which allows a Fiscal Court, by Ordinance to "create a solid waste district to exercise the powers of the county pursuant to this chapter, except that a district created for this purpose shall not levy or collect ad valorem property taxes."

The Grant County Solid Waste Management District (sections 50.095 in the Grant County Code of Ordinances) was created by Ordinance 8-93-123 on 12-2-93 and KRS 109.041(7) allows the 109 Board to "enter into contracts with any person for any term of

years” (any contract would be limited to no more than 20 years by the Kentucky Constitution.)

Mr. Taylor went on to say that he has not been able to find any authority for the Fiscal Court to simply refuse to pay a rental bill submitted by the 109 Board for use of the skid steer for solid waste management work performed.

Magistrate Riley summarized that Mr. Miles has purchased a skid steer loader and would charge the 109 Board a lower price for rental of the skid steer than what the county has currently been paying. Magistrates Riley, and Coldiron expressed concern that it could be a conflict of interest on the part of Bryan Miles, but are cognizant of the fact that legal counsel could find nothing wrong with this arrangement. Mr. Taylor stated that the 109 Board acts in the shoes of the court and that KRS 109.040 cedes this authority to the 109 Board as long as it is transparent. He stated that he and David Schmitt have discussed this. Magistrate Coldiron questioned the \$20,000.00 limit of spending with a vendor and David Schmitt informed the court that the 109 Board is under the same limitations as the Fiscal Court, as to spending limits and bid requirements.

Mr. Schmitt went on to say the all 109 Board meetings are open to the public and anyone is certainly welcome to attend.

Magistrate Newman stated that we need to keep the tire shredding program going. The whole thing is, that after the 1st of the year we will have new leadership. We are not utilizing the inmates the way that we should be. I know the jail does not have the equipment to do the tire shredding job.

Mr. Miles responded that he uses the inmates all the time. He just calls the jail and they send him what he requests.

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Magistrate Riley then stated that she is not comfortable with the potential precedent this sets. What would prevent over scheduling use of the skid steer loader? Magistrate Newman questioned Mr. Miles dictating his own schedule. Magistrate Coldiron stated that she believes that it is a conflict when you own the equipment and you determine the work schedule. Magistrate Newman said "you schedule your own work schedule."

Mr. Miles stated that he wanted to clarify a misunderstanding that was stated at the previous meeting. The majority of tires that he shreds come through individuals and they are not subsidizing businesses. He stated that tires come in from Piles Chevrolet, Sechrest Garage, and Conrad Tire. They do not make money on what they charge customers to dispose of tires. They are subsidizing their customers. This is a service to their customers, and keeps those old tires out of illegal dumps.

Magistrate Coldiron then stated that she understands that the 109 Board has the authority to enter into a contract with whomever, but she wants everyone to know that she is uncomfortable with an employee owning the equipment and that employee scheduling the work load. Mr. Miles also read an excerpt from the administrative code and stated that he is going to be fair and not take advantage of anything. He has worked for the county for 19 years and his reputation is important.

Judge/Executive Conrad asked that the 109 Board provide a copy of the contract between the Board and Mr. Miles for her files in the office. David Schmitt stated that would be done.

Judge/Executive Stephen Wood then gave his report that the handicap entrance to the county clerk's office is completed and there are 3 handicap parking places available. Signage has been ordered and hopefully will be in soon. He reported that the Jailer has

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hired a full-time maintenance person who started today. Mike Webster reported that there are 356 total inmates in the jail as of today.

Magistrate Riley reminded the audience of the Senior Bash which will be held on Thursday, September 20th.

Magistrate Riley stated that she appreciated that the road department has been hustling. Ford Lick Road looks so much better as they laid blacktop and patched holes. However, there are still ash trees that need to be cut all over the county. Deputy Judge Conrad reminded the court that they only have 7 employees and one of those is a full time mechanic, so they can only do so much. Magistrate Riley said that she just wanted to acknowledge that they had been doing a lot of work.

Judge/Executive Stephen Wood reminded the court that the next meeting of this body will be held on Monday, October 1, 2018, or until the call of the chair. The meeting will take place in the Second Floor Courtroom in the Grant County Courthouse at 7:00 P.M.

Motion of Magistrate Riley, seconded by Magistrate Newman to adjourn until October 1, 2018 at 7:00 P.M. All members present voted to adjourn.

Grant County Judge/Executive
Stephen P. Wood

09/10/18
11:27AM

General Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: BULLOCKPEN								
09/10/18	01-18-0748	I	BULLOCK PEN WATER DISTRICT WATER BILLS / CRITTENDEN	COD	09/10	N/A	298.77	298.77
			Account: 0154015780	Amount				270.60
			Account: 0150855780	Amount				28.17
Vendor Total: BULLOCKPEN							298.77	298.77
Vendor: C0300								
09/10/18	01-18-0749	I	CINCINNATI BELL TELEPHONE INTERNET / PARK	COD	09/10	N/A	86.34	86.34
			Account: 0154015780	Amount				86.34
Vendor Total: C0300							86.34	86.34
Vendor: OWENELECTR								
09/10/18	01-18-0750	I	OWEN ELECTRIC COOPERATIVE MT ZION FIREHOUSE	COD	09/10	N/A	51.50	51.50
			Account: 0150855780	Amount				51.50
Vendor Total: OWENELECTR							51.50	51.50
Report Total:							436.61	436.61

