

Minutes of the Grant County Fiscal Court November 17, 2020

The Grant County Fiscal Court met in Regular Session via Zoom due to the covid-19 virus on Tuesday November 17, 2020 at 6:30 P.M. at the Grant County Courthouse in Williamstown, Kentucky. Those in attendance were The Honorable Judge/Executive Chuck Dills, Magistrate Jacquelyn Riley, Magistrate Shawna Coldiron, and Magistrate Roger Humphrey.

Stephen Bates, Grant County Attorney and Pat Conrad, Grant County Fiscal Court clerk were also present.

The following guests attended via zoom: Debby Lucas Angel and David Rose.

Judge/Executive Chuck Dills directed the clerk to call the roll, whereupon all members of the Fiscal Court were present.

Judge/Executive Chuck Dills presented for a motion to approve the minutes of the Regular meeting dated November 3, 2020 and the Special meeting dated November 6, 2020.

A motion was made by Magistrate Humphrey, and was seconded by Magistrate Coldiron to approve the minutes of the Regular meeting dated November 3, 2020 and the Special meeting dated November 6, 2020.

Judge/Executive Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills presented for review and a motion to approve the claims drawn on the General Fund, Road Fund, and Jail Fund dated November 17, 2020, and the November 3<sup>rd</sup> Election Poll Workers claims, along with the transfers as presented.

A motion was made by Magistrate Riley, and was seconded by Magistrate Humphrey to approve the claims drawn on the General Fund, Road Fund, and Jail Fund

Minutes of the Grant County Fiscal Court November 17, 2020

dated November 17, 2020, and the November 3<sup>rd</sup> Election Poll Workers claims, along with the transfers as presented.

Judge/Executive Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills presented for a Second Reading and a motion for Approval of Ordinance No. 0008-2020-0244, relating to an Amendment to the Grant County Planning and Zoning Map for applicants John and Lynda Dawalt, along with the notice to be posted in the local paper showing adoption, if approved.

A motion was made by Magistrate Coldiron, and was seconded by Magistrate Humphrey to approve Ordinance No. 0008-2020-0244 , relating to an Amendment to the Grant County Planning and Zoning Map for applicants John and Lynda Dawalt, along with the notice to be posted in the local paper showing adoption.

Judge/Executive Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills presented for a First Reading, Ordinance No. 0009-2020-0245, an Ordinance enacting and adopting a supplement to the Code of Ordinances of the County of Grant, Kentucky, along with the notice to run in the local paper showing a Second Reading will be held on December 1, 2020, at 6:30 P.M., or as soon thereafter as possible.

A motion was made by Magistrate Riley, and was seconded by Magistrate Coldiron to approve the notice of a second hearing of Ordinance No. 0009-2020-0245 on December 1, 2020 at 6:30 P.M. or as soon thereafter as soon as possible.

Judge/Executive Chuck Dills called for discussion and there being none, all members

Minutes of the Grant County Fiscal Court November 17, 2020

voted in the affirmative.

Judge/Executive Chuck Dills presented for review and approval changes and additions to the Grant County Detention Center Policy and Procedures Manual and revisions to the Inmate Handbook effective November 10, 2020.

A motion was made by Magistrate Coldiron, and was seconded by Magistrate Humphrey to approve the changes and additions to the Grant County Detention Center Policy and Procedures Manual and revisions to the Inmate Handbook effective November 10, 2020.

Judge/Executive Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills gave his report and each of the magistrates gave reports.

Judge/Executive Chuck Dills then asked if anyone in the audience wished to address the court.

Judge/Executive Chuck Dills reminded the court that the next meeting of this body will be held on Tuesday, December 1, 2020. The meeting will be held at the Grant County Courthouse at 6:30 P.M.

Motion to adjourn was made by Magistrate Humphrey, and seconded by Magistrate Riley. All members present voted to adjourn.

  
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CHUCK DILLS  
GRANT COUNTY JUDGE/EXECUTIVE

# Vendor Claims Register - Detail

GRANT COUNTY-FISCAL COURT

NOVEMBER 10 2020 UTILITIES GENERAL FUND CLAIMS

All Funds:

From: 11/10/2020 To: 11/10/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000898	11/10	16003596		01-5085-578-	MT. ZION COMMUNITY CENTER (UTILITIES)	BULLOCK PEN WATER DISTRICT	MT ZION FIREHOUSE	<input type="checkbox"/>	28.54
00000898	11/10	16003596		01-5401-578-	UTILITIES	BULLOCK PEN WATER DISTRICT	CATTLEBARN	<input type="checkbox"/>	28.54
00000898	11/10	16003596		01-5401-578-	UTILITIES	BULLOCK PEN WATER DISTRICT	PARK KITCHEN	<input type="checkbox"/>	28.54
00000898	11/10	16003596		01-5401-578-	UTILITIES	BULLOCK PEN WATER DISTRICT	OFFICE BATHROOM	<input type="checkbox"/>	180.34
00000898	11/10	16003596		01-5401-578-	UTILITIES	BULLOCK PEN WATER DISTRICT	WELFARE BUILDING	<input type="checkbox"/>	28.54
00000898	11/10	16003596		01-5401-578-	UTILITIES	BULLOCK PEN WATER DISTRICT	SHERMAN TAVERN	<input type="checkbox"/>	28.54
6 Voucher Items Listed									323.04
00000899	11/10	16003597		01-5401-578-	UTILITIES	CITY OF DRY RIDGE	SHERMAN TAVERN SEWER	<input type="checkbox"/>	58.20
1 Voucher Items Listed									58.20
00000900	11/10	16003599		01-5401-578-	UTILITIES	GRANT CO SANITARY SEWER DISTRICT	NEW OFFICE BATHROOM	<input type="checkbox"/>	146.47
1 Voucher Items Listed									146.47
3 Vouchers Listed									527.71
8 Voucher Items Listed									527.71

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 10 2020 UTILITIES ROAD FUND CLAIMS

All Funds

From: 11/10/2020 To: 11/10/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000904	11/10	16003598		02-6105-579-	UTILITIES	CITY OF DRY RIDGE	WATER	<input type="checkbox"/>	30.05
							1 Voucher Items Listed		30.05
							1 Vouchers Listed		30.05
							1 Voucher Items Listed		30.05
							1 Voucher Items Listed		30.05

# Checks Register

GRANT COUNTY FISCAL COURT

From: 07/01/2020 To: 06/30/2021

All Funds

All Checks

Check	Date	Cleared	Voided	Voucher	Batch	Account	Vendor	Check Amount
00029523	11/05/2020			00000747	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JED ASHCRAFT	165.00
00029524	11/05/2020			00000748	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	RUBY DUNN AUXIER	165.00
00029525	11/05/2020			00000750	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MASON C. BARKER JR	165.00
00029526	11/05/2020			00000751	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LINDA BAUER	165.00
00029527	11/05/2020			00000752	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JOHN W. BLAINE	165.00
00029528	11/05/2020			00000753	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SUE BLAINE	165.00
00029529	11/05/2020			00000754	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	PATRICIA SUE BREEDEN	165.00
00029530	11/05/2020			00000755	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JASON BROWN	165.00
00029531	11/05/2020			00000756	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARY BRZINSKI	165.00
00029532	11/05/2020			00000757	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	EMILY BURDINE	165.00
00029533	11/05/2020			00000758	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	NICHOLAS REED BYRD	165.00
00029534	11/05/2020			00000759	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	RANDY CAMPBELL	165.00
00029535	11/05/2020			00000760	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DOMINIC CAREY	165.00
00029536	11/05/2020			00000761	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	HEIDI CHECKS	165.00
00029537	11/05/2020			00000762	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SHARON A CLEMONS	165.00
00029538	11/05/2020			00000763	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SHAWNA COLDIRON	165.00
00029539	11/05/2020			00000764	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	STEVEN D COLDIRON	165.00
00029540	11/05/2020			00000765	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARY CONLEY	165.00
00029541	11/05/2020			00000766	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	ANGELA R CUMMINS	165.00
00029542	11/05/2020			00000767	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DONNA CUMMINS	25.00
00029543	11/05/2020			00000768	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	TAYLOR CUMMINS	165.00
00029544	11/05/2020			00000769	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JAMIE ALAN DAVIS	165.00
00029545	11/05/2020			00000770	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KIMBERLY DAVIS	165.00
00029546	11/05/2020			00000771	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LINDA DAVIS	165.00
00029547	11/05/2020			00000772	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	VIRGIL DAVIS	165.00
00029548	11/05/2020			00000773	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SANDRA SCROGGINS DELANEY	165.00
00029549	11/05/2020			00000774	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	ELISE DEVER	165.00
00029550	11/05/2020			00000775	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KAREN K DILLS	165.00
00029551	11/05/2020			00000776	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CAROL ANN DURHAM	165.00
00029552	11/05/2020			00000777	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	GHAD DURR	165.00
00029553	11/05/2020			00000778	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DELANO EDMONDSON	165.00
00029554	11/05/2020			00000779	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DEBRA FITZGERALD	165.00

# Checks Register

GRANT COUNTY FISCAL COURT

From: 07/01/2020 To: 06/30/2021

All Funds  
All Checks

Check	Date	Cleared	Voided	Voucher	Batch	Account	Vendor	Check Amount
00029555	11/05/2020			00000780	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LORETTA FLERLAGE	165.00
00029556	11/05/2020			00000781	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CHRISANTA GARNETT	165.00
00029557	11/05/2020			00000782	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SANDRA F GIBBINS	165.00
00029558	11/05/2020			00000783	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	TRACY GOE	25.00
00029559	11/05/2020			00000784	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	PAUL F GUENTHER	165.00
00029560	11/05/2020			00000785	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	GARLENE HALEY	165.00
00029561	11/05/2020			00000786	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	EMMALIE HANKINSON	165.00
00029562	11/05/2020			00000787	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	ROB HANSEL	165.00
00029563	11/05/2020			00000788	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	TERRI HANSEL	165.00
00029564	11/05/2020			00000789	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	REGINA HARVEY	165.00
00029565	11/05/2020			00000790	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DEVORAH D HERBST	165.00
00029566	11/05/2020			00000791	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CAROLYN HORN	165.00
00029567	11/05/2020			00000792	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	WAYNE HORN	165.00
00029568	11/05/2020			00000793	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	PATRICIA ANN HORTON	165.00
00029569	11/05/2020			00000794	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CONNIE LYNN HOWARD	165.00
00029570	11/05/2020			00000795	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SHIRLEY HOWARD	165.00
00029571	11/05/2020			00000796	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KAREN S JUMP	165.00
00029572	11/05/2020			00000797	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	ROBERT DARREN JUSTICE	165.00
00029573	11/05/2020			00000798	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LINDA F JUSTICE	165.00
00029574	11/05/2020			00000799	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CONNIE FAYE KINMAN	165.00
00029575	11/05/2020			00000800	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	RALPH A KORN	25.00
00029576	11/05/2020			00000801	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SANDRA L KORN	25.00
00029577	11/05/2020			00000802	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JANETTE LANDRUM	165.00
00029578	11/05/2020			00000803	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CHARLES LONG	165.00
00029579	11/05/2020			00000804	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KATHLEEN LONG	165.00
00029580	11/05/2020			00000805	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JANE MALLORY	165.00
00029581	11/05/2020			00000806	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KIMBERLY MARSHALL	165.00
00029582	11/05/2020			00000807	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	TIMOTHY MARSHALL	165.00
00029583	11/05/2020			00000808	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARLENE MCCOMAS	165.00
00029584	11/05/2020			00000809	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARK MESSMORE	165.00
00029585	11/05/2020			00000810	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	REBECCA MOODY	165.00
00029586	11/05/2020			00000811	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DIANA MORGAN	165.00

# Checks Register

## GRANT COUNTY FISCAL COURT

From: 07/01/2020 To: 06/30/2021

All Funds

All Checks

Check	Date	Cleared	Voided	Voucher	Batch	Account	Vendor	Check Amount
00029587	11/05/2020			00000812	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MICHELLE NEIDIGH	165.00
00029588	11/05/2020			00000813	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JESSICA NEUBAUER	165.00
00029589	11/05/2020			00000814	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DANIELLE NICHOLS	165.00
00029590	11/05/2020			00000815	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	SHEILA NOWAK	165.00
00029591	11/05/2020			00000816	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CHRISTINE OPPERMAN	165.00
00029592	11/05/2020			00000817	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	NICK PATTI	165.00
00029593	11/05/2020			00000818	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JAMES PECK	165.00
00029594	11/05/2020			00000819	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JUDITH A PECK	165.00
00029595	11/05/2020			00000820	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	ROBERT E PERSON	165.00
00029596	11/05/2020			00000821	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	BRENDA EVANS PETTI	165.00
00029597	11/05/2020			00000822	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CINDY RAY	165.00
00029598	11/05/2020			00000823	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	PRISCILLA ELLEN REUSCH	165.00
00029599	11/05/2020			00000824	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LORI RICHESON	165.00
00029600	11/05/2020			00000825	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	NAVONDA SCHMIDT	165.00
00029601	11/05/2020			00000826	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KAREN LEE SCHWAB	165.00
00029602	11/05/2020			00000827	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	BONNIE SCROGGINS	165.00
00029603	11/05/2020			00000828	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	CAROL SCROGGINS	165.00
00029604	11/05/2020			00000829	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JONATHAN SCROGGINS	165.00
00029605	11/05/2020			00000830	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARSHALL SCROGGINS	165.00
00029606	11/05/2020			00000831	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MAVIS M SIMPSON	165.00
00029607*	11/05/2020		11/16/2020	00000832	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	DOROTHY ALTMAN	165.00
00029608	11/05/2020			00000833	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	LAURA SPARKS	25.00
00029609	11/05/2020			00000834	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KRISIN STITH	165.00
00029610	11/05/2020			00000835	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JUSTINE TAYLOR	165.00
00029611	11/05/2020			00000836	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	JIMMY RAY THORNE	25.00
00029612	11/05/2020			00000837	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	STEPHANIE MARIE TURNER	165.00
00029613	11/05/2020			00000838	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	AMANDA JO WEBSTER	165.00
00029614	11/05/2020			00000839	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KIMBERLY WELLS	165.00
00029615	11/05/2020			00000840	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MELISSA WILDMAN	165.00
00029616	11/05/2020			00000841	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MARY LEE WILLOBY	25.00
00029617	11/05/2020			00000842	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	MICHAEL ZEISER	165.00
00029618	11/05/2020			00000843	NOVEMBER 05 2020	ELECTION WORKERS 01-1000-	KENNETH B ASHCRAFT	165.00