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/10/2018 to 09/10/2018

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: 1BOLOGKATH KATHY BOLOG								
09/17/18	01-18-0798	I	LLYOD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1BOLOGKATH							25.00	.00
Vendor: 1COURTNEYD DONALD COURTNEY								
09/17/18	01-18-0799	I	LLYOD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1COURTNEYD							25.00	.00
Vendor: 1HOFFMANGE GENEVA HOFFMAN								
09/17/18	01-18-0800	I	LLYOD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1HOFFMANGE							25.00	.00
Vendor: 1ORLANDIMI MICHELE ORLANDI								
09/17/18	01-18-0797	I	LLOYD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1ORLANDIMI							25.00	.00
Vendor: 1ROGERSSSH SHARON ROGERS								
09/17/18	01-18-0796	I	LLOYD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1ROGERSSSH							25.00	.00
Vendor: 1TRACYVANA TRACY VANARSDALL								
09/17/18	01-18-0801	I	LLYOD WELFARE HOUSE	COD	09/17	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1TRACYVANA							25.00	.00
Vendor: A3005 ASHLEY CONSTRUCTION								
09/17/18	01-18-0782	I	OVERPAYMENT OF PAYROLL	COD	09/17	N/A	95.08	.00
	Account: 0150475670		Amount	95.08				
Vendor Total: A3005							95.08	.00
Vendor: ALLAN APPL ALLAN'S APPLIANCE LLC								
09/17/18	01-18-0751	I	inv. 34802	COD	09/17	N/A	308.00	.00
	Account: 0154014670		Amount	308.00				
Vendor Total: ALLAN APPL							308.00	.00
Vendor: ARTSRENTA ART'S RENTAL EQUIPMENT & RENTALS								
09/17/18	01-18-0752	I	RENTALS	COD	09/17	N/A	312.90	.00
	Account: 0152124790		Amount	278.60				
	Account: 0150804630		Amount	34.30				
Vendor Total: ARTSRENTA							312.90	.00
Vendor: ASELECTRIC A & S ELECTRICAL SUPPLY, INC.								
09/17/18	01-18-0793	I	INV. 670190	COD	09/17	N/A	750.00	.00
	Account: 0150805120		Amount	750.00				
Vendor Total: ASELECTRIC							750.00	.00
Vendor: B0020 BEANS								
09/17/18	01-18-0802	I	GIFT CARD SFOR SENIOR	COD	09/17	N/A	500.00	.00
	Account: 015401348A		Amount	500.00				
Vendor Total: B0020							500.00	.00
Vendor: BRYMILES BRYAN MILES								
09/17/18	01-18-0787	I	MEALS REIMBURSEMENT	COD	09/17	N/A	169.94	.00
	Account: 0152125690		Amount	169.94				
Vendor Total: BRYMILES							169.94	.00
Vendor: BUSINESSCA BUSINESS CARD								
09/17/18	01-18-0806	I	THOMAS BRITTON MEALS	COD	09/17	N/A	43.66	.00

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Invoice Entry List (Detail)**

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount	
			Account: 0150155690	Amount	43.66				
09/17/18	01-18-0807	I	B. MAINES TRAINING	COD	09/17	N/A	1,055.40	.00	
			Account: 0150155690	Amount	325.00				
			Account: 0150157050	Amount	569.99				
			Account: 0150154810	Amount	160.41				
09/17/18	01-18-0808	I	S CONRAD/ THERMAL PAPER	COD	09/17	N/A	155.36	.00	
			Account: 0150154350	Amount	155.36				
09/17/18	01-18-0809	I	D VANNARSDALL/THERMAL	COD	09/17	N/A	134.32	.00	
			Account: 0150154350	Amount	134.32				
09/17/18	01-18-0810	I	J. JOHNSON/ MEALS	COD	09/17	N/A	45.91	.00	
			Account: 0150155690	Amount	45.91				
09/17/18	01-18-0811	I	VACCINATIONS - WIPERS	COD	09/17	N/A	288.24	.00	
			Account: 0150153850	Amount	259.17				
			Account: 0150153850	Amount	17.33				
			Account: 0150155920	Amount	11.74				
09/17/18	01-18-0812	I	M WEBSTER- TRAINING-	COD	09/17	N/A	1,345.34	.00	
			Account: 0150155690	Amount	1,345.34				
09/17/18	01-18-0813	I	K BURKE - MEALS - TRAINING	COD	09/17	N/A	83.11	.00	
			Account: 0150155690	Amount	83.11				
09/17/18	01-18-0814	I	T. CUMMINS - TRANSPORT	COD	09/17	N/A	465.66	.00	
			Account: 0150155770	Amount	465.66				
			Vendor Total: BUSINESSCA					3,617.00	.00
Vendor: C0034			CENTURY CONSTRUCTION, INC.						
09/17/18	01-18-0789	I	RELOCATION OF WATER LINE	COD	09/17	N/A	7,900.00	.00	
			Account: 0150807410	Amount	7,900.00				
			Vendor Total: C0034					7,900.00	.00
Vendor: C0300			CINCINNATI BELL TELEPHONE						
09/17/18	01-18-0774	I	DEC PHONE	COD	09/17	N/A	41.90	.00	
			Account: 0150015730	Amount	41.90				
09/17/18	01-18-0775	I	ELEVATOR PHONES	COD	09/17	N/A	244.49	.00	
			Account: 0150815780	Amount	244.49				
			Vendor Total: C0300					286.39	.00
Vendor: CARENETPRE			CARE NET PREGNANCY						
09/17/18	01-18-0753	I	AUGUST SUPPORT	COD	09/17	N/A	500.00	.00	
			Account: 0152323480	Amount	500.00				
			Vendor Total: CARENETPRE					500.00	.00
Vendor: CONRADTIRE			CONRAD'S TIRE COMPANY						
09/17/18	01-18-0790	I	155600,155906,155951,155915	COD	09/17	Misc Box7	2,487.63	.00	
			Account: 0150155920	Amount	2,487.63				
			Vendor Total: CONRADTIRE					2,487.63	.00
Vendor: CRYSTALSPR			CRYSTAL AND HINCKLEY						
09/17/18	03-18-0817	I	INV. 11548500 091318	COD	09/17	N/A	13.12	.00	
			Account: 0150154450	Amount	13.12				
			Vendor Total: CRYSTALSPR					13.12	.00
Vendor: DUKEENERGY			DUKE ENERGY						
09/17/18	01-18-0815	I	COURTHOUSE	COD	09/17	N/A	104.56	.00	
			Account: 0150805830	Amount	52.28				
			Account: 0150805830	Amount	52.28				
			Vendor Total: DUKEENERGY					104.56	.00
Vendor: EDWARDOPIZ			EDUARDO'S PIZZA & SUBS LLC						
09/17/18	01-18-0755	I	QUARTERLY MEETING FOOD	COD	09/17	Misc Box7	139.91	.00	
			Account: 0151355740	Amount	139.91				