**Checks Register**

**GRANT COUNTY FISCAL COURT**

From: 07/01/2020 To: 06/30/2021

All Funds

All Checks

Check	Date	Cleared	Voided	Voucher	Batch	Account	Vendor	Check Amount	
00029622	11/05/2020			00000910	NOVEMBER 05 2020 ELECTION WORKERS	01-1000	DOROTHY SMITH	165.00	
97 Checks Listed								Grand Total	14,860.00

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT  
 NOVEMBER 17 2020 GENERAL FUND CLAIMS  
 All Funds  
 From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000845	11/17	16003570		01-5025-567-	ARK - TIF	ARK ENCOUNTER TIF - CITY OF WILLIAMSTON/2020 TIF	1 Voucher Items Listed	<input type="checkbox"/>	62,573.25
00000846	11/17	16003568	110520	01-5015-445-	OFFICE SUPPLIES	CRYSTAL AND HICKLEY SPRINGS	BOTTLED WATER	<input type="checkbox"/>	44.97
							1 Voucher Items Listed		44.97
00000847	11/17	16003172	10434733808	01-5057-705-	COMPUTER EQUIPMENT	DELL MARKETING L P	LAPTOP, MONITOR, DOCKING STATION	<input type="checkbox"/>	1,341.35
							1 Voucher Items Listed		1,341.35
00000848	11/17	16003569	14928	01-5057-318-	CONTRACT PAYMENT - PAYROLL & COMPUTER THOMAS & ASSOCIATES INC		11/6/2020 PAYROLL	<input type="checkbox"/>	528.66
							1 Voucher Items Listed		528.66
00000849	11/17	16003573		01-5001-445-	CO. JUDGE/EXEC. OFFICE SUPPLIES	KENTUCKY STATE TREASURER	NOTARY APPLICATION FOR CHERISH	<input type="checkbox"/>	10.00
							1 Voucher Items Listed		10.00
00000850	11/17	16003574	69812	01-5065-199-	NOVEMBER 2020 ELECTION - GRANT	LYNCH ENTERPRISES DBA MINUTEMAN PRESS	ELECTION NOV 2020 SUPPLIES	<input type="checkbox"/>	3,480.85
							1 Voucher Items Listed		3,480.85
00000851	11/17	16003478	131700345001	01-5015-445-	OFFICE SUPPLIES	OFFICE DEPOT	2 BOXES COPY PAPER	<input type="checkbox"/>	69.98
							1 Voucher Items Listed		69.98
00000852	11/17	16003566	14504	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	POLLITT'S AUTO CARE LLC	OIL CHANGE / TAHOE	<input type="checkbox"/>	80.77
							1 Voucher Items Listed		80.77
00000853	11/17	16003556		01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	QUICK LUBE PLUS LLC	VEHICLE REPAIRS	<input type="checkbox"/>	64.34
							1 Voucher Items Listed		64.34
00000853	11/17	16003556		01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	QUICK LUBE PLUS LLC	VEHICLE REPAIRS	<input type="checkbox"/>	28.24
							3 Voucher Items Listed		28.24
00000854	11/17	16003387	11660944	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	S&S TIRE	INV. 11660944 / TIRES	<input type="checkbox"/>	988.76
							1 Voucher Items Listed		988.76
00000855	11/17	16003559	00074269	01-5015-315-	HOME INCARCERATION	SATELLITE TRACKING OF PEOPLE LLC	HOME INCARCERATION	<input type="checkbox"/>	90.20
							1 Voucher Items Listed		90.20
00000856	11/17	16003562	20-1567	01-5080-352-	ELEVATOR MAINTENANCE	TRI-STATE ELEVATOR INC	ELEVATOR MAINTENANCE	<input type="checkbox"/>	467.00
							1 Voucher Items Listed		467.00
00000857	11/17	16003546		01-5015-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	SHERIFF	<input type="checkbox"/>	4,090.87
							1 Voucher Items Listed		4,090.87
00000857	11/17	16003546		01-5080-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	FISCAL COURT	<input type="checkbox"/>	72.86
							1 Voucher Items Listed		72.86
00000857	11/17	16003546	869226423045	01-5115-455-	PETROLEUM PRODUCTS, GASOLINE & OIL ETC	VOYAGER FLEET SYSTEMS INC	PETROLEUM/OCT 2020	<input type="checkbox"/>	107.53
							1 Voucher Items Listed		107.53
00000857	11/17	16003546		01-5130-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	VOYAGER FLEET SYSTEMS INC	EMS	<input type="checkbox"/>	58.14
							1 Voucher Items Listed		58.14
00000857	11/17	16003546		01-5205-455-	ANIMAL SHELTER, PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	ANIMAL SHELTER	<input type="checkbox"/>	87.89
							1 Voucher Items Listed		87.89

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 17 2020 GENERAL FUND CLAIMS

All Funds

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000857	11/17	16003546		01-5212-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	SOLID WASTE	<input type="checkbox"/>	46.28
00000857	11/17	16003546		01-5401-455-	PETROLEUM PRODUCTS - GASOLINE, OIL ETC	VOYAGER FLEET SYSTEMS INC	PARKS	<input type="checkbox"/>	254.15
							7 Voucher Items Listed		4,717.72
00000866	11/17	16003576		01-5015-481-	SHERIFF UNIFORMS	TRENTON DALTON	UNIFORM WORK SHOES	<input type="checkbox"/>	105.99
							1 Voucher Items Listed		105.99
00000870	11/17	16003580		01-5081-578-	JUSTICE CENTER, UTILITIES	CINCINNATI BELL TELEPHONE	ELEVATOR TELEPHONE	<input type="checkbox"/>	193.37
							1 Voucher Items Listed		193.37
00000871	11/17	16003581		01-5001-573-	TELEPHONE	CINCINNATI BELL TELEPHONE	DRES	<input type="checkbox"/>	53.96
							1 Voucher Items Listed		53.96
00000872	11/17	16003402		01-5057-705-	COMPUTER EQUIPMENT	FORCHT BANK	MONITOR / SIMPSON	<input type="checkbox"/>	202.24
00000872	11/17	16003381		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	SCREWS & WASHERS	<input type="checkbox"/>	3.48
00000872	11/17	16003441		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	WATER FOR OFFICE	<input type="checkbox"/>	10.14
00000872	11/17	16003465		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	HAND SANITIZER	<input type="checkbox"/>	1.49
00000872	11/17	16003465		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	MASTER DRILL SET	<input type="checkbox"/>	13.99
00000872	11/17	16003513		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	BOTTLED WATER	<input type="checkbox"/>	11.94
00000872	11/17	16003402		01-5401-348-	RECREATIONAL EVENTS	FORCHT BANK	TRANSMITTER FOR MOVIES	<input type="checkbox"/>	102.99
00000872	11/17	16003402		01-5401-348-	RECREATIONAL EVENTS	FORCHT BANK	SHIPPING	<input type="checkbox"/>	46.20
00000872	11/17	16003525		01-5401-467-	RECREATION SUPPLIES, EQUIP. & REPAIRS	FORCHT BANK	SUPPLIES FOR LIGHTS AT PARK	<input type="checkbox"/>	33.05
00000872	11/17	16003402		01-5405-445-	OFFICE EXPENSES & SUPPLIES	FORCHT BANK	CHARGER / IPAD	<input type="checkbox"/>	6.99
00000872	11/17	16003402		01-5405-445-	OFFICE EXPENSES & SUPPLIES	FORCHT BANK	DRYDRY ERASE MARKER SET	<input type="checkbox"/>	8.99
00000872	11/17	16003402		01-5405-445-	OFFICE EXPENSES & SUPPLIES	FORCHT BANK	DRY ERASE BOARD	<input type="checkbox"/>	49.99
00000872	11/17	16003402		01-5405-445-	OFFICE EXPENSES & SUPPLIES	FORCHT BANK	OFFICE CHAIR	<input type="checkbox"/>	159.99
							13 Voucher Items Listed		651.48
00000873	11/17	16003538		01-5401-302-	ADVERTISING	FORCHT BANK	PROGRAM TO CREATE FLYERS	<input type="checkbox"/>	119.40
00000873	11/17	16003499		01-5401-348-	RECREATIONAL EVENTS	FORCHT BANK	HALLOWEEN IN THE PARK	<input type="checkbox"/>	33.19
00000873	11/17	16003578		01-5401-455-	PETROLEUM PRODUCTS - GASOLINE, OIL ETC	FORCHT BANK	JEEP CHEROKEE	<input type="checkbox"/>	25.80
00000873	11/17	16003448		01-5401-467-	RECREATION SUPPLIES, EQUIP. & REPAIRS	FORCHT BANK	SUPPLIES / CRITTENDEN PARK	<input type="checkbox"/>	70.53
00000873	11/17	16003408		01-5401-569-	REGISTRATIONS, CONFERENCES & TRAINING	FORCHT BANK	FALL KRIS CONFERENCE	<input type="checkbox"/>	235.00
							5 Voucher Items Listed		483.92
00000874	11/17	16003363		01-5115-569-	REGISTRATIONS, CONF., TRAINING, ETC.	FORCHT BANK	ON LINE TRAINING BLDG INSPECTOR	<input type="checkbox"/>	150.00
							1 Voucher Items Listed		150.00

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 17 2020 GENERAL FUND CLAIMS

All Funds

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000875	11/17	16003448		01-5212-425-	INMATE /VOLUNTEER MEALS	FORCHT BANK	VOLUNTEER MEALS	<input type="checkbox"/>	214.81
00000875	11/17	16003398		01-5212-479-	TIRE DISPOSAL	FORCHT BANK	GLOVES FOR TIRE PROJECT	<input type="checkbox"/>	64.95
00000875	11/17	16003589		01-5212-479-	TIRE DISPOSAL	FORCHT BANK	SUPPLIES	<input type="checkbox"/>	68.85
							3 Voucher Items Listed		348.61
00000876	11/17	16003469		01-5065-199-	NOVEMBER 2020 ELECTION - GRANT	FORCHT BANK	TABLES & CHAIRS FOR ELECTION	<input type="checkbox"/>	4,152.80
							1 Voucher Items Listed		4,152.80
00000877	11/17	16003531		01-5057-318-	CONTRACT PAYMENT - PAYROLL & COMPUTER	FORCHT BANK	TIMECLOCK SHERIFF & JAIL	<input type="checkbox"/>	151.59
00000877	11/17	16003531		01-5057-318-	CONTRACT PAYMENT - PAYROLL & COMPUTER	FORCHT BANK	TIMECLOCK ROAD DEPT	<input type="checkbox"/>	15.96
00000877	11/17	16003531		01-5057-318-	CONTRACT PAYMENT - PAYROLL & COMPUTER	FORCHT BANK	CREDIT	<input type="checkbox"/>	(6.80)
							3 Voucher Items Listed		160.75
00000878	11/17	16003304		01-5205-402-	KENNEL SUPPLIES & EQUIPMENT	FORCHT BANK	CLEANING SUPPLIES	<input type="checkbox"/>	304.14
							1 Voucher Items Listed		304.14
00000879	11/17	16003592	202010	01-5015-445-	OFFICE SUPPLIES	GRANT COUNTY NEWS	TAXPAYERS NOTICE	<input type="checkbox"/>	205.20
00000879	11/17	16003584	202009	01-5025-539-	ADVERTISING LEGAL NOTICES	GRANT COUNTY NEWS	LEGAL NOTICES	<input type="checkbox"/>	293.51
							2 Voucher Items Listed		498.71
00000880	11/17	16003585	079800246176	01-5081-366-	SOLID WASTE PICKUP	REPUBLIC SERVICES # 798	JUDICIAL CENTER	<input type="checkbox"/>	139.81
							1 Voucher Items Listed		139.81
00000881	11/17	16003544	257159	01-5401-421-	FERTILIZER, LIME, CHEMICALS, ETC.	SELECT PEST CONTROL	BUILDINGS AT THE PARK	<input type="checkbox"/>	50.00
							1 Voucher Items Listed		50.00
00000882	11/17	16003579		01-5205-385-	VETERINARY SERVICES	UCAM NONPROFIT SPAY/NEUTER CLI	SPRAY AND NEUTER CLINIC	<input type="checkbox"/>	815.00
							1 Voucher Items Listed		815.00
00000883	11/17	16003587		01-5001-333-	MAINTENANCE AGREEMENT ON COPHER	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.58
00000883	11/17	16003587		01-5015-445-	OFFICE SUPPLIES	U S BANCORP EQUIPMENT FINANCE	COPIER LEASES	<input type="checkbox"/>	235.14
00000883	11/17	16003587		01-5205-445-	OFFICE SUPPLIES & EQUIPMENT	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.57
00000883	11/17	16003587		01-5212-445-	OFFICE SUPPLIES	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.57
							4 Voucher Items Listed		587.86
00000884	11/17	16003586		01-5081-586-	JUDICIAL CENTER - CONTRACTED CUSTODIAL/MCR SERVICES		OCTOBER 2020	<input type="checkbox"/>	2,660.00
							1 Voucher Items Listed		2,660.00
00000892	11/17	16003590		01-5001-573-	TELEPHONE	CARRIE COLEMAN	CELL PHONE	<input type="checkbox"/>	41.38
							1 Voucher Items Listed		41.38
00000893	11/17	16003591	10342	01-5135-592-	VEHICLE MAINTENANCE & REPAIRS	TRIPLE C SERVICE & TOWING LLC DBA SECHR REPAIRS TO 1992 FORD		<input type="checkbox"/>	763.04