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: ETHOMAS E. THOMAS & ASSOCIATES, INC.								
09/17/18	01-18-0754	I	INV. 11832 11920	COD	09/17	N/A	502.82	.00
	Account: 0150573180		Amount	502.82				
Vendor Total: EDWARDOPIZ							139.91	.00
Vendor: F3439 FARM CREDIT MID AMERICA								
09/17/18	01-18-0783	I	OVERPAYMENT OF PAYROLL	COD	09/17	N/A	119.12	.00
	Account: 0150475670		Amount	119.12				
Vendor Total: ETHOMAS							502.82	.00
Vendor: FORCHTBANK FORCHT BANK								
09/17/18	01-18-0760	I	E911 PAYMENT NO. 3	COD	09/17	N/A	6,330.10	.00
	Account: 0177006020		Amount	5,451.25				
	Account: 0177006060		Amount	878.85				
09/17/18	01-18-0804	I	VARIOUS DEPARTMENTS	COD	09/17	N/A	664.88	.00
	Account: 0152054020		Amount	117.97				
	Account: 0150155630		Amount	6.70				
	Account: 0150804060		Amount	22.01				
	Account: 0150814060		Amount	2.19				
	Account: 0150253150		Amount	478.00				
	Account: 0151155690		Amount	120.00				
	Account: 0150405690		Amount	40.00-				
	Account: 0152055740		Amount	41.99-				
Vendor Total: FORCHTBANK							6,994.98	.00
Vendor: G0929 GLOBAL SUPPLY&FLOOR EQUIP.								
09/17/18	01-18-0784	I	155929	COD	09/17	Misc Box7	223.46	.00
	Account: 0150814110		Amount	25.00				
	Account: 0150804060		Amount	29.66				
	Account: 0150804060		Amount	168.80				
Vendor Total: G0929							223.46	.00
Vendor: G3401 GRANT COUNTY P V A								
09/17/18	01-18-0756	I	STATUTORY CONTRIBUTION	COD	09/17	N/A	52,980.00	.00
	Account: 0150303670		Amount	52,980.00				
Vendor Total: G3401							52,980.00	.00
Vendor: GCNEWS GRANT COUNTY NEWS								
09/17/18	01-18-0791	I	ADS FOR FISCAL COURT	COD	09/17	N/A	355.33	.00
	Account: 0150255390		Amount	355.33				
Vendor Total: GCNEWS							355.33	.00
Vendor: GCOILCOMP GRANT COUNTY OIL CO INC								
09/17/18	01-18-0803	I	GIFT CARDS FOR SENIOR	COD	09/17	N/A	500.00	.00
	Account: 015401348A		Amount	500.00				
Vendor Total: GCOILCOMP							500.00	.00
Vendor: GILMCCLURE GILBERT McCLURE								
09/17/18	01-18-0763	I	AUGUST PLAN REVIEWS	COD	09/17	Misc Box7	683.97	.00
	Account: 0151153990		Amount	683.97				
Vendor Total: GILMCCLURE							683.97	.00
Vendor: HARPENTERP HARP ENTERPRISES, INC.								
09/17/18	01-18-0757	I	INV. 38424	COD	09/17	N/A	4,000.00	.00
	Account: 0150655650		Amount	4,000.00				
Vendor Total: HARPENTERP							4,000.00	.00
Vendor: HERBSTDEV DEVORAH HERBST								
09/17/18	01-18-0758	I	MILEAGE REIMBURSEMENT	COD	09/17	N/A	378.40	.00

**GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)**

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount	
			Account: 0150154550	Amount	378.40				
							Vendor Total: HERBSTDEV	378.40	.00
Vendor: J10320			JOHNSON CONTROLS FIRE						
09/17/18	01-18-0792	I	INV. 20465232	COD	09/17	N/A	800.00	.00	
			Account: 0150815880	Amount	800.00				
							Vendor Total: J10320	800.00	.00
Vendor: K0085			KELLY BROTHERS LUMBER CO.						
09/17/18	01-18-0761	I	155785, 155853, 155868	COD	09/17	N/A	1,537.05	.00	
			Account: 0150804060	Amount	25.50				
			Account: 0150807410	Amount	102.93				
			Account: 0150807410	Amount	1,276.99				
			Account: 0150804060	Amount	32.85				
			Account: 0150804410	Amount	98.78				
							Vendor Total: K0085	1,537.05	.00
Vendor: K0521			KENTUCKY STATE TREASURER						
09/17/18	01-18-0786	I	PSYCHOLOGICALS	COD	09/17	N/A	130.00	.00	
			Account: 0150154350	Amount	130.00				
							Vendor Total: K0521	130.00	.00
Vendor: KACOALLIN			KACO ALL LINES FUND						
09/17/18	01-18-0759	I	BOND FOR MULLIKIN	COD	09/17	N/A	709.55	.00	
			Account: 0150155310	Amount	709.55				
							Vendor Total: KACOALLIN	709.55	.00
Vendor: L&WEMERGE			L & W EMERGENCY EQUIPMENT,						
09/17/18	01-18-0794	I	INV. 24295	COD	09/17	N/A	117.00	.00	
			Account: 0150154810	Amount	117.00				
							Vendor Total: L&WEMERGE	117.00	.00
Vendor: M0710			ROBERT MORGAN						
09/17/18	01-18-0805	I	REIMBURSEMENT FOR ALICE	COD	09/17	N/A	10.00	.00	
			Account: 0150155690	Amount	10.00				
							Vendor Total: M0710	10.00	.00
Vendor: M1235			MCR SERVICES						
09/17/18	01-18-0762	I	SEPT. CUSTODIAL	COD	09/17	Misc Box7	2,660.00	.00	
			Account: 0150815860	Amount	2,660.00				
							Vendor Total: M1235	2,660.00	.00
Vendor: MARTINAUTO			MARTIN'S AUTO ELECT						
09/17/18	01-18-0780	I	INV. 31142	COD	09/17	Misc Box7	674.81	.00	
			Account: 0154015920	Amount	674.81				
							Vendor Total: MARTINAUTO	674.81	.00
Vendor: MINUTEMANP			LYNCH ENTERPRISES						
09/17/18	01-18-0776	I	INV. 66081	COD	09/17	Misc Box7	127.30	.00	
			Account: 0150014450	Amount	127.30				
							Vendor Total: MINUTEMANP	127.30	.00
Vendor: O1300			OFFICE DEPOT						
09/17/18	01-18-0764	I	INV. 19249034001,	COD	09/17	N/A	66.98	.00	
			Account: 0150014450	Amount	66.98				
							Vendor Total: O1300	66.98	.00
Vendor: O7904			U.S. BANCORP EQUIPMENT						
09/17/18	01-18-0816	I	JUDGE/EXECUTIVE	COD	09/17	N/A	587.86	.00	
			Account: 0150013330	Amount	117.58				
			Account: 0150154450	Amount	235.14				
			Account: 0152124450	Amount	117.57				

**GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)**

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: UCAN								
			UCAN NONPROFIT					
09/17/18	01-18-0795	I	SPAY / NEUTER CLINIC	COD	09/17	N/A	785.00	.00
	Account: 0152053850		Amount	785.00				
Vendor Total: UCAN							785.00	.00
Vendor: VOYAGERFLE								
			VOYAGER FLEET SYSTEMS INC					
09/17/18	01-18-0770	I	PETROLEUM	COD	09/17	N/A	7,366.04	.00
	Account: 0150154550		Amount	6,375.78				
	Account: 0150804550		Amount	150.71				
	Account: 0150814550		Amount	56.44				
	Account: 0151154550		Amount	145.89				
	Account: 0152054550		Amount	84.69				
	Account: 0152124550		Amount	179.58				
	Account: 0154014550		Amount	372.95				
Vendor Total: VOYAGERFLE							7,366.04	.00
Vendor: W0404								
			LES WHALEN					
09/17/18	01-18-0773	I	REIMBURSEMENT	COD	09/17	N/A	155.13	.00
	Account: 0151355740		Amount	155.13				
Vendor Total: W0404							155.13	.00
Vendor: WESTCOCONS								
			WESTCO CONSULTING, INC.					
09/17/18	01-18-0771	I	INV. 2482	COD	09/17	N/A	1,982.50	.00
	Account: 0150573180		Amount	1,982.50				
Vendor Total: WESTCOCONS							1,982.50	.00
Report Total:							103,440.19	.00

*** Report Options ***
 Vendors: ALL
 Invoice Dates: 09/17/2018 to 09/17/2018
 Invoice Type: ALL
 Invoice Status: ALL
 Dates Entered: ALL
 *** End of Report ***

09/14/18
12:03PM

Road Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: A7316		ARAMARK						
09/18/18	02-18-0250	I	INVOICES	COD	09/18	N/A	929.59	.00
	Account:		0261053300	Amount	929.59			
Vendor Total: A7316							929.59	.00
Vendor: AIRGAS		AIRGAS USA, LLC						
09/18/18	02-18-0243	I	INV. 9944458790	COD	09/18	Misc Box7	118.38	.00
	Account:		0261053640	Amount	118.38			
Vendor Total: AIRGAS							118.38	.00
Vendor: C0300		CINCINNATI BELL TELEPHONE						
09/18/18	02-18-0252	I	TELEPHONE	COD	09/18	N/A	36.56	.00
	Account:		0261055730	Amount	36.56			
Vendor Total: C0300							36.56	.00
Vendor: C0690		CINTAS FIRST AID & SAFETY #2						
09/18/18	02-18-0244	I	INV. 5010568459	COD	09/18	N/A	46.73	.00
	Account:		0261054270	Amount	46.73			
Vendor Total: C0690							46.73	.00
Vendor: CONRADTIRE		CONRAD'S TIRE COMPANY						
09/18/18	02-18-0256	I	INV. 68756	COD	09/18	Misc Box7	297.98	.00
	Account:		0261055880	Amount	297.98			
Vendor Total: CONRADTIRE							297.98	.00
Vendor: F0401		FYDA FREIGHTLINER						
09/18/18	02-18-0249	I	FUEL FILTERS	COD	09/18	N/A	75.08	.00
	Account:		0261055880	Amount	75.08			
Vendor Total: F0401							75.08	.00
Vendor: K0085		KELLY BROTHERS LUMBER CO.						
09/18/18	02-18-0245	I	PLEXI-GLASS	COD	09/18	N/A	39.91	.00
	Account:		0261054270	Amount	39.91			
Vendor Total: K0085							39.91	.00
Vendor: LENRIEGLER		LEN RIEGLER BLACKTOP, INC.						
09/18/18	02-18-0254	I	INVOICES	COD	09/18	N/A	20,246.10	.00
	Account:		0261054470	Amount	20,246.10			
Vendor Total: LENRIEGLER							20,246.10	.00
Vendor: LEXTRUCKSA		LEXINGTON TRUCK SALES INC						
09/18/18	02-18-0246	I	INV. 522095	COD	09/18	N/A	2,015.10	.00
	Account:		0261055880	Amount	2,015.10			
Vendor Total: LEXTRUCKSA							2,015.10	.00
Vendor: M1001		MEADE TRACTOR						
09/18/18	02-18-0253	I	INV. 10251674	COD	09/18	N/A	131.19	.00
	Account:		0261055880	Amount	131.19			
Vendor Total: M1001							131.19	.00
Vendor: O7900		O'REILLY AUTOMOTIVE STORES						
09/18/18	02-18-0247	I	INV. 2185487869	COD	09/18	N/A	51.03	.00
	Account:		0261055880	Amount	51.03			
Vendor Total: O7900							51.03	.00
Vendor: OWENELECTR		OWEN ELECTRIC COOPERATIVE						
09/18/18	02-18-0257	I	ELECTRICITY	COD	09/18	N/A	359.81	.00
	Account:		0261055780	Amount	359.81			
Vendor Total: OWENELECTR							359.81	.00
Vendor: TRUCKANDTR		ROBERT J. PAUL CORPORATION						
09/18/18	02-18-0255	I	INV. KK297598	COD	09/18	N/A	181.12	.00
	Account:		0261055880	Amount	181.12			

09/14/18
12:03PM

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: VOYAGERFLE								
09/18/18	02-18-0248	I	INV. 86922642385	COD	09/18	N/A	1,316.99	.00
Account: 0261054270				Amount	1,316.99			
Vendor Total: TRUCKANDTR							181.12	.00
Vendor Total: VOYAGERFLE							1,316.99	.00
Vendor: WHAYNESUPP								
09/18/18	02-18-0251	I	INV. SVIV0.557121	COD	09/18	N/A	3,906.94	.00
Account: 0261055880				Amount	3,906.94			
Vendor Total: WHAYNESUPP							3,906.94	.00
Report Total:							29,752.51	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/18/2018 to 09/18/2018

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

09/14/18
12:05PM

Jail Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: AEGISANALY		AEGIS SCIENCES						
09/19/18	03-18-0345	I	INV. 460119	COD	09/19	N/A	2,574.00	.00
	Account:	0351013820	Amount	2,574.00				
Vendor Total: AEGISANALY							2,574.00	.00
Vendor: BOBBARKER		BOB BARKER CO., INC.						
09/19/18	03-18-0346	I	INV. nc1001406822, 1406828	COD	09/19	N/A	4,201.96	.00
	Account:	0351014530	Amount	424.00				
	Account:	0351014650	Amount	3,601.00				
	Account:	0351014810	Amount	110.97				
	Account:	0351014110	Amount	65.99				
Vendor Total: BOBBARKER							4,201.96	.00
Vendor: C0300		CINCINNATI BELL TELEPHONE						
09/19/18	03-18-0358	I	PHONE	COD	09/19	N/A	367.09	.00
	Account:	0351015730	Amount	367.09				
Vendor Total: C0300							367.09	.00
Vendor: C6365		CINTAS FIRE 636525						
09/19/18	03-18-0361	I	INV. 0335355718	COD	09/19	N/A	32.92	.00
	Account:	0351013330	Amount	32.92				
Vendor Total: C6365							32.92	.00
Vendor: DUKEENERGY		DUKE ENERGY						
09/19/18	03-18-0347	I	NATURAL GAS	COD	09/19	N/A	2,309.50	.00
	Account:	0351015830	Amount	2,309.50				
Vendor Total: DUKEENERGY							2,309.50	.00
Vendor: ECOLAB		ECOLAB						
09/19/18	03-18-0356	I	INV. 0749155	COD	09/19	N/A	1,413.36	.00
	Account:	0351014530	Amount	1,413.36				
Vendor Total: ECOLAB							1,413.36	.00
Vendor: FORCHTBANK		FORCHT BANK						
09/19/18	03-18-0348	I	OFFICE SUPPLIES / BLDG	COD	09/19	N/A	562.38	.00
	Account:	0351014450	Amount	4.44				
	Account:	0351014060	Amount	211.67				
	Account:	0351014060	Amount	346.27				
Vendor Total: FORCHTBANK							562.38	.00
Vendor: H0800		HOWE HEATING & COOLING						
09/19/18	03-18-0349	I	INV. 16366, 16398	COD	09/19	Misc Box7	615.00	.00
	Account:	0351015160	Amount	615.00				
Vendor Total: H0800							615.00	.00
Vendor: J&NELECTRO		J&N ELECTRONICS						
09/19/18	03-18-0350	I	INV. 49772	COD	09/19	N/A	50.00	.00
	Account:	0351017030	Amount	50.00				
Vendor Total: J&NELECTRO							50.00	.00
Vendor: KELLWELL		KELLWELL FOODS, INC						
09/19/18	03-18-0351	I	INVOICES	COD	09/19	N/A	35,864.74	.00
	Account:	0351014250	Amount	35,864.74				
Vendor Total: KELLWELL							35,864.74	.00
Vendor: LANGUAGELN		LANGUAGE LINE						
09/19/18	03-18-0357	I	INV. 4390778	COD	09/19	N/A	49.98	.00
	Account:	0351013860	Amount	49.98				
Vendor Total: LANGUAGELN							49.98	.00
Vendor: MARTINAUTO		MARTIN'S AUTO ELECT						
09/19/18	03-18-0352	I	INV. 31021 31122	COD	09/19	Misc Box7	879.25	.00

**GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)**

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Account: 0351015920				Amount	879.25			
Vendor Total: MARTINAUTO							879.25	.00
Vendor: O7900	O'REILLY AUTOMOTIVE STORES							
09/19/18	03-18-0353	I	TRANS 2185489946	COD	09/19	N/A	41.97	.00
Account: 0351014060				Amount	41.97			
Vendor Total: O7900							41.97	.00
Vendor: O7904	U.S. BANCORP EQUIPMENT							
09/19/18	03-18-0360	I	DETENTION CENTER P.O.#	COD	09/19	N/A	235.14	.00
Account: 0351014450				Amount	235.14			
Vendor Total: O7904							235.14	.00
Vendor: QCHC200	QCHC OF KENTUCKY, INC							
09/19/18	03-18-0359	I	INV.# 35401	COD	09/19	Misc Box6	53,040.00	.00
Account: 0351013860				Amount	53,040.00			
Vendor Total: QCHC200							53,040.00	.00
Vendor: U9910	UNDERWRITERS SAFETY &							
09/19/18	03-18-0354	I	INV. GC20151061268	COD	09/19	N/A	1,000.00	.00
Account: 0351015990				Amount	1,000.00			
Vendor Total: U9910							1,000.00	.00
Vendor: VOYAGERFLE	VOYAGER FLEET SYSTEMS INC							
09/19/18	03-18-0355	I	INV. 869226423835	COD	09/19	N/A	353.26	.00
Account: 0351014550				Amount	353.26			
Vendor Total: VOYAGERFLE							353.26	.00
Report Total:							103,590.55	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/19/2018 to 09/19/2018

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

Order to Transfer

9/17/2018

GENERAL FUND	Line Item	Debit	Credit
Reserves for Transfers	01-9200-999	\$11,466.69	
DES/Weather Siren / ADF	01-5135-373		\$11,466.69
		\$11,466.69	\$11,466.69

JAIL FUND

9/17/2018

Reserves for Transfers	03-9200-999	\$5,000.00	
Plumbing	03-5101-587		\$5,000.00

**Grant County Fiscal Court
Cash Position Report
September 17, 2018**

All Accounts as of August 31, 2018

	Bank Balance	Outstanding Checks	Ending Balance	August 2017 Ending Balance
General	\$ 2,339,254.88	\$ 54,205.56	\$ 2,285,049.32	\$ 2,458,984.07
Road Fund	\$ 1,353,332.63	\$ 12,164.42	\$ 1,341,168.21	\$ 1,048,719.68
Jail Fund	\$ 413,571.09	\$ 77,721.64	\$ 335,849.45	\$ 161,549.98
LGEA Fund	\$ 17,314.14		\$ 17,314.14	\$ 17,246.75
Forest Fund	\$ 1,731.80		\$ 1,731.80	\$ 1,522.48
Total All Funds Accounts	\$ 4,125,204.54	\$ 144,091.62	\$ 3,981,112.92	\$ 3,688,022.96
Investments				
Certificate of Deposit	\$ 250,000.00		\$ 250,000.00	\$ -
Certificate of Deposit	\$ 250,000.00		\$ 250,000.00	\$ -
Total All Investments	\$ 500,000.00		\$ 500,000.00	\$ -
Total All Funds and Investments	\$ 4,625,204.54	\$ 144,091.62	\$ 4,481,112.92	\$ 3,688,022.96
Committed Funds				
Payroll Fund	\$ 378,766.85	\$ 145,951.44	\$ 232,815.41	\$ 196,402.39
Febco	\$ 24,807.65		\$ 24,807.65	\$ -
Total Committed Funds	\$ 403,574.50	\$ 145,951.44	\$ 257,623.06	\$ 196,402.39

Respectfully Submitted this the 17th Day of September, 2018



Peggy Updike
Treasurer/Grant County

PROTECTION OF PERSONAL INFORMATION

Security and Incident Investigation Procedures and Practices for Local Governmental Units.

Grant County Fiscal Court

Definitions:

"Computer security incident" or "incident" means a violation or imminent threat of violation of Computer security policies, acceptable use policies, or standard security practices.

"Digital media" means physical, electronic media, used to store information, including, but no limited to diskettes, magnetic tapes, desktop computers, laptops, hard drive, random access memory, read only memory, compact discs, network equipment, other forms of optical and magnetic media, and any other electronic media on which information may be stored. This definition includes forms of media existing at the time these regulations are promulgated and also any such forms or formats as may be invented.

"GCFC" means the Grant County Fiscal Court."

"Local Governmental Unit" or "LGU" means every group, governmental entity and governmental subdivision identified by KRS 61.93 (1)(b) and (c) that are not organizational units of the executive branch of state government of the Commonwealth of Kentucky.

"Non-digital media" means a hard copy or physical representation of information, including, but not limited to, paper copies, printer ribbons, drums, microfilm, platens, and other forms of preserved or preservable information.

"Portable computing device" means electronic devices on which personal information is stored, or may be stored, designed, used or intended to be used in multiple physical locations or capable of being used while traveling, such as laptops, tablet computers, personal digital assistants (PDA's), digital cameras, portable telephones, and similar devices.

For purposes of this policy, all terms not otherwise defined are used consistent with the definitions set forth in KRS 61.932.