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 17 2020 GENERAL FUND CLAIMS

All Funds

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000895	11/17	16003593	2012.220	01-5057-705-	COMPUTER EQUIPMENT	RMB AGENCY INC	WEBSITE MAINTENANCE	<input type="checkbox"/>	50.00
								1 Voucher Items Listed	50.00
00000896	11/17	16003594	10183	01-5015-569-	REGISTRATION, CONFERENCES & TRAINING	KENTUCKY STATE TREASURER	PSYCHOLOGICALS, ETC	<input type="checkbox"/>	181.00
								1 Voucher Items Listed	181.00
00000897	11/17	16003601		01-5080-582-	ELECTRIC	OWEN ELECTRIC COOPERATIVE	SIREN AT EBECK LANE	<input type="checkbox"/>	31.43
								1 Voucher Items Listed	31.43
00000902	11/17	16003608	84346254	01-5015-435-	SHERIFF, LAW ENFORCEMENT EXPENSE	WEST PUBLISHING CORPORATION	CRIMINAL LAW SUBSCRIPTION	<input type="checkbox"/>	816.20
								1 Voucher Items Listed	816.20
00000903	11/17	16003614		01-5015-455-	PETROLEUM PRODUCTS	BUSINESS CARD	GAS	<input type="checkbox"/>	44.28
								1 Voucher Items Listed	44.28
00000903	11/17	16003558		01-5015-563-	POSTAL CHARGES	BUSINESS CARD	MAL BACK BODY CAMS	<input type="checkbox"/>	52.50
								1 Voucher Items Listed	52.50
00000903	11/17	16003558		01-5015-569-	REGISTRATION, CONFERENCES & TRAINING	BUSINESS CARD	TRAINING	<input type="checkbox"/>	68.93
								3 Voucher Items Listed	165.71
00000904	11/17	16003498		01-5015-385-	VET SERVICES	BUSINESS CARD	FLAKE SHAVINGS / K-9	<input type="checkbox"/>	29.95
								1 Voucher Items Listed	29.95
00000904	11/17	16003452		01-5015-445-	OFFICE SUPPLIES	BUSINESS CARD	KEYBOARD / CARTRIDGE	<input type="checkbox"/>	45.85
								2 Voucher Items Listed	75.80
00000905	11/17	16003555		01-5015-385-	VET SERVICES	BUSINESS CARD	DOG FOOD	<input type="checkbox"/>	59.98
								1 Voucher Items Listed	59.98
00000907	11/17	16003514		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	MULLINS SUPPLY BARN INC	LIGHT SWITCHES / PLATES	<input type="checkbox"/>	58.36
								1 Voucher Items Listed	58.36
00000907	11/17	16003222		01-5401-421-	FERTILIZER, LIME, CHEMICALS, ETC.	MULLINS SUPPLY BARN INC	PAINT / HARDWARE	<input type="checkbox"/>	6.83
								1 Voucher Items Listed	6.83
00000907	11/17	16003382		01-5401-467-	RECREATION SUPPLIES, EQUIP. & REPAIRS	MULLINS SUPPLY BARN INC	LANDSCAPING PENS & TARP	<input type="checkbox"/>	49.69
								1 Voucher Items Listed	49.69
00000907	11/17	16003506		01-5401-467-	RECREATION SUPPLIES, EQUIP. & REPAIRS	MULLINS SUPPLY BARN INC	2 CHAIN HOOKS	<input type="checkbox"/>	13.18
								4 Voucher Items Listed	128.06
00000908	11/17	16003627		01-5401-567-	REFUNDS FOR LWH	BRENDA BREWER	REFUND DUE TO COVID-19	<input type="checkbox"/>	25.00
								1 Voucher Items Listed	25.00
00000909	11/17	16003628		01-5015-455-	PETROLEUM PRODUCTS	JACOB PERKINS	FLEET CARD DID NOT WORK	<input type="checkbox"/>	12.17
								1 Voucher Items Listed	12.17
00000919	11/17	16003639		01-5070-199-	BOARD OF ADJUSTMENTS - PRE DIEM AND FEWADE GUTMAN		MEETING 11/9/2020	<input type="checkbox"/>	50.00
								1 Voucher Items Listed	50.00
00000920	11/17	16003640		01-5070-199-	BOARD OF ADJUSTMENTS - PRE DIEM AND FERGEG POWELL		11/9/2020 MEETING	<input type="checkbox"/>	50.00
								1 Voucher Items Listed	50.00

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 17 2020 GENERAL FUND CLAIMS

All Funds

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000921	11/17	16003641		01-5070-199-	BOARD OF ADJUSTMENTS - PRE DIEM AND FESAM MCCOMAS		NOV, 9 MEETING	<input type="checkbox"/>	50.00
									1 Voucher Items Listed
00000922	11/17	16003642		01-5070-199-	BOARD OF ADJUSTMENTS - PRE DIEM AND FEARL JACKSON		NOV, 9 MEETING	<input type="checkbox"/>	50.00
									1 Voucher Items Listed
00000923	11/17	16003643		01-5070-199-	BOARD OF ADJUSTMENTS - PRE DIEM AND FESTEVE MOERLEIN		NOV, 9 MEETING	<input type="checkbox"/>	50.00
									1 Voucher Items Listed
									46 Vouchers Listed
									84 Voucher Items Listed
									88,470.50

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

NOVEMBER 17 2020 ROAD FUND CLAIMS

All Funds

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000858	11/17	16003497	X100149152:0	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	BLUGRASS INTERNATIONAL TRUCKS INC	SET OF INDUCTORS AND GASKET KIT AND ASSEMBLY	<input type="checkbox"/>	3,305.54
							1 Voucher Items Listed		3,305.54
00000859	11/17	16003572		02-6105-427-	GARAGE SUPPLIES	GRANT COUNTY CLERK	TAGS FOR 2005 GMC	<input type="checkbox"/>	15.00
							1 Voucher Items Listed		15.00
00000860	11/17	16003507	2185-191413	02-6105-427-	GARAGE SUPPLIES	OREILLY AUTOMOTIVE STORES,INC	TOOL CART	<input type="checkbox"/>	115.99
00000860	11/17	16003500	2185-191525	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	OREILLY AUTOMOTIVE STORES INC	OIL & OIL FILTER FOR SIGN TRUCK	<input type="checkbox"/>	57.54
							2 Voucher Items Listed		173.53
00000861	11/17	16003547	045	02-6105-427-	GARAGE SUPPLIES	VOYAGER FLEET SYSTEMS INC	PETROLEUM/ OCT 2020	<input type="checkbox"/>	634.93
							1 Voucher Items Listed		634.93
00000862	11/17	16003295	20015424	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	ZIEGLER TIRE AND SUPPLY CO	TWO TIRES FOR ROAD TRACTOR	<input type="checkbox"/>	680.94
00000862	11/17	16003295	20015424	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	ZIEGLER TIRE AND SUPPLY CO	ONE TIRE AND TUBE FOR MOWING TRACTOR	<input type="checkbox"/>	785.54
00000862	11/17	16003295	2020015421	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	ZIEGLER TIRE AND SUPPLY CO	FOUR TIRES FOR TRUCK #14	<input type="checkbox"/>	1,348.00
							3 Voucher Items Listed		2,814.48
00000867	11/17	16003583	9974551672	02-6105-364-	ROAD RENTALS	AIRGAS USA LLC	OXYGEN AND ACETYLENE TANK RENTAL	<input type="checkbox"/>	122.01
							1 Voucher Items Listed		122.01
00000868	11/17	16003439		02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	FORCHT BANK	AIR COMPRESSOR BELTS 2 LINES	<input type="checkbox"/>	634.00
							1 Voucher Items Listed		634.00
00000869	11/17	16003407	11636	02-6105-427-	GARAGE SUPPLIES	SUBURBAN PROPANE	4 JUGS OF WATER	<input type="checkbox"/>	36.00
00000869	11/17	16003609	223819	02-6105-427-	GARAGE SUPPLIES	SUBURBAN PROPANE	176.3 GALLONS @ 2.7507	<input type="checkbox"/>	494.90
							2 Voucher Items Listed		530.90
00000894	11/17	16003577	0177477-001	02-6105-427-	GARAGE SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	HAND SAWTIZER, CUPS, BLEACH, PAPER TOWELS	<input type="checkbox"/>	358.09
							1 Voucher Items Listed		358.09
00000911	11/17	16003463	KK345948	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	ROBERT J. PAUL CORPORATION	INNER COOLER BOOT & TWO CLAMPS #5	<input type="checkbox"/>	81.20
00000911	11/17	16003364	KK346758	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	ROBERT J. PAUL CORPORATION	BRAKE AXEL	<input type="checkbox"/>	1,494.45
							2 Voucher Items Listed		1,575.65
00000912	11/17	16003603	38526	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	BRIGHTON TRUCK SERVICE INC	4 U BOLTS FOR TRUCK #5	<input type="checkbox"/>	143.52
							1 Voucher Items Listed		143.52
00000913	11/17	16003616	3311024	02-6105-427-	GARAGE SUPPLIES	LYKINS OIL COMPANY	1200 GALLONS LSD	<input type="checkbox"/>	2,110.80
							1 Voucher Items Listed		2,110.80
00000914	11/17	16003624		02-6105-578-	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 125907	<input type="checkbox"/>	45.22
00000914	11/17	16003624		02-6105-578-	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 135521	<input type="checkbox"/>	204.67

**Vendor Claims Register - Detail**

**GRANT COUNTY FISCAL COURT**

**NOVEMBER 17 2020 ROAD FUND CLAIMS**

*All Funds*

From: 11/17/2020 To: 11/17/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00000914	11/17	16003624		02-6105-578	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 141406	<input type="checkbox"/>	78.74
							3 Voucher Items Listed		328.63
							13 Vouchers Listed		12,747.08



Date 11/17/2020

Transfer 00000010

**AN APPROVAL relating to the transfer of budgeted appropriations thereof.  
Whereas Grant County, Kentucky has realized unbudgeted appropriations.  
Be it so ordered by Grant County of the Commonwealth of Kentucky:**

**Section One: Current Fiscal Year: 2020-2021**

**The budget for the Current Fiscal Year is amended to:  
Increase / Decrease the appropriations of the following fund(s)  
to include unbudgeted appropriations for:**

Fund	Account	Description	Transfer In	TransferOut
General	01-5135-445-	EMA OFFICE SUPPLIES & EQUIP.		141.13
	01-5135-592-	VEHICLE MAINTENANCE	141.13	
			141.13	141.13

**ORDER TO TRANSFER FUNDS**

Fund A/C Explanation	A/C Code Fund	Amount of Transfer	
		(Decrease)	(Increase)
<b>GENERAL FUND:</b>			
Interfund Transfer	01-4909	\$15,000.00	
<b>JAIL FUND:</b>			
Interfund Transfer	03-4910		\$15000.00
<b>Total</b>		<b>\$15,000.00</b>	<b>\$15,000.00</b>

Peggy Updike

Grant County Treasurer

Transfer Request: November 17, 2020

**ORDINANCE NO. 0008-2020-0244**  
**AN ORDINANCE RELATING TO AN AMENDMENT TO**  
**THE GRANT COUNTY ZONING MAP**

**WHEREAS** application has been made to the Grant County Planning and Zoning Commission for an amendment to the official Grant County Zoning Map; and

**WHEREAS** all fees relating to the application have been properly paid to the Grant County Planning and Zoning Commission as same relate to this application; and

**WHEREAS** all posting and advertising requirements necessary to the application filed herein have been properly made or performed; and

**WHEREAS** public hearing has been held with all interested parties being afforded opportunity to appear in person or by counsel and voice their position as relates to this application; and

**WHEREAS** the Grant County Planning Commission, a quorum then being present, vote to recommend the approval of said application; NOW, THEREFORE,

**BE IT ORDAINED** by the Fiscal Court of the County of Grant, Commonwealth of Kentucky, that the Grant County Zoning Map be amended to reflect that the zoning of the following parcel of land, to wit:

A 1.5921 acre site generally located at Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road. Grant County, Kentucky, and more particularly described in Deed Book 376, Page No. 324; (as supplied by the applicant) as recorded in the Grant County Clerk's office.

Be changed from its' present zoning classification of Agricultural One (A-1) to a zoning classification of Residential-One-A (R-1-A).

Introduced, recorded and ordered published by the Grant County Fiscal Court on the 3<sup>rd</sup> day of November, 2020.

Adopted by the Grant County Fiscal Court at its' meeting on the 17 day of November, 2020. and, on said occasion signed in open session by the County Judge Executive as evidence of his approval and affirmative vote of the Grant County Fiscal Court, attested under seal by the Grant County Fiscal Court Clerk and declared to be in full force and effect by its' passage and recordation of same.

ATTEST:



Patricia Conrad  
Fiscal Court Clerk



Chuck Dills  
Grant County Judge/Executive

# GRANT COUNTY PLANNING COMMISSION

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101 NORTH MAIN STREET  
GRANT COUNTY COURTHOUSE, ROOM 14  
WILLIAMSTOWN, KENTUCKY 41097

PHONE: 859.824.7770  
FAX: 859.824.7796  
WWW.GRANTCOUNTY.KY.GOV/GCPC

October 28, 2020

To: Grant County Fiscal Court  
From: Grant County Planning Commission  
Re: Dawalt Map Amendment

The following is the portion of the Meeting Minutes from the September 28<sup>th</sup> 2020, Planning Commission meeting in regards to the above-mentioned item.

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### ITEM 3: MAP AMENDMENT – DAWALT – COUNTY

Chairman John Lawrence declared the public hearing open.

Mr. Dawalt stated that he had been approached by someone to buy 1.75 acres from his farm to build a stick built home.

Chairman John Lawrence asked if anyone wished to speak for against the request. No one spoke for or against.

Chairman John Lawrence declared the public hearing closed.

Carl King made a motion to recommend approval of the request, Marvin Faulkner seconded the motion. A roll call vote was taken: Marlon Kinsey: yes, Dan Bates: yes, Carl King: yes, Nancy Duley: yes, Darren Spahr: yes, Pike Caskey: yes, Marvin Faulkner: yes. All members in attendance voting in favor of the motion. Motion passes

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If you should need any further information concerning this matter, please call the office at 824-7770.

  
Grant County Planning Commission

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JOHN LAWRENCE, CHAIRMAN \* MARLON KINSEY, VICE CHAIRMAN  
MARVIN FAULKNER, SECRETARY \* PIKE CASKEY, TREASURER  
STANLEY WOODYARD \* DAN BATES \* KAREN BOYD \* DARREN SPAHR  
CARL KING \* NANCY DULEY \* HOWARD BREWER JR \* DR. CLAY PARKS

**Resolution GRANT – 00-02-20**

**A RESOLUTION OF THE GRANT COUNTY PLANNING COMMISSION RECOMMENDING APPROVAL FOR A REQUEST OF JOHN & LYNDA DAWALT FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM AGRICULTURAL ONE (A-1) TO RESIDENTIAL-ONE A (R1A) ON A 1.5921 ACRE SITE LOCATED ON THE NORTHWEST SIDE OF KNOXVILLE ROAD APPROXIMATELY 700 FEET NORTHEAST OF PEACEFUL HOLLOW ROAD, GRANT COUNTY, KENTUCKY, AND PROVIDING THE RECOMMENDATION BE FORWARDED TO THE GRANT COUNTY FISCAL COURT, WILLIAMSTOWN, KENTUCKY.**

**WHEREAS**, the Grant County Planning Commission received a request for a Zoning Map Amendment to the Grant County Zoning Map and such Zoning Map Amendment being a zone change from Agricultural One (A-1) to Residential One A (R1A) on a 1.5921 acre site located on the Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road, Grant County, Kentucky which is more particularly described as attached; and,

**WHEREAS**, the Grant County Planning Commission as the planning unit for the incorporated and unincorporated areas of Grant County, Kentucky, was requested to and has conducted a Public Hearing serving as a due process trial-type hearing and made findings recommending approval, for the Zoning Map Amendment.

**NOW, THEREFORE, BE IT RESOLVED BY THE GRANT COUNTY PLANNING COMMISSION AS FOLLOWS:**

**SECTION I**

That the request for a Zoning Map Amendment for the real estate which is more particularly described below shall be and is hereby recommended for approval this Zoning Map Amendment being a zone change from Agricultural One (A-1) to Residential One A (R1A) on a 1.5921 acre site located on the Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road, Grant County, Kentucky. The real estate which is the subject of this request for a Zoning Map Amendment in an Agricultural One (A-1) zone is more particularly described as a part of DEED BOOK NO. 376 PAGE NO. 324; (as supplied by the applicant) recorded in the Grant County Clerk's office.

**SECTION II**

That as a basis for the recommendation of approval for a Zoning Map Amendment request are the findings of fact of the Grant County Planning Commission as set forth in its minutes and official records for this request shall be and are hereby incorporated by reference as if fully set out in this Resolution.

The Commission recommended approval for this request based findings of fact as set forth: The Commission finds that the request for a Zoning Map Amendment from Agricultural One (A-1) to Residential One A (R1A) on a 1.5921 acre site located on the Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road., Grant County, Kentucky is in more conformance with the use of the property than the existing Zoning,.

### SECTION III

That a copy of this Resolution recommending approval for a Zoning Map Amendment for a zone change Agricultural One (A-1) to Residential One A (R1A) on a 1.5921 acre site located on the Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road, Grant County, Kentucky, having jurisdiction over the property for its action on the recommendation of the Grant County Planning Commission.

**PASSED AND APPROVED ON THIS 28th , DAY OF SEPTEMBER 2020.**

**APPROVED:**

---

**JOHN LAWRENCE  
CHAIRMAN**

**ATTEST:**

---

**PLANNING ADMINISTRATOR**

GRANT COUNTY PLANNING COMMISSION  
Grant County Courthouse, Room 14  
101 N. Main St  
Williamstown, KY 41097  
(859) 824-7770  
bruholl@grantco.org

OFFICE USE ONLY

Received: \_\_\_\_\_

Payment Amt: \$ \_\_\_\_\_

Meeting: \_\_\_\_\_

APPLICATION FOR ZONING MAP AMENDMENT

GENERAL INFORMATION

Property Owner (The owner must be the applicant): JOHN & Lynda DAWALT

Mailing Address: 4555 KNOXVILLE ROAD, DAY RIDGE, KY 41035

Mobile Phone with Area Code: 859-620-6114

Alternate Phone with Area Code: \_\_\_\_\_

Email: Lynda.DAWALT@FUSE.NET

SITE INFORMATION

Address of Property: 780 KNOXVILLE RD. DAY RIDGE, KY 41035

City Property is Located In (Put County if not in City): GRANT COUNTY

Deed Book: 374 Page: 324 PVA Parcel No. 057-00-00-007.00

Provider/Type of Wastewater Treatment: SEPTIC

ZONING INFORMATION

Current Zoning of Property: A-1

Proposed Zoning of Property: R-1-A

If Property is to be subdivided list each tract and proposed size: 1 TRACT - 1.75 AC.

Existing Use of Property: HAY FIELD

Proposed Use of Property: RESIDENTIAL

Size of Property: APX 1.594 Acres or \_\_\_\_\_ Square Ft.

**LEGAL DESCRIPTON**

**PARCEL "A" - 1.7650 ACRES**

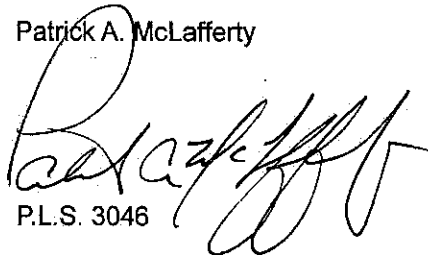
Lying and being in Grant County, Kentucky on the Northwest side of Knoxville Road (Ky Rt. 467), approximately 700 feet Northeast of Peaceful Hollow Road and more particularly described as follows to-wit:

Unless otherwise stated, and monument referred to as an iron pin set is a 1/2" rebar, 18" in length with a pink stamped P.L.S. 3046. All bearings stated herein are referenced to US State Plane 1983, Kentucky Single Zone, Nad 1983, (Conus) Geoid 12A.

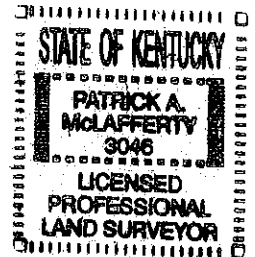
BEGINNING at mag nail set in the center of Knoxville Road (KY 467), a common corner to the grantor and Marie Joyce Epperson (DB. 201, PG. 127); thence leaving the center of said road with the lines of Epperson, passing thru an iron pin set at 40.59 feet, N 04 degrees 21 minutes 49 seconds E – a total distance of 314.83 feet to an iron pin set; thence N 88 degrees 43 minutes 34 seconds W – 107.92 feet to a post; thence leaving the line of Epperson with three new made lines partitioning the grantors property, S 04 degrees 27 minutes 10 seconds W – 104.55 feet to an iron pin set by a post; thence S 46 degrees 29 minutes 46 seconds W – 283.94 feet to an iron pin set; thence S 33 degrees 59 minutes 31 seconds E – 197.00 to a mag nail set in the center of Knoxville Road (KY 467), said point is witnessed by an iron pin set at N 33 degrees 59 minutes 31 seconds W – 30.07 feet; thence with the center of said road, N 52 degrees 00 minutes 45 seconds E – 238.37 feet to the place of beginning containing 1.7650 acres more or less, minus a 0.1729 acre 30 foot right of way parcel as shown on attached plat, leaving 1.5921 net acres and is exclusive of all other right of ways and easements of record.

The above description is in accordance with a new boundary survey made by Patrick A. McLafferty, P.L.S. 3046 on the 31<sup>st</sup> day of August, 2020.

Patrick A. McLafferty

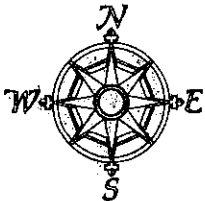


P.L.S. 3046

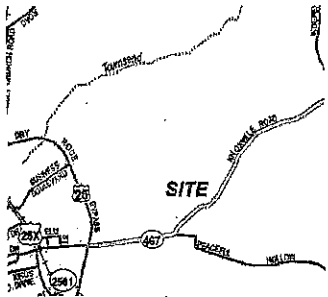


This being a part of the same property as described and recorded in DB. 376, PG. 324 in the office of Grant County Court Clerk's Records, Williamstown, Ky.





**BASIS OF BEARING**  
 US STATE PLANE 1983  
 KENTUCKY SINGLE ZONE  
 NAD 1983 (CONUS)  
 GEOID 12A



**VICINITY MAP**  
 NOT TO SCALE  
**PROPERTY LOCATION**  
 ON THE NORTHWEST SIDE OF KNOXVILLE ROAD, APPROX. 500 FEET NORTHEAST OF PEACEFUL HOLLOW ROAD, GRANT COUNTY.

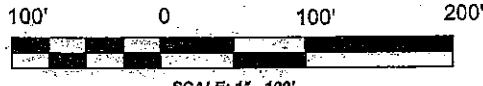
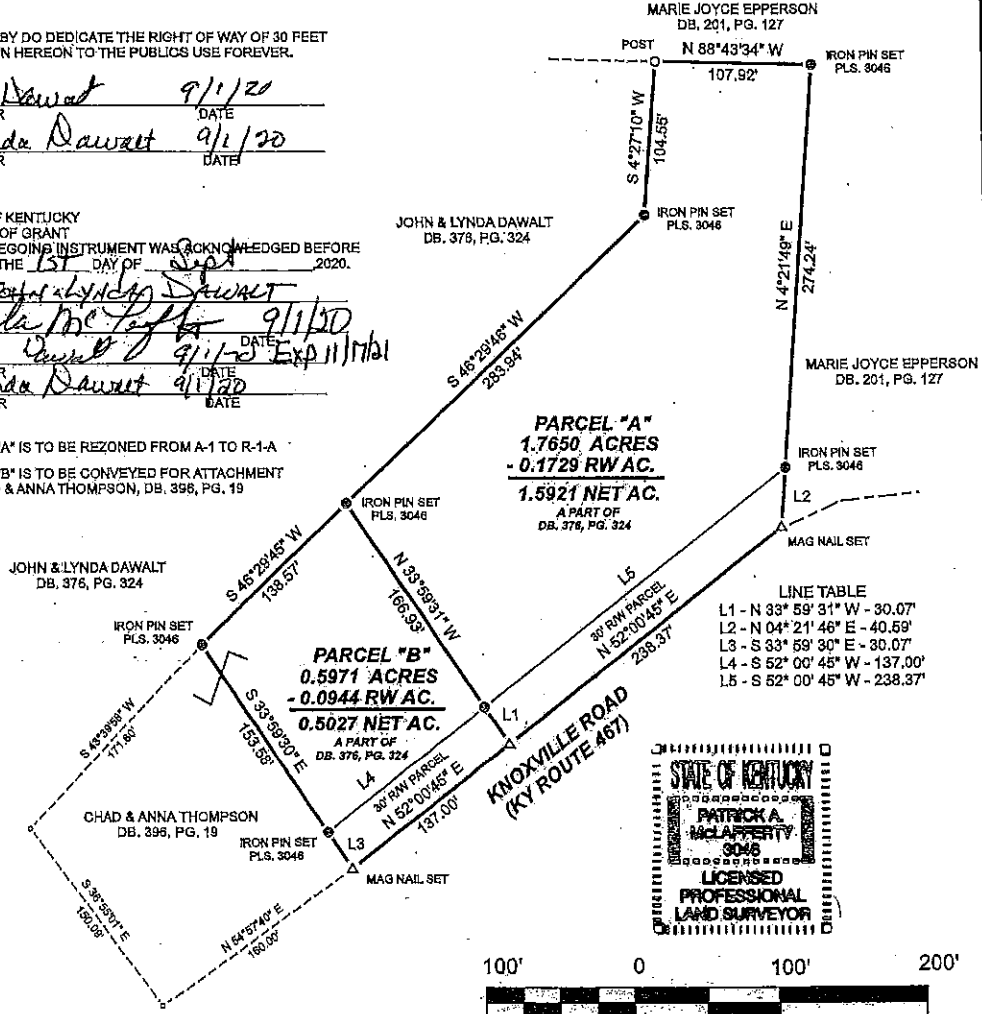
WE HEREBY DO DEDICATE THE RIGHT OF WAY OF 30 FEET AS SHOWN HEREON TO THE PUBLICS USE FOREVER.