Policy Statement: The purpose of this policy is to provide guidance to Local Governmental Units ("LGU's) to minimize the risk of disclosing personal information and setting practical guidelines for effectively responding to security incidents. LGU's are encouraged to tailor this policy to meet their own specific security and operational requirements. Having a policy is important because it promotes consistent response procedures to make sure appropriate actions are taken. This policy sets forth the procedures and practices pursuant to KRS 61.932 for LGU's to follow in order to:

- 1) Identify vulnerabilities;
- 2) Eliminate or mitigate those vulnerabilities;
- 3) Recognize when an incident has occurred;
- 4) Notify appropriate personnel in the event of an incident;
- 5) Respond to information and security threats; and

- 6) Recognize events that require special handling due to their potential impact or special reporting due to legal or other concerns.

In addition, this policy requires LGU's to enact appropriate measures to protect information stored on media, both digital and non-digital, during the entire term of its use, until its destruction.

Policy Maintenance: The Grant County Fiscal Court ("GCFC") will be responsible for maintaining this policy. LGU's may adopt this policy or may elect to adopt more restrictive policies as appropriate.

Applicability: In the absence of more restrictive policies, this policy shall be followed by all LGU's with access to personal information and also by any and all persons or entities with access to such information in the possession or control of LGU's. Such persons or entities include but are not limited to, employees, contractors, consultants, temporary employees, volunteers, and other workers with access to personal information whether printed, electronic or other format.

Responsibility for Compliance: Each LGU is responsible for ensuring that employees and others with permissive access to, or who may access, personal information are familiar with the policy and all such persons or entities shall be aware of what constitutes an incident. Each LGU shall ensure that employees are aware that compliance with this policy is mandatory. LGUs have the responsibility to enforce this policy.

Policy

Non-digital media containing personal information shall be physically controlled and securely stored in a manner meant to ensure that the media cannot be accessed by unauthorized individuals. This may require storing media in locked containers such as cabinets, drawers, rooms, or similar locations if unauthorized individuals have unescorted access to areas where personal information is stored. If personal information is stored in an electronic format it shall be protected from access by unauthorized individuals. Such information must be protected by software that prevents unauthorized access. If personal information is transmitted via e-mail or other electronic means, it must be sent using appropriate encryption mechanisms.

Point of Contact

Every LGU shall designate a Point of Contact ("POC"). The POC shall serve the following functions:

- 1) Maintain the LGU's adopted information Security Policy and be familiar with its requirements.
- 2) Ensure the LGU's employees and others with access to personal information are aware of and understand the Information Security Policy:
- 3) Serve as contact for inquiries from other agencies regarding its Information Security Policy and any incidents:
- 4) Be responsible for ensuring compliance with the Information Security Policy; and
- 5) Be responsible for responding to any incidents.

Software

Security software used to protect personal information must provide user identification, authentication, data access controls, integrity, and audit controls.

Security software should be adequately tested to confirm functionality and to ensure that it is minimally disruptive to all associated operating systems, communications, applications, and other associated software systems. Contractual provisions must also ensure that the supplier's software, by design or configuration, will not introduce any security exposures.

The level of protection afforded by security software should be commensurate with the sensitivity of the data. For example, if data resides in a database that is deemed highly confidential, stringent access controls to the database should be employed. The level of protection along with the methods to implement that protection should be addressed before any personal information is stored on a device.

Systems, networks and application software used to process personal information must adhere to the highest level of protection reasonably practical. LGU's shall use Intrusion Detection and Prevention software approved by COT. A list of approved software is available on the COT website. As an alternative, LGU's may use software not approved by COT, provided that such software provides comparable, or superior, protection.

Encryption

Information stored on digital media shall be encrypted in accordance with contemporary standards.

Access Control

Only authorized individuals are permitted access to media containing personal information. In addition to controlling physical access, user authentication should provide audit access information. Any access must comply with applicable regulatory requirements.

Portable Computing Devices

This policy prohibits the unnecessary placement (download or input) of personal information on portable computing devices. However, users who in the course of LGU business must place personal information on portable computing devices must be made aware of the risks involved and impact to the affected person/entities in the event of actual or suspected loss or disclosure of personal information. If personal information is placed on a portable computing device, reasonable efforts must be taken, including physical controls and encryption, to protect the information from unauthorized access. Additionally, each person using the portable computing device must sign a form approved by the LGU indicating acceptance of the information and acknowledging his/her understanding of the responsibility to protect the information. In the event the portable computing device is lost or stolen, the LGU should be able to accurately recreate the personal information and must be able to provide notification to all affected persons/entities.

When it is determined that personal information must be placed on a portable computing device, every effort should be taken to minimize the amount of information required. If possible, information should be abbreviated to limit exposure (e.g., last 4 digits of the social security number).

Physical Security Procedures

Given the broad variety of sizes and types of LGU's, each will have different security challenges and resources available to address those challenges. This policy does not specifically address physical security needs and threats, such as natural disasters, electrical outages, fire, or other physical threats to personnel or information resources. LGU's are responsible for establishing and maintaining their own physical security procedures.

The Information Security Policy adopted by an LGU shall include provisions calculated to ensure that its information resources are protected by physical security measures that address physical tampering, damage, theft, or unauthorized physical access. Where applicable, the Information Security Policy should address the circumstances under which identification badges must be worn and establish parameters for access to restricted areas containing information technology resources or other sources of personal information.

When feasible, information technology equipment should be marked with some form of identification that clearly indicates it is the property of the LGU. During transport, media shall be protected and controlled outside of secured areas and activities associated with transport of such media restricted to authorized personnel. Tracking methods shall be developed and deployed to ensure media reaches its intended destination.

Protection of Personal Information

LGU's shall secure and, when applicable, appropriately dispose of non-digital media. Non-digital media containing personal information must be properly stored and secured from view by unauthorized persons.

Secure measures must be employed by the LGU and all permissive users to safeguard personal information contained on all LGU technology resources.

LGU's shall ensure that all authorized personnel are familiar with and comply with the Information Security Policy. LGU's shall ensure that only authorized personnel may hold and have access to personal information.

Types of Incidents

Threats to the security of personal information arise in many different ways. LGU's are encouraged to be aware of the different types of threats and to enact reasonable measures to protect against each. Attacks on personal information may arise from:

- External/Removable Media-an attack executed from removable media (e.g. flash drive, CD) or a peripheral device.
- Attrition-An attack that employs brute force methods to compromise, degrade, or destroy systems, networks, or services.
- Web-An attack executed from a website or web-based application
- Email-An attack executed via an email message or attachment
- Improper usage-Any incident resulting from violation of an organization's acceptable usage policies by an authorized user, excluding the above categories.
- Loss or Theft of Equipment – The loss or theft of a computing device or media used by the organization, such as a laptop or smartphone.
- Other – an attack that does not fit into any of the other categories.