*John Dawalt* 9/1/20  
 GRANTOR DATE  
*Lynda Dawalt* 9/1/20  
 GRANTOR DATE

NOTARY  
 STATE OF KENTUCKY  
 COUNTY OF GRANT  
 THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS THE 15<sup>th</sup> DAY OF Sept 2020.

BY *John & Lynda Dawalt*  
*Chad & Anna Thompson* 9/1/20  
 NOTARY DATE  
*John Dawalt* 9/1/20 Exp 11/1/21  
 GRANTOR DATE  
*Lynda Dawalt* 9/1/20  
 GRANTOR DATE

PARCEL "A" IS TO BE REZONED FROM A-1 TO R-1-A  
 PARCEL "B" IS TO BE CONVEYED FOR ATTACHMENT TO CHAD & ANNA THOMPSON, DB. 398, PG. 19



APPROVED FOR RECORDING PURPOSES BY THE GRANT COUNTY PLANNING AND ZONING COMMISSION.

ADMINISTRATOR \_\_\_\_\_ DATE \_\_\_\_\_

I, PATRICK A. McLAFFERTY, A REGISTERED LAND SURVEYOR IN THE STATE OF KENTUCKY, HEREBY CERTIFY THAT THE BOUNDARY SURVEY AS SHOWN HEREON WAS PERFORMED BY ME, USING SPECTRA SP 90 GPS EQUIPMENT WITH A RELATIVE POSITIONAL ACCURACY OF ± 0.10' +200 PPM OR GREATER. THE DISTANCES AND DIRECTIONS ARE BASED UPON KENTUCKY SINGLE ZONE, GEOID 12A & HAVE NOT BEEN ADJUSTED. THIS SURVEY MEETS OR EXCEEDS THE MINIMUM STANDARDS FOR A RURAL SURVEY AND COMPLIES WITH 201 KAR 18:150.

*Patrick A. McLafferty* 5/21/2020  
 PATRICK A. McLAFFERTY, P.L.S. 3048 DATE

**PLAT OF SURVEY**  
 A PART OF THE  
**JOHN & LYNDA DAWALT PROPERTY**  
 780 KNOXVILLE ROAD  
 DRY RIDGE, KY 41035.  
 GRANT COUNTY  
 AUGUST 31, 2020  
 JOB 8 - 28 - 20  
 PREPARED BY

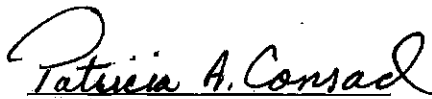
PATRICK A. McLAFFERTY  
 P.L.S. 3048  
 411 FAIRVIEW ROAD  
 WILLIAMSTOWN, KY 41097  
 (859) 801 - 7424


# NOTICE

The Grant County Fiscal Court will hold the second reading of Ordinance No. 0008-2020-0244, an Ordinance relating to an Amendment to the Grant County Zoning Map on a 1.5921 acre site generally located at the Northwest side of Knoxville Road, approximately 700 feet Northeast of Peaceful Hollow Road, Grant County, Kentucky and more particularly described in Deed Book 376, page 324, and currently zoned as Agricultural One (A-1) and will be changed to Residential One (R-1-A) for applicant John & Lynda Dawalt The Second Reading will be held in the Grant County Courtroom, 101 North Main Street, Williamstown, Kentucky 41097, on Monday, November 17, 2020 at 6:30 P.M. or as soon thereafter as possible. All interested citizens are invited to attend the second reading of this Ordinance. A copy of the proposed Ordinance may be seen in the Office of the County Judge/Executive during normal business hours.

Dated this 3<sup>rd</sup> day of November

ATTEST:

  
Patricia A. Conrad  
FISCAL COURT CLERK

  
Chuck Dills  
GRANT COUNTY JUDGE/EXECUTIVE

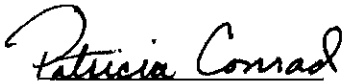
**NOTICE**

**The Grant County Fiscal Court approved and adopted Ordinance No. 0008-2020-0244, an Ordinance relating to an Amendment to the Grant County Zoning Map for applicants John and Lynda Dawalt for a parcel of land located on Knoxville Road, Dry Ridge Ky.**

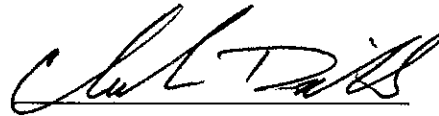
**A copy of the enacted Ordinance may be seen in the office of the County Judge/Executive during normal business hours.**

**Dated this 17<sup>th</sup> Day of November, 2020.**

**ATTEST**



**Patricia Conrad  
Fiscal Court Clerk**



**Chuck Dills  
Grant County Judge/Executive**

**ORDINANCE NO. 0009-2020-0245**

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE COUNTY OF GRANT, KENTUCKY

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2019-S-1, Supplement to the Code of Ordinances of the County of Grant, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of this municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes; and

WHEREAS, it is the intent of the Grant County Fiscal Court to accept these updated sections in accordance with the changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ORDAINED BY THE GRANT COUNTY FISCAL COURT:

SECTION 1. That the 2020 S-1 Supplement to the Code of Ordinances of the County of Grant, Kentucky as submitted by American Legal Publishing Corporation of Cincinnati, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

SECTION 2. That this ordinance shall take effect and be in force from and after its date of passage, approval and publication as required by law.

Given first reading and ordered published according to law this the 17<sup>th</sup> day of November, 2020.

Given second reading and adopted by a majority vote of the Grant County Fiscal Court on this the \_\_\_\_\_ day of December 1, 2020.

ATTEST:

GRANT COUNTY FISCAL COURT

\_\_\_\_\_  
FISCAL COURT CLERK  
Patricia Conrad

\_\_\_\_\_  
GRANT COUNTY JUDGE/EXECUTIVE  
Chuck Dills

# **GRANT COUNTY, KENTUCKY**

## **CODE OF ORDINANCES**

2020 S-1 Supplement contains:  
Local legislation current through Ord. 0004-2020-0240, passed 6-2-20; and  
State legislation current through KRS, 2020 Acts Issue

Published by:  
**AMERICAN LEGAL PUBLISHING CORPORATION**  
525 Vine Street ✧ Suite 310 ✧ Cincinnati, Ohio 45202  
1-800-445-5588 ✧ [www.amlegal.com](http://www.amlegal.com)

## CHAPTER 34: PERSONNEL POLICIES

### 34.01 Personnel policies adopted

*Editor's note: Chapter 34, Personnel Policies, formerly set out the county's personnel policies in full. Per Ordinance 17-2005-574, passed October 17, 2005, these sections were repealed to permit for the efficient operation of county government. The policies are now adopted herein by reference. For specific provisions, please refer to the current Grant County Personnel Policies on file in the office of the County Judge/Executive.*

### § 34.01 PERSONNEL POLICIES ADOPTED.

(A) The document appended to Ordinance 18-2005-575, styled Grant County Personnel Policies and dated July 1, 2005, is hereby adopted by reference as though set out in full herein.

(B) Prior ordinances relating to personnel policies, and not otherwise repealed by separate ordinance, shall hereafter be deemed repealed from and after the effective date of this section, except as they are included and re-ordained in whole or in part in the Grant County Personnel Policies, provided that such repeal shall not affect any action taken or any right established prior to the effective date of this section.

(C) The Grant County Personnel Policies dated July 1, 2005 shall be deemed published as of the day of its adoption and approved by the Fiscal Court and the Clerk thereof is hereby authorized and ordered to file a copy of the Grant County Personnel Policies Code, dated July 1, 2005, in the office of the County Judge/Executive. A copy of this section shall be kept in the front of the Grant County Personnel Policies.

(D) The Grant County Personnel Policies dated July 1, 2005 shall be in full force and effect from and after its date of passage, approval and publication as required by law; further, due to the voluminous nature of the Personnel Policies, a summary of the Grant County Personnel Policies shall be published according to statute. These Personnel Policies shall be presumptive evidence in all courts and places of all provisions, sections, penalties and regulations therein contained, as of the date of passage, and that the same is properly signed, attested, recorded and approved, and that any public hearings and notices thereof as required by law have been given.

(Ord. 18-2005-575, passed 10-17-05; Am. Ord. 13-2006-593, passed 8-21-06; Am. Ord. 0004-2020-0240, passed 6-2-2020)

[Text continues on page 63.]

## CHAPTER 35: TAXATION; FINANCIAL MANAGEMENT

### Section

#### **Bank Franchise and Local Deposit Tax**

- 35.01 Imposition of tax
- 35.02 Definitions
- 35.03 Rate of franchise tax
- 35.04 Administration
- 35.05 Due date
- 35.06 Records

#### **Financial Management**

- 35.15 Budget preparation procedures
- 35.16 Budget hearing procedures and requirements
- 35.17 Procedures and duties of County Treasurer
- 35.18 Procedures for Fiscal Administration
- 35.19 Claims Against the County

#### **Collection of Subscriber Fees/Membership Dues for Fire Departments**

- 35.30 Definitions
- 35.31 Collection and enforcement
- 35.32 Membership dues/subscriber fees
- 35.33 Establish procedures for managing money
- 35.34 Recognition of fire service
- 35.35 Notice

#### **Fee Pooling System and Purchase Order System for the Office of the County Sheriff**

- 35.45 Fee pooling system
- 34.46 Purchase order system

#### **Cross-reference:**

- Transient room tax, see §§ 32.11 et seq.*
- Purchases and contracts, see §§ 38.15 et seq.*
- Tax to fund 911 emergency service, see § 91.02*

**BANK FRANCHISE AND LOCAL DEPOSIT TAX****§ 35.01 IMPOSITION OF TAX.**

Pursuant to KRS Chapter 136, there is hereby imposed on each "financial institution," as defined in § 35.02 of this chapter, located within the jurisdiction of the county, a franchise tax measured by the deposits in such institutions. All moneys collected pursuant to this chapter shall be paid into the general fund of the county to be used for the payment of proper expenditures as determined by the Fiscal Court. (Ord. 9-96-196, passed 8-15-96)

**Statutory reference:**

*Local Government Franchise Taxes, KRS 136.575*

**§ 35.02 DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**DEPOSITS.** All demand and time deposits, excluding deposits of the United States government, state and political subdivisions, other financial institutions, public libraries, educational institutions, religious institutions, charitable institutions, and certified and officers' checks.

**FINANCIAL INSTITUTION.**

(1) A national bank organized and existing as a national bank association pursuant to the provisions of the National Bank Act, 12 USC 21 et seq., in effect on December 31, 1995, exclusive of any amendments made subsequent to that date, or a national bank organized after December 31, 1995, that meets the requirements of the National Bank Act in effect on December 31, 1995;

(2) Any bank or trust company incorporated or organized under the laws of any state, except a banker's bank organized under KRS 286.3-135;

(3) Any corporation organized under the provisions of 12 USC 611 to 631, in effect on December 31, 1995, exclusive of any amendments made subsequent to that date, or any corporation organized after December 31, 1995, that meets the requirements of 12 USC 611 to 631, in effect on December 31, 1995; or

(4) Any agency or branch of a foreign depository as defined in 12 USC 3101, in effect on December 31, 1995, exclusive of any amendments made subsequent to that date, or any agency or branch of a foreign depository established after December 31, 1995, that meets the requirements of 12 USC 3101 in effect.

(Ord. 9-96-196, passed 8-15-96)



**§ 35.03 RATE OF FRANCHISE TAX.**

(A) The rate of the franchise tax imposed on financial institutions shall be 0.025% of the deposits located in the jurisdiction of the county.

(B) The amount and location of deposits in the financial institutions shall be determined by the method used for filing the summary of deposits report with the Federal Deposit Insurance Corporation.

**§ 35.33 ESTABLISH PROCEDURES FOR MANAGING MONEY.**

Each department shall comply with the following requirements:

(A) *Annual report.* The volunteer fire departments shall be responsible for preparing an annual report showing the funds collected, yearly, pursuant to this subchapter, and report the findings to the Grant Fiscal Court for review during the month of July of each year.

(B) *Accounting.* Each volunteer fire department shall maintain a book of accounts showing the financial transactions of each department. Each volunteer fire department shall report its account balances to Grant Fiscal Court as a part of its annual report to Grant Fiscal Court in July of each year. Upon request of Grant Fiscal Court, each volunteer fire department shall provide an accounting that includes each check disbursed, including check number, amount, to whom the check was written, and the information as to why the check was disbursed.

(Ord. 03-2012-656, passed 5-7-12; Am. Ord. 03-2012-656, passed 7-1-13)

**§ 35.34 RECOGNITION OF FIRE SERVICE.**

Grant Fiscal Court recognizes the value and contributions of volunteer fire departments serving the people of Grant County including their volunteers' personal sacrifice, professional training, and their commitment to save lives and property. This subchapter thereby creates a billing service that provides a convenience to both the property owner and the volunteer fire departments.

(Ord. 03-2012-656, passed 5-7-12; Am. Ord. 03-2012-656, passed 7-1-13)

**§ 35.35 NOTICE.**

All individuals who "opt-out" of the volunteer fire department membership are specifically put on notice that, should a fire occur on their property, the property owner could face and incur charges from the volunteer fire department for fire suppression in accordance with the fees listed in KRS 75.450(2).

(Ord. 03-2012-656, passed 5-7-12; Am. Ord. 03-2012-656, passed 7-1-13)

***FEE POOLING SYSTEM AND PURCHASE ORDER SYSTEM  
FOR THE OFFICE OF THE COUNTY SHERIFF*****§ 35.45 FEE POOLING SYSTEM.**

From and after January 1, 2003:

(A) All net income and net fees from the County Sheriff's Office shall be paid over to the County Treasurer.

(1) Such payments to be on a monthly basis and not later than the tenth day for each month for the net income and net fees collected in the preceding month.

(2) *NET INCOME* and *NET FEES* shall mean all income and all fees collected, less only approved transmittals to governmental agencies and/or applicable refunds to customers.

(B) The expenses and expenditures of the County Sheriff's Office shall be pre-approved and paid by the County Treasurer in accordance with the purchase order system adopted by the County Fiscal Court in § 35.46. Provided, however:

(1) The Sheriff shall certify to the Treasurer for payment each biweekly pay period, the names and hours of each employee of his or her office who worked during such pay period;

(2) The Treasurer shall issue required of any purchase order; and

(3) A purchase order is required pursuant to the State Auditor.

(C) The Sheriff shall draw no checks upon the fee accounts other than the check to pay over the net income and net fees of the fee accounts to the County Treasurer.

(D) The ordinary bills of the County Sheriff's Office shall not be paid until approved by the Fiscal Court.

(E) No salaries or expenses of the County Sheriff's Office or its employees shall be paid if the Sheriff is delinquent in the payment of one month's fee income. In the case of delinquencies, salaries and expenses shall only be paid at such time as the delinquencies have been corrected.

(Ord. 11-2019-0234, passed 10-15-19)

#### § 35.46 PURCHASE ORDER SYSTEM.

Effective January 1, 2003, the Fiscal Court establishes a purchase order system to be used by the County Sheriff's Office in accordance with county administrative code, with the following conditions:

(A) All bills shall be pre-approved by obtaining a purchase order requisition, which may be requested by any employee of the Sheriff's Office.

(B) The person requesting the purchase order shall, on the purchase order requisition form, indicate the item required, the quantity and the expected cost.

(C) The purchase order requisition must first have the approval of the Sheriff or his or her designee.

(D) The purchase order requisition must indicate the line item budgeted with available funds.

(E) All purchase order requisitions for items over \$500 must have an approval of the County Judge-Executive or his or her designee.

(F) After obtaining all required approval signatures on the purchase order requisition, a purchase order number shall be issued by the County Judge Executive's Office.  
(Ord. 11-2019-0234, passed 10-15-19)

6. Infrastructure records that expose a vulnerability referred to in this division through the disclosure of the location, configuration, or security of critical systems, including public utility critical systems. These critical systems shall include but not be limited to information technology, communication, electrical, fire suppression, ventilation, water, wastewater, sewage, and gas systems;

7. The following records when their disclosure will expose a vulnerability referred to in this division: detailed drawings, schematics, maps, or specifications of structural elements, floor plans, and operating, utility, or security systems of any building or facility owned, occupied, leased, or maintained by a public agency; and

8. Records when their disclosure will expose a vulnerability referred to in this division and that describe the exact physical location of hazardous chemical, radiological, or biological materials.

(b) As used in this division, **TERRORIST ACT** means a criminal act intended to:

1. Intimidate or coerce a public agency or all or part of the civilian population;
2. Disrupt a system identified in division (10)(a)6.; or
3. Cause massive destruction to a building or facility owned, occupied, leased, or maintained by a public agency.

(c) On the same day that a public agency denies a request to inspect a public record for a reason identified in this division, that public agency shall forward a copy of the written denial of the request, referred to in KRS 61.880(1), to the executive director of the Kentucky Office of Homeland Security and the Attorney General;

(d) Nothing in this division shall affect the obligations of a public agency with respect to disclosure and availability of public records under state environmental, health, and safety programs;

(e) The exemption established in this division shall not apply when a member of the Kentucky General Assembly seeks to inspect a public record identified in this division under the Open Records Law.

(11) Preliminary drafts, notes, or correspondence with private individuals, other than correspondence which is intended to give notice of final action of a public agency.

(12) Preliminary recommendations and preliminary memoranda in which opinions are expressed or policies formulated or recommended.

(13) All public records or information the disclosure of which is prohibited by federal law or regulation.

(14) Public records or information the disclosure of which is prohibited or restricted or otherwise made confidential by enactment of the General Assembly, including any information acquired by the Department of Revenue in tax administration that is prohibited from divulgence or disclosure under KRS 131.190.

(15) Records of a procurement process under KRS Chapter 45A or 56. This exemption shall not apply after:

(a) A contract is awarded; or

(b) The procurement process is canceled without award of a contract and there is a determination that the contract will not be resolicited; and

(16) Communications of a purely personal nature unrelated to any governmental function.

(B) No exemption under this section shall be construed to prohibit disclosure of statistical information not descriptive of any readily identifiable person. In addition, if any public record contains material which is not excepted under this section, the county shall separate the excepted and make the non-excepted material available for examination, subject to the possible applicability of § 37.18.

(C) The provisions of this section shall in no way prohibit or limit the exchange of public records or the sharing of information between public agencies when the exchange is serving a legitimate governmental need or is necessary in the performance of a legitimate government function.

(D) No exemption under this section shall be construed to deny, abridge, or impede the right of a municipal employee, an applicant for employment, or an eligible on a register to inspect and copy any record, including preliminary and other supporting documentation, that relates to him. Such records shall include, but not be limited to work plans, job performance, demotions, evaluations, promotions, compensation, classification, reallocation, transfers, layoffs, disciplinary actions, examination scores, and preliminary and other supporting documentation. A county employee, applicant, or eligible shall not have the right to inspect or copy any examination or any documents relating to ongoing criminal or administrative investigations by any agency.

(KRS 61.878)

#### § 37.27 NOTIFICATION OF THE ATTORNEY GENERAL.

The official custodian shall notify the Attorney General of any actions filed against the county in Circuit Court regarding the enforcement of the open records law, KRS 61.870. to 61.884.

**CHAPTER 38: COUNTY POLICIES**

**Section**

**General Provisions**

- 38.01 Reserved
- 38.02 Snow emergencies

**Purchases and Contracts**

- 38.15 Authorization of county contracts
- 38.16 Selection of vendors and contractors (procedures for sealed bidding)
- 38.17 Procedures for determination of qualifications of bidders
- 38.18 Procedures prerequisite to use of negotiated process
- 38.19 Procedures for negotiated process
- 38.20 Small purchase procedures
- 38.21 Storage and inventory control (procedures for receiving, storing and disbursing repetitive use items)
- 38.22 Procedures for disposition of surplus property

**Cross-reference:**

*Fee pooling system and purchase order system for the Office of the County Sheriff, see §§ 35.45 et seq.*

**GENERAL PROVISIONS**

**§ 38.01 RESERVED.**

**§ 38.02 SNOW EMERGENCIES.**

(A) Upon the occurrence of snow, sleet or freezing rain and after consultation with the Grant County Road Supervisor, the County Judge/Executive may declare a snow emergency and the level thereof. Upon such declaration, all major news media outlets, other governmental jurisdictions and school district authorities in the county may be notified by the most expedient method practicable under the circumstances.

(B) Snow emergencies may be declared at one of the following levels:

(1) *Level One.*

(a) *Conditions.* Roadways are hazardous with blowing and/or drifting snow, roadways may be icy.

(b) *Advisory.* Cautious driving is advised.

(2) *Level Two.*

(a) *Conditions.* Roadways are hazardous with blowing and drifting snow and roadways may be icy.

(b) *Advisory.* Only motorists whose travel is necessary should be on the roadways. Residents are urged to contact their employer to see if they should report to work.

(3) *Level Three.*

(a) *Conditions.* All roadways are restricted to emergency personnel use only for travel to work, for delivery of medical supplies, medical treatment and snow removal operations.

(b) *Advisory.* Essential travel only is advised. Violators are subject to prosecution. Residents are strongly urged to contact their employer concerning work schedules.



**TABLE II: AGREEMENTS**

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
4-88-53	8-18-88	Participation in the Kentucky Association of Counties All Lines Fund Insurance Program and, in order to do so, to enter into the Declaration of Trust, By-Laws and Interlocal Cooperation Agreement for the KACO All Lines Fund (KALF).
5-93-120	7-8-93	An interlocal cooperative agreement to form a service delivery area under the Job Training Partnership Act, P.L. 97:300, as amended.
9-93-124	10-29-93	An interlocal cooperative agreement to act cooperatively with signatory City Councils for the implementation of a joint Local Industrial Development Authority in the county.
12-95-173	5-4-95	An interlocal cooperative agreement for Building Codes Enforcement.
14-95-175	- -95	Agreement between the Cities of Crittenden, Dry Ridge, Williamstown, Corinth and the county providing for the implementation of a Grant County Public Safety Communication Center, the levying of taxes, and the purchasing of equipment.
—	8-1-95	Agreement between the County Public Properties Corporation and Grant County to retire the \$855,000 outstanding principal amount of the Corporation's First Mortgage Revenue Bonds, series 1995.
24-97-237	11-3-97	Agreement between the Cities of Crittenden, Dry Ridge, Williamstown, Corinth and the county amending Ord. 14-95-175, providing for certain changes and the implementation of a Grant County Public Safety Communication Center, the levying of taxes, and the purchasing of equipment.

Grant County - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
—	7-1-99	Interlocal Agreement of building codes enforcement among the county, the City of Williamstown, the City of Crittenden, and the City of Dry Ridge.
26-2000-363	6-19-00	Inter-governmental agreement with the City of Crittenden addressing the consolidation of law enforcement functions within the county.
27-2000-364	6-19-00	Inter-governmental agreement with the City of Dry Ridge addressing the consolidation of law enforcement functions within the county.
29-2003-513	11-17-03	Inter-governmental agreement with City of Williamstown, City of Dry Ridge, City of Crittenden, and City of Corinth addressing the consolidation of emergency management services within Grant County.
30-2003-514	11-17-03	Inter-governmental agreement with City of Corinth providing building inspection services.
04-2013-665	4-15-13	Local development area agreement establishing a tax increment financing district known as the Ark Encounter Local Development Area within the city of Williamstown.
06-2013-667	7-1-13	Local development area agreement establishing a tax increment financing district known as the Ark Encounter Local Development Area within the city of Williamstown.
10-2019-0233	8-6-19	Interlocal agreement regarding EMS services with the cities of Dry Ridge, Williamstown, Corinth and Crittenden.

Zoning Map Changes

Ord. No.	Date Passed	Description
07-2015-682	8-17-15	Rezoning 4.069 acres located on the south side of Heathen Ridge Road, .15 miles north of Russell Flynn Road, from Agriculture One (A-1) to Residential One-A (R1-A).
10-2015-684	10-5-15	Rezoning 1.011 acres located on the north side of KY #467 (Waraw Road), 5.4 miles west of KY Route #22, from Agriculture One (A-1) to Residential One-A (R1-A).
10-2015-685	10-5-15	Rezoning 2.2567 acres located on the north side of KY #467 (Warsaw Road), 4.5 miles west of KY Route #22, from Agriculture One (A-1) to Residential One-A (R1-A).
02-2016-688	3-21-16	Rezoning 19.69 acres located on the south side of Crittenden Mt. Zion Road, 1.4 miles west of US #25, from Agriculture One (A-1) to Rural Residential (RR) and Residential-One-A (R-1-A).
07-2016-693	8-1-16	Rezoning 1.5329 acres located on the east side of Baton Rouge Road, 2.4 miles west of U.S. #25, from Agricultural One (A-1) to Residential One-A (R-1A).
08-2016-695	9-6-16	Rezoning 2.83 acres located on the west side of Sherman Mt. Zion Road, 317.98 feet south of Crittenden Mt. Zion Road, from Agricultural One (A-1) to Residential One-A (R-1A).
08-2016-696	9-6-16	Rezoning 1.271 acres located on the southwest side of Napoleon Zion Station Road, 0.15 miles south of Concord Road, from Agricultural One (A-1) to Residential One-A (R-1A).
10-2016-698	--	Rezoning 2.0 acres located on the southwest side of Sipple Road, approximately 0.275 miles north of Arnold's Creek Road, from Agricultural One (A-1) to Residential One-A (R-1A).
10-2016-699	--	Rezoning 3.3312 acres located on the east side of Dry Ridge Mt. Zion Road and 0.90 miles north of Kentucky Route 22 (Taft Highway), from Agricultural One (A-1) to Residential One-A (R-1A).

## Grant County - Land Usage

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
08-2017-711	10-24-17	Rezoning 1.44413 acre site generally located at 2235 Lebanon Road from Agricultural One (A-1) to Residential One-A (R-1A).
10-2017-213	12-11-17	Rezoning 2.0643 acre site generally located at 1993 Gardnersville Road from Agricultural One (A-1) to Residential One-A (R-1A).
11-2017-214	12-11-17	Rezoning 1.010 acre site generally located at east side of Mason Road, 0.6 miles north of KY Route #1993 from Agricultural One (A-1) to Residential One-A (R-1A).
07-2018-0220	12-17-18	Rezoning a 6.14 acre site generally located at 245 Simpson Ridge Road from Agricultural One (A-1) to Residential One-A (R-1A).
02-2019-0225	4-23-19	Rezoning a 2.5 acre site generally located on the north side of KY Route #467 (Warsaw Road) approximately 0.49 mile West of Dry Ridge Mt. Zion Road, from Agricultural One (A-1) to Residential One-A (R-1A).
03-2019-0226	4-23-19	Rezoning a 3.58 acre site generally located at 630 Dann Mazie Rd. from Agricultural One (A-1) to Rural Residential (RR).
0002-2020-0238	2-4-20	Rezoning a five acre site generally located on the east side of Dry Ridge Mt. Zion Road, 1,400 feet south of Boltz Lake Road, from Agricultural One (A-1) to Residential One-A (R-1A).