Destruction of Records Containing Personal Information

A media retention schedule shall be defined for all media in accordance with regulatory requirements. LGU's are encouraged to adopt a retention schedule consistent with the Kentucky Department of Libraries and Archives General Records Retention Schedule for State Agencies.

Every LGU shall have a document/information retention policy. When records containing personal or confidential information are ready for destruction. LGUs shall destroy the information completely to ensure that the information cannot be recognized or reconstructed. In addition, any personal or confidential data contained on the computer media must be obliterated and/or made indecipherable before disposing of the tape, diskette, CD-ROM, zip disk or other type of medium.

Each LGU must provide appropriate methods and equipment to routinely destroy personal or confidential information. The methods set forth below are sited in priority order with the most highly recommended safeguard listed first. One of the following safeguards must be implemented:

- Hire a document disposal contractor to dispose of the material. The contractor should be certified by a recognized trade association and should use disk sanitizing software and/or Equipment approved by the United States Department of Defense. The LGU should review and evaluate the disposal company's information security policies and procedures. The LGU should review an independent audit of a disposal company's operations and/or its compliance with nationally recognized standards.
- Secure and utilize shredding equipment that performs cross-cut or confetti patterns.
- Secure and utilize disk sanitizing or erasing software or equipment approved by the United States Department of Defense.
- Modify the information to make it unreadable, unusable or indecipherable through any means.

Reporting of Incidents Involving Personal Information

Each LGU must disclose a security breach in which personal information is disclosed to, or obtained by, an unauthorized person. Notification of the incident must be made in the most prompt and expedient manner after the incident has been discovered. Within Thirty-five days, a letter notifying affected individuals of actual or suspected loss or disclosure of personal information must be sent by the LGU describing the types of information lost and recommended actions to be taken to mitigate the potential misuse of their information.

When a LGU identifies that a security breach has occurred in which personal information has been disclosed to, or obtained by, an unauthorized person, within three business days it shall notify Kentucky State Police, the Auditor of Public Accounts, the Attorney General, and the Commissioner of the Department for Local Government and complete form COT-F012. The LGU shall document the following:

- 1) Preliminary Reporting and description of the incident;
- 2) Response, including evidence gathered;
- 3) Final Assessment and corrective action taken; and
- 4) Final Reporting

Incident Response procedures can be a reaction to security activities such as:

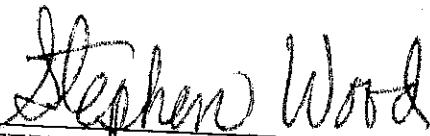
- 1) Unauthorized access to Personnel, Data, or Resources;
- 2) Denial of Service Attacks;
- 3) Actual or Anticipated Widespread Malware Infections;
- 4) Data Breaches;
- 5) Loss/Theft of Equipment;
- 6) Significant Disruption of Services
- 7) Significant Level of Unauthorized Scanning Activity to or from Hosts on the Network

Investigation: LGU's shall made reasonable efforts to investigate any security breaches in which personal information is disclosed to, or obtained by, an unauthorized person and shall take appropriate corrective action.

Disclosure Communications: LGU's must comply with all federal and state laws and policies for information disclosure to media or the public. In some circumstances, communication about an incident is necessary, such as contacting law enforcement. LGUs should use discretion in disclosing information about an incident. Such information includes network information, type of incident, specific infection type (if applicable), number of assets affected, specific detail about applications affected, applications used to employ corrective action/investigate, etc. LGUs may proactively share relevant incident indicator information with peers to improve detection and analysis of incidents. Within the parameters of the law, minimal disclosure regarding incidents is preferred to prevent unauthorized persons from acquiring

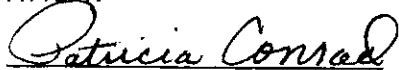
sensitive information regarding the incident, security protocols and similar matters, in an effort to avoid additional disruption and financial loss.

Motion of Magistrate Riley, seconded by Magistrate Coldiron to hereby adopt this Data Breach Policy and to appoint Pat Conrad, Deputy Judge/Executive as the Point of Contact effective September 17, 2018.



STEPHEN P. WOOD
GRANT COUNTY JUDGE/EXECUTIVE

ATTEST:



Pat Conrad
Grant County Fiscal Court Clerk



Grant County Animal Shelter
 218 Barnes Rd. Williamstown, Kentucky 41097

STEPHEN P. WOOD

County Judge-Executive

O 859-824-9403
 F 859-824-9402
Animalshelter@grantco.org
 Kathleen Ritzi, Director

JACQUALYNN RILEY
 Magistrate District 1
jacqualynn@gmail.com

SHAWNA COLDIRON
 Magistrate District 2
scoldiron@hotmail.com

BOBBY C. NEWMAN
 Magistrate District 3
bobby.newman@twc.com

Grant County Animal Shelter Report

Dogs

Month	August 2018	
Current Residents	6	
Dogs Picked Up	7	
Owner Give Up	9	
Stray Turn In	3	Total in 19
Adopted	8	
Claimed by Owner	4	
Sent To Rescues	3	
Euthanized Aggressive	1	
Incapacitated	0	
Fostered	0	
Complaints	20	Total Out 16
Dispatch		

Cats

Month	August 2018	
Current Residents	16	
Owner Give Up	25	
Stray Turned in	5	Total in 30
Dead on Arrival	0	
Picked up	0	
Adopted	29	
Euthanized	4	
Incapacitated	1	
Feral	4	
Claimed by Owner	0	
Fostered	4	
Sent To Rescues	4	Total out 38

Number of Visitors: 249

Respectfully submitted by, Grant County Shelter Director, Kathleen Ritzi

TONY ASHCRAFT
GRANT COUNTY BUILDING INSPECTOR
101 North Main Street
Williamstown, KY 41097

Phone 859-824-9608

AUGUST 2018

During the month AUGUST the following Permits were issued:

5-----Single Family
0-----Storage Bldg
0-----Double Wide
1-----Garage
0-----Foundation
1-----Retaining Wall
1-----Skating Rink
1-----Interior Wall
1-----Deck
1-----Addition
1-----Demo
0-----Repair
1-----Replace Basement Wall
1-----Remodel
4-----Pole Barn