**REFERENCES TO KENTUCKY REVISED STATUTES**

<i>KRS Cite</i>	<i>Code Section</i>
Ch. 13A	92.11
Ch. 13B	92.15
16.220	71.03
Chapters 39A - 39F	32.55 - 32.57
Chapter 39B	32.56
39.415	31.01
39B.070(2)	96.01
Ch. 45A	37.26
Ch. 56	37.26
61.810	30.15, 31.29
61.870(1) - (9)	37.01
61.870 - 61.884	30.19, 37.27
61.872(4)	37.16
61.872(5)	37.17
61.872(6)	37.18
61.874(1)-(2)	37.22
61.874(3)	37.23
61.874(4)	37.23
61.874(5)	37.24
61.874(6)	37.25
61.878	37.01, 37.26
61.878(1)	37.26
61.880	37.19
61.880(1)	37.26
61.884	37.21
Chapter 65	50.100
65.009	50.101
65.065	50.098
65.070(1)(a) 1, 2, 3, 4	31.29
65.070(1)(b)	31.29
65.760	91.02
66.480	35.17
67.063(3)(r)	51.01
67.077	30.02
67.083	111.02
67.083 et seq.	96.01
67.084	153.01
67.710	31.25

## Grant County - Parallel References

<i>KRS Cite</i>	<i>Code Section</i>
67.711	31.25, 31.26
67.715	31.25
67.715(2)	51.01
67.750(7)	113.01
67.830	30.02
Ch. 67A	30.02
68.005	30.01
68.020	35.17
68.210	35.17
68.240	35.15
68.300	35.17
68.360	35.17
Chapter 74	51.01 - 51.03, 51.16
75.450(2)	35.35
75.450(8)	35.31, 35.32
91A.360	32.18
100.277	32.69
Chapter 109	50.096
109.041(4)	50.001
109.041(13)	50.095
109.056	50.096
109.056(2) and (3)	50.098
118.105	31.15
118.115	31.15
118.325	31.15
131.190	37.26
132.180	35.15
133.220(2)	91.02
134.420	96.04
Chapter 136	35.01
136.575	35.01
Chapter 151	153.10
151.250	153.10, 153.11
Chapter 154	37.26
154.50-301 - 154.50-346	32.31
154.50-316	32.30, 32.32
154.50-326	32.32
154.50-340	32.33
178.115	32.69
186.020	71.03
186A.190	71.03
189.394	Ch. 72, Sched. I
212.780	32.01
Chapter 218A et seq.	112.02

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
02-2010-632	4-5-10	153.01 - 153.04, 153.10 - 153.17, 153.20 - 153.22, 153.30 - 153.36, 153.40, 153.99
05-2010-635	5-17-10	T.S.O. V
06-2010-636	6-21-10	T.S.O. V
07-2010-637	7-19-10	T.S.O. III
08-2010-638	8-16-10	T.S.O. V
09-2010-639	8-16-10	T.S.O. V
10-2010-640	11-1-10	94.32
13-2010-643	11-1-10	Adopting Ordinance
14-2010-644	11-1-10	T.S.O. V
02-2011-646	5-16-11	T.S.O. IV
03-2011-647	7-18-11	T.S.O. V
04-2011-648	8-15-11	30.03
05-2011-649	10-3-11	Adopting Ordinance
06-2011-650	10-17-11	T.S.O. V
07-2011-651	10-17-11	T.S.O. V
09-2011-653	11-21-11	T.S.O. V
01-2012-654	3-5-12	Ch. 72, Sch. I
03-2012-656	5-7-12	35.30 - 35.35
03-2012-656	7-1-13	35.30 - 35.35
05-2012-658	6-18-12	T.S.O. V
06-2012-659	9-17-12	T.S.O. V
07-2012-660	9-17-12	T.S.O. V
—	10-1-12	35.31, 35.32
03-2012-656	7-1-13	35.30 - 35.35
08-2013-661	1-7-13	152.01
01-2013-662	2-18-13	Adopting Ordinance
03-2013-664	4-1-13	T.S.O. V
04-2013-665	4-15-13	T.S.O. II
06-2013-667	7-1-13	T.S.O. II
08-2013-668	7-1-13	T.S.O. V
11-2013-671	12-16-13	T.S.O. V
02-20154-673	6-16-14	Adopting Ordinance
Amend. 001 to Ord. 10-2007-610	8-18-14	97.01 - 97.06, 97.99
03-2014-674	7-21-14	T.S.O. V
04-2014-675	12-1-14	94.32
1-2015-676	3-23-15	T.S.O. III
2-2015-677	5-4-15	Ch. 72, Sch. I
3-2015-678	6-1-15	90.02
05-2015-680	7-20-15	Adopting Ordinance

## Grant County - Parallel References

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
06-2015-681	8-3-15	150.03
07-2015-682	8-17-15	T.S.O. V
10-2015-684	10-5-15	T.S.O. V
10-2015-685	10-5-15	T.S.O. V
11-2015-686	10-5-15	T.S.O. IV
02-2016-688	3-21-16	T.S.O. V
03-2016-689	5-16-16	Ch. 72, Sch. I
04-2016-690	5-16-16	33.02
07-2016-693	8-1-16	T.S.O. V
08-2016-695	9-6-16	T.S.O. V
08-2016-696	9-6-16	T.S.O. V
10-2016-698	-	T.S.O. V
10-2016-699	-	T.S.O. V
11-2016-701	11-21-16	Adopting Ordinance
11-2016-703	1-17-17	152.01
02-2017-705	3-9-2017	113.01 - 113.12, 113.99
03-2017-706	4-3-2017	110.01 - 110.07, 110.99
04-2017-707	6-19-17	91.02
05-2017-708	6-19-17	30.04
08-2017-711	10-24-17	T.S.O. V
09-2017-212	11-20-17	Adopting Ordinance
10-2017-213	12-11-17	T.S.O. V
11-2017-214	12-11-17	T.S.O. V
03-18-0216	6-4-18	T.S.O. IV
04-2017-707	6-18-18	91.02
06-2018-0219	10-1-18	Adopting Ordinance
09-2018-0222	12-17-18	50.008
07-2018-0220	12-17-18	T.S.O. V
01-2019-0224	3-5-19	30.21
02-2019-0225	4-23-19	T.S.O. V
03-2019-0226	4-23-19	T.S.O. V
04-2019-0227	5-21-19	150.02
06-19-0229	6-28-19	114.01 - 114.06
09-2019-0232	6-28-19	152.01
10-2019-0233	8-6-19	T.S.O. II
11-2019-0234	10-15-19	35.45, 35.46
0002-2020-0238	2-4-20	T.S.O. V
0004-2020-0240	6-2-20	34.01



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Grant County Detention Center

# Policy and Procedures Manual

Effective February 18, 2020 / Revised November 10, 2020

# Grant County Detention Center

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## Grant County Detention Center

Policy # <b>Inmate Rights</b>	RELIGION
Applicable Kentucky Regulation: 501 KAR 3:140	
Date Implemented: February 18, 2020	Revised: November 10, 2020

### Section 1. Religion

- 1) An inmate shall be granted the right to practice his religion within the limits necessary to maintain institutional order and security.
- 2) Each inmate shall be afforded an opportunity to participate in religious services and receive religious counseling within the jail.
- 3) An inmate shall not be required to attend or participate in religious services or discussions.
- 4) Inmates requesting religious materials shall do so in writing to the Jailer. Inmates may request religious materials that are in accordance with their designated religion of file.
- 5) Inmates shall be permitted to possess approved religious materials, including those on disciplinary sanctions, unless otherwise restricted by medical or mental health staff for safety purposes.

## FEE SCHEDULE

**KRS 441.265 provides for the reimbursement for expenses incurred by reason of the inmate's confinement**

KRS 441.265 provides for reimbursement, including but not limited to the following:

**Administrative Processing/Booking Fee:** Upon entering the Grant County Detention Center, all persons, except those the Department of Corrections is financially responsible for housing at the time of booking, shall be charged a \$35 Administrative Processing/Booking Fee.

**Daily Housing Fee:** Upon entering the Grant County Detention Center, all persons, except those the Department of Corrections is financially responsible for housing, shall be assessed a daily housing fee of \$20 per day.

**Exempt prisoners:** No daily housing fee shall be charged to any prisoner who is required to pay a work-release fee pursuant to **KRS 439.179**, a prisoner that has been ordered to pay a reimbursement fee by the court pursuant to **KRS 534.045**, or that the Department of Corrections is financially responsible for housing.

**Collection of Fees:** Any available funds on the inmate's account shall be used to pay any outstanding balance owed to the Grant County Detention Center prior to release of the funds for any other purpose.

The prisoner shall pay the full balance due on the billing statement at the time of release or participate in a reimbursement plan.

**Medical Fees/co-pays:**

Doctor/Nurse Practitioner	\$25.00		
Prescription	\$10 copay (or cost of prescription whichever is less) for inmates the Department of Corrections is financially responsible for / full price for all other inmates		
Nurse/sick call	\$10.00	Vision Exam / Eyewear	\$25.00
Xray	\$25.00	Labs	\$10.00
Dentist	\$25.00	E.R. Visit	\$25.00
Drug test	\$38.00	Specialty appointment	\$25.00
Dental extraction/service	\$25.00		

**Other Fees:**

Stamped envelope \$1.00      Manilla envelope \$2.50      Copies: \$.20 cents per page

## PROPERTY INVENTORY

For safekeeping the jail has kept your property, which you had on your person at the time of booking. The searching officer inventories all property you had and lists it on the property slip, which you sign verifying that all property is accounted for. Your personal property will be taken from you and you will be furnished with a jail uniform. We will limit storage to (1) change of street clothes, (1) jacket or coat, and (1) pair of shoes. You will be responsible for having any other items removed by family members or friends.

Any additional property will be limited due to storage space. You have (30) thirty days from time of booking to have excess property, including prescriptions or non-prescriptions, picked up or mailed at inmate's expense. If you come from another facility you will be limited to only authorized property permitted by this facility at the time of your arrival.

## NOTICE

grievance form during the same shift that the form was issued. The form must be filled out completely.

- i. The shift commander will forward the grievance form to the Operations Captain who will do a face to face interview with the inmate and document the findings in writing on the grievance form.
  - ii. If the inmate is unsatisfied with the findings, they may submit an appeal to the appellate Board or Chief Deputy for a ruling.
  - iii. If the inmate is unsatisfied with the appellate board or Chief Deputy's ruling, the inmate may submit an appeal in writing to the Jailer within 48 hours. All decisions by the Jailer are final.
- All responses to grievances shall be done within ten days of receipt.
  - Grievance forms may be requested at any time **except** during head counts, meal times, medical call, med passes, and distribution of canteen and during any jail programs or services.
  - All grievance issues must be on a jail grievance form or on a plain sheet of paper, dated and signed by inmate.
  - Grievances must be submitted within (48) hours of when the issued occurred. Upon receipt of the grievance, a response will be issued within ten (10) days. Inmates have 48 hours to file an appeal to the responses received. Jail staff have (10) days to respond to the appeal.
  - Medical grievances will be collected by the Shift Commander and forwarded to medical staff for review and response. A response to the grievance will be issued within (10) days of receipt.

### **PERSONAL ITEMS ALLOWED IN SECURED AREA**

Inmates are permitted to have the following items in their possession in secured cell areas:

#### **Clothing Items:**

- |   |                    |
|---|--------------------|
| • Jail issued uniform                                 | (1) top (1) bottom |
| • Underwear/boxers                                    | (5) pair           |
| • Socks   | (5) pair           |
| • T-shirts (purchased through commissary)             | (5) shirts         |
| • Thermal bottoms/tops (purchased through commissary) | (2) pair each      |
| • Bra (if applicable)                                 | (5)                |
| • Shower shoes  | (1) pair           |
| • Canvas deck shoes (purchased through commissary)    | (1) pair           |

#### **Commissary Items:**

Items purchased from commissary are permitted.

#### **Other Items:**

Religious materials and items are permitted. Request for religious items shall be made to the Jailer, in writing. Inmates may request religious materials that are in accordance with their designated religion on file. Upon admission to the jail, an inmate's religious preference shall be recorded on the inmate's booking intake form. After three (3) months, an inmate may change his religious preference by contacting the jailer or designee in writing. It shall be the inmate's responsibility to seek a job or program assignment that does not conflict with his religious beliefs and practices. Items prescribed and or approved by medical staff are also permitted. Mail and approved writing materials are permitted, in limited quantities. Excess paper products can create a fire hazard and may be placed in the inmate's property if jail staff determine the amount in possession creates a fire hazard.

**Photographs** -- Photographs shall be mailed to the following address: Grant County Jail P.O. Box 76550 Highland Heights, KY 41076. Photographs will be scanned and available for inmates to view via the inmate kiosk.



unless the jailer determines to exclude the visitor on the basis of one (1) of the following conditions: The visitor:

1. Represents a clear and present danger to security;
2. Has a past history of disruptive conduct at the jail;
3. Is under the influence of alcohol or drugs; (prescribed or otherwise)
4. Refuses to submit to a search; or
5. Refuses to show proper identification;
6. The inmate refuses the visit; or
7. Inappropriate behavior by the inmate or visitor during a visit.