There were 18 Permits issued for construction in AUGUST amounting to \$4,319.23

There were 4 Certificates of Occupancy issued during AUGUST

There were 46 field inspections made with 1169 miles driven for the month


TONY ASHCRAFT
GRANT COUNTY BUILDING INSPECTOR

**REPORT OF BUILDING INSPECTOR FOR THE MONTH OF
AUGUST 2018**

DATE	PERMIT NO.	APPLICANT	LOCATION	PURPOSE	SQ. FT.	EST. COST	PERMIT FEE	BUILDER
8-3-2018	5998 W	ARK ENCOUNTER	1000 EBECKTN	RETAINING WALL	3,358	\$40,000.	\$213.58	ARK ENCOUNTER
8-7-2018	5999	SHIRLEY HOLT	120 AMBASSADOR	NEW HOME	1472	\$122,000.	\$471.77	DAVID HOLT
8-10-2018	6000	JOHN DAWALT	780 KNOXVILLE RD	DEMO			100.00	
8-10-2018	6001	JAKE STAMPER	705 SUGAR CREEK R	POLE BARN	1500	\$16,500.	\$225.00	CHANEX CONSTRUCTION
8-15-2018	6002 W	DAVID LITZ	210 FAIRVIEW RD	REMODEL	1600	\$30,000.	\$158.38	OWNER
8-15-2018	6003 W	FRANK SWANGO	208 FAIRVIEW RD	NEW HOME	1320	30,000.	\$569.82	OWNER
8-15-2018	6004	BILL VICKERS	1999 GARDNERSVILLE	POLE BARN	2128	\$35,000.	\$348.30	FLOYD YODER
8-15-2018	6005	LARRY BROWN	3430 MT ZION GRITTENDEN RD	POLE BARN	720	\$3766.9	\$131.28	OWNER
8-17-2018	6006 DR	ROELL BUILDERS	126 SHEPHERD DR	NEW HOME	1194	\$75,000.	\$516.43	ROELL BUILDERS
8-20-2018	6007 W	ARK ENCOUNTER	1000 EBECK LN	POLE BARN	2592	\$8,000.	\$230.68	ARK ENCOUNTER
8-20-2018	6008	TERRY WEBSTER	3465 DIXIE HWY	GARAGE	576	\$10,000.	\$105.80	OWNER
8-22-2018	6009 DR	ADDRA TAYLOR	22 S MAIN ST	INTERIOR WALL	144	\$500.	\$50.00	OWNER
8-23-2014	6010	JOSH & ERAGEY WAINSCOTT	220 BRUSHCREEK	NEW HOME	2010	\$50,000.	\$451.65	OWNER
8-27-2018	6011	SANDRA MANN	4820 STEWARTSVILLE	DECK	96	\$3377.	\$34.74	STEVE MOERBEN
8-27-2018	6012	ARK ENCOUNTER	1000 EBECK LN	SKATING RINK	8100		\$50.00	ARK ENCOUNTER
8-29-2018	6013	LINDA ANGLIN	375 INDEPENDENCE PK	NEW HOME	1073	\$130,000	\$297.35	OWNER

over

August 2018

Tony Start

4/1085

8-1-18 41112 12.986

8-10-18 41445 14.44

8-15-18 41697 13.5

8-27-18 41986 14.499

end of month 42254

Total miles Driven 1169

Total gals 56.

Tues

7, 31, 18

Cleaned culverts and crossings.

Wed

8, 1, 18

Cleaned crossing on Arnold's Creek Rd.

Mowed on Heekin Clark's Creek, and Salem Rds.

Cut bushes on Hager Lammearville Rd.

Thurs

8, 2, 18

Mowed on Baton Rouge, Burgess, Mitts Smokey Rds.

Patched on Vallandigham Rd.

Fri

8, 3, 18

Patched on Napoleon Zion Station Rd.

Picked up tree limbs on Keefer, Colson, Keefer Suwanneeville, Athens, Shiloh Rds.

Mon

8, 6, 18

Hauled commodities to Helping Hands, and Hope Center.

Patched on Napoleon Zion Station Rd.

Tues

8, 7, 18

Hauled rock and graded on Stevens Creek Rd.

Picked up deer on Cythiana Rd.

Wed.
8-8-18

Cleaned culverts and crossings.
Cut and picked up trees on Maunthon
Drive.

Thurs
8, 9, 18

Patched on Napoleon Zion Station
Rd.
Mowed on Dry Ridge, Eckler, Assembly Ch.

Fri
8, 10, 18

Patched on Napoleon Zion Station
Rd.

Mowed on Barrister Senon Northcutt
Rds.

Mon
8, 13, 18

Patched on Napoleon Zion Station,
and Independence Rds.

Mowed on Sherman Newtown, Hedburn
Ln

Tues
8, 14, 18

Patched on Independence Pike, Cason,
and Mann Rds.

Mowed on Cason, Sherman Newtown
Rds.

Wed
8, 15, 18

Put up signs on Baker Williams, Layton-
Chapell, Crooked Creek, Denny, T+R
Lane, Webb-Odor Rds.

Cut and picked up trees on Fords Mill,
Dry Ridge Rds.

Thurs
8, 16, 18

Cleaned culverts and crossings.

Fri
8, 17, 18

Cleaned culverts and crossings.

Cut trees on Crooked Creek and
Keeper Sawannaville Fds.

Mon
8, 20, 18

Hauled rock and graded on Hussy
Run Rd.

Tues

8, 21, 18

Cut tree limbs and hauled them
on Old Louth Owenton, Rainbow,
and Mulligan Rds.

Picked up mattress & box springs on
Hyde Rd.

Wed.

8, 22, 18

Hauled concrete from the crossing
on Heather Ridge Rd to the
County barn.

Thurs

8, 23, 18

Patched on Mann Rd.

Fri

8, 24, 18

Put up signs on Oak Ridge,
Lippell, Jump, Fords Mill, Park -
Region, Eagle Mill Ford, Rainbow -
Drive

Mowed on Henry, Chapman Fds.

Hauled rock and leveled parking lot
at the Soccer Fields.

Mon

8, 27, 18

Patched on Shady Ln and Mann Rd.

Hauled rock to Fork Lick Rd.

Tues

8, 28, 18

Patched on Fork Lick Rd.

Wed.
8, 29, 18

Patched on Fork Lick Rd.

Cut tree on Elliston Napoleon Rd.

Thurs
8, 30, 18

Patched on Fork Lick Rd.

Fri
8, 31, 18

Patched on Fork Lick Rd.

345 East Highway 36
Williamstown, KY 41097

September 1, 2018

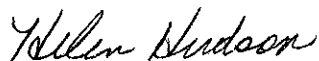
Dear County Judge Executive & Mayor,

The Captain John Lillard Chapter, Daughters of the American Revolution encourages all Mayors and City Council members to celebrate and honor the 231st Anniversary of the United States of America. The week of September 17th through the 23rd was proclaimed Constitution Week by President Eisenhower in 1952. Constitution Day is observed each year on September 17th to commemorate the signing of the Constitution on September 17, 1787 at 4:00 p.m.

If your Council does not meet during that week each one of you could fly your flag properly and/or ring a bell at 4:00 p.m. Should your Council meet on that week, enclosed is the American's Creed and/or the Preamble to the United States Constitution.

We appreciate your participation in this celebration of this great Constitution. See copies enclosed.

Sincerely,



Helen Hudson
Chairman of Constitution Week
Captain John Lillard Chapter, NSDAR