Inmates also have access to visitation through Inmate Sales for a fee. Visitors must pay in advance for the use of the service. Visitors can access Inmate Sales at inmatesales.com.

### **MEDICAL AND MENTAL HEALTH SERVICES**

**If there is a medical emergency, please notify jail staff immediately.**

All inmates have a right to necessary medical care in accordance with 501 KAR 3:090. Emergency medical, dental, vision and mental health care shall be available to all prisoners. An inmate shall not be denied medical or mental health care due to inability to pay. Inmates who are in need of non-emergent medical care shall complete and submit a sick-call form. Please notify jail staff immediately if you are in need of immediate medical or mental health care.

### **NOTARY SERVICE**

If you are in need of a notary, contact a member of the jail staff and they will make arrangements with a notary at the facility.

### **CHAPLAINCY SERVICES**

Several volunteer ministers come into the facility on a regular basis. Presently services are scheduled on Sunday afternoons and Tuesday evenings. This is subject to change at any time by authority of the Jailer. If you are in emergency need of these services, contact a jail staff member and one of our volunteer ministers will be contacted.

### **PROGRAMS**

We currently have Adult Education Programs for obtaining a GED as well as substance abuse counseling such as AA / NA and Moral Reconciliation Therapy (MRT). To participate in any of these programs please submit your request in writing to the Programs Director.

### **RECREATION**

Inmates shall be provided (1) hour of recreation, three times per week outside of their cell. (2) hours a week shall be outdoor, weather permitting. Inmates who pose a threat to the safety and security of the facility shall be denied outdoor recreation. Refusing to attend recreation when directed will result in a refusal, and will be counted as one (1) of the hours of recreation. Inmates must be up, dressed and ready to go to recreation when directed to ensure all inmates are given an opportunity to attend recreation.

4. Assault or physical action resulting in the death or injury of an employee or non-inmate	6	7
5. Hostage taking	6	7
6. Work release or work program violation	6	7

**Inchoate Offenses**

1. A person may be found guilty of an offense listed in this policy if he:
  - a. Attempts to commit the offense;
  - b. Solicits another or others to commit the offense;
  - c. Conspires with another or others to commit the offense;
  - d. Aids the action of another or others in committing the offense.

**Penalties**

1. Reprimand and warning.
2. Restriction of privileges not to exceed six (6) months, excluding exercise periods.
3. Restitution.
  - The Jailer may order restitution in cases of:
    - a. destruction, injury, improper use, removal of theft of property of the state, employees, visitors or other inmates;
    - b. self-infliction of injury or taking illness or injury;
    - c. infliction of injury of others;
    - d. obtaining money, goods, privileges or services under false pretenses;
    - e. reimbursement of laboratory fees for drug testing.
4. Loss of privileged housing or meritorious living conditions.
5. Assignment to disciplinary segregation.
6. Reclassification.
7. Written reports submitted to the Department of Corrections (state inmates) or to the courts of jurisdiction
8. Request for reclassification and/or loss of good time credit (state inmates)

**Reduction in Sentence to Disciplinary Segregation**

The Classification Officers may recommend a reduction of disciplinary segregation time to the Jailer.

1. The Jailer, or Classification Officer, may reduce disciplinary segregation time in an emergency situation if cell space is needed.

**Appeal of Disciplinary Action**

Inmates who wish to file an appeal of disciplinary action imposed shall do so by following the jail's grievance procedure.



## GRANT COUNTY DETENTION CENTER

COVID-19 –  REOPENING PLAN FOR STATE INMATE WORK CREWS	Adopted: June 22, 2020 Approved:
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In accordance with directives from the Kentucky Justice Cabinet as it relates to the opening and reinstatement of outside inmate work crews, the following plan and procedure shall be implemented as follows:

### **I. Work Site Information for Outside Inmate Work Crews**

#### **a. Work crews will be utilized for the following services:**

- i. Mowing of jail property and outside maintenance of jail grounds
- ii. Mowing of County Courthouse and AOC Judicial Center
- iii. Mowing of county park and Veteran's Cemetery entrance
- iv. Mowing of county soccer fields
- v. Roadside trash pickup as needed

#### **b. Work Schedules**

- i. Work schedules will be Monday – Friday 8:00 am to 4:00 pm
- ii. There will be (4) work crews to perform the above tasks.
- iii. Each work crew shall have no more than (4) inmates assigned and each crew will be supervised by the same jail staff member.
- iv. All inmate work crews will be supervised by *jail staff only*. Jail staff shall maintain close supervision of all inmates on their assigned crew and within visual sight at all times.

#### **c. Rules and Regulations**

- i. Inmates and jail staff shall have no contact with any members of the public while on work detail(s).
- ii. Meals and restroom breaks will be taken and provided at the jail.
- iii. Inmates and jail staff must don a facial mask during transport to/from the job site.
- iv. Work crews shall not be mixed, nor transported together. (i.e. each crew must be transported by their assigned crew supervisor. No mass transport of crews)
- v. Inmates and work crew jail staff shall receive training regarding the "Return to Work" plan and practices prior to placement into the program.

**d. Personal Protection Equipment (PPE)**

- i. Face masks shall be provided, and worn by both staff and inmates during transport or at any time deemed necessary.
- ii. Disposable gloves shall be available in all transport vehicles and job sites and utilized when applicable.
- iii. Hand sanitizer shall be available in all transport vehicles and job sites.
- iv. Staff and inmates shall thoroughly wash hands with warm water and soap as frequently as possible, for at least 20 seconds. If soap and water is not readily available, hand sanitizer shall be used.
- v. Water coolers and disposable cups will be utilized. All used cups, masks, gloves, etc. shall be bagged and sealed for proper disposal.
- vi. Inmates will be provided with a one-piece, safety green jumpsuit identified as "GCDC Inmate Work Program" to wear while working, along with a pair of rubber boots/shoes and any safety gear as required.
- vii. All transport vehicles will be equipped with first aid kits, PPE, sunscreen, water coolers, disposable cups, necessary safety gear and bags to dispose of used PPE items.
- viii. PPE shall be obtained by contacting the Grant County Emergency Management Service and an inventory/usage of PPE maintained.
- ix. PPE may also be obtained from vendors and suppliers if necessary.
- x. Work crews shall not be permitted to work unless appropriate and necessary PPE is available.

**e. Healthy at Work**

- i. All inmates and staff shall have their temperatures checked before leaving the facility, and upon return to the facility. Health assessments shall also be taken prior to leaving, and upon return to the facility.
  1. Temperature Checks Before leaving the facility:
    - a. Any temperature readings above 99 degrees shall have the temperature re-taken, after 2-minutes. If the second temperature reading is still above 99 degrees, then the inmate will be denied to work and quarantine protocols shall be followed.
  2. Temperature Checks Upon return to the facility:
    - a. Any temperature readings above 99 degrees shall have their temperature re-taken, after 2-minutes. If the second temperature reading is still above 99 degrees, then quarantine protocols shall be implemented for the entire crew, including jail staff assigned to that crew.
  3. Health Assessment Before Leaving and upon return to the Facility:
    - a. Inmates and jail staff shall be asked the following screening questions and shall be recorded on the "Class D Work Crew COVID-19 Screening Form". Inmate screening forms shall be maintained in the inmate's file and a copy placed in the daily log. Jail staff screening forms shall be submitted to the Chief Deputy:
      - i. Are you experiencing any of the following:

1. Fever/chills
2. Cough
3. Shortness of breath or difficulty breathing
4. Fatigue
5. Muscle or body aches
6. Headache
7. New loss of taste/smell
8. Sore throat
9. Vomiting or diarrhea

**f. Decontamination Procedures Upon Return to the Facility**

- i. All work crews will exit/enter the facility through the R1 door, located in the jail's work program area (JRC). Inmates and jail staff must wear a face mask prior to entering the jail. Upon entry to R1, the following decontamination procedures shall be taken:
  1. Immediately upon entry to the JRC lobby, inmate and staff temperature checks shall be taken and the health assessment conducted and documented as outlined in section e (3)(a).
  2. Inmates will then remove their rubber boots/shoes which will then be sanitized by jail staff and stored in the inmate's work crew locker.
  3. Inmates will then remove their one-piece jumpsuit which will be placed into a bag and immediately laundered (inmates will wear ball shorts or pants and a t-shirt under the one-piece jumpsuit). Laundering of outside work crew laundry shall be conducted separately from the rest of the jail population.
  4. Once outer clothing has been removed, the work crew staff member will take each inmate into the secure bath/shower area in the R1 lobby for outside work crew inmates where a search of the inmate will be conducted. Jail staff must wear disposable gloves along with a face mask. Once the search is complete, the inmate will thoroughly wash their hands with warm water and soap for at least 20 seconds and wear clean, sanitized clothing.
  5. Inmates will be provided lockers for securing of clean, sanitized clothing which will be worn once decontamination has taken place.
  6. Once all work crews have been through decontamination, search and re-housed, jail staff will then sanitize the lobby area and work crew bathroom using the E-Mist machine.
  7. Work crew staff will remove and properly dispose of their disposable gloves, and thoroughly wash hands with warm water and soap for at least 20 seconds and sanitize before entering the jail from the JRC lobby.
  8. All work crew vehicles and equipment (if applicable) will be thoroughly sanitized using the E-Mist machine.

**g. Outside Work Crew Housing**

- i. All inmates who are assigned to any outside work crew will be housed in Dorm 3 of the JRC. Work crew inmates shall not enter any other housing unit, kitchen or laundry room or be assigned to another living unit. In the event an outside work crew inmate is removed from the program, the inmate shall be housed in a single-cell until classification determines an alternate housing location.
- ii. Only those inmates assigned to outside work crews may be housed in Dorm 3. Inmates assigned to outside work crews may only be housed in Dorm 3.
- iii. Outside work crew inmates will be encouraged to shower upon returning to the facility.

## GRANT COUNTY DETENTION CENTER

COVID-19 –  TRANSPORTATION POLICY FOR SAP INMATES FROM OTHER FACILITIES	Adopted: September 1, 2020 Approved:
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**POLICY:** The following policy shall apply to the transport of SAP inmates from other facilities:

**I. Upon receipt of a transport order, the following shall be followed BEFORE the transport is coordinated:**

- a. A copy of the transport order shall be provided to the Captain, Class D Coordinator, Medical staff and Classifications for review to determine if there are any known safety, security or medical/mental health concerns. Once approval has been granted to proceed, the following shall apply for the transport of inmates:

**II. Pre-Transport Rules and Regulations:**

- a. Once approval has been obtained from the Captain to proceed with the scheduling of the transport, the Captain or his designee will contact the transferring facility to schedule the transport. The designee will ask the transferring facility the following:
- 1. Is the inmate(s) COVID-19 positive?**
  - 2. Is the inmate(s) under COVID-19 testing, pending results?**
  - 3. Is the inmate under quarantine due to suspected COVID-19?**
  - 4. Has the inmate(s) been recently exposed to a positive COVID-19 person?**
- b. Transporting jail staff will be screened prior to transport utilizing the “*SAP COVID-19 Screening Form*”.
- c. Transporting jail staff will inspect the transport vehicle(s) prior to use and ensure that first aid kits, masks, disposable gloves, hand sanitizer, plastic bags and any other necessary Personal Protective Equipment (PPE) are included.

**III. Arrival at Transferring Facility:**

- a. Upon arrival to the transferring facility, jail staff shall don a facial mask, face shield and disposable gloves prior to entrance (as these are new intakes).
- b. Jail staff will then conduct the following of each inmate for transport (please see the “*SAP COVID-19 Screening Form*”):

- a. A "*SAP COVID-19 Screening Form*" will be completed on each inmate prior to acceptance for transport. This screening form will be completed at the transferring facility by GCDC staff.
- b. Jail staff will then confirm with transferring jail staff that the inmate(s) are not:
  1. COVID-19 positive
  2. Under quarantine for suspected COVID-19
  3. Pending COVID-19 test results
  4. Recently exposed to any COVID-19 positive person

**\*Any inmate who answers "yes" to any question on the "SAP COVID-19 Screening Form" shall not be accepted for transfer unless/until approval has been received by GCDC medical staff AND, the Jailer or his designee. Any "yes" answers require an immediate call to the shift commander and medical staff for further evaluation and instruction.**

**\*\*The KY DOC shall be notified of the refusal of any SAP inmate(s). Notification to the KY DOC shall be made by the Jailer or his designee.**

- c. Once inmates have been cleared for transport, GCDC jail staff will provide each inmate a facial mask that will be worn during transport, until the inmate(s) is housed in their quarantine cell.
- d. All inmate property will be collected, bagged in a plastic bag and loaded into the transport vehicle(s).

#### **IV. Personal Protection Equipment (PPE)**

- a. Face masks shall be provided, and worn by both staff and inmates at the receiving facility and during transport. Transport staff shall don facial masks and face shield upon entering the transferring facility and any time in the presence of inmate(s). Once clearance for transport is received, jail staff may remove the face shield; however will continue to don a facial mask.
- b. Disposable gloves shall be available in all transport vehicles and utilized when applicable.
- c. Hand sanitizer shall be available in all transport vehicles.
- d. Trash/plastic bags shall be available in all transport vehicles for the disposal of any used PPE.
- e. Sanitizing disinfectant wipes shall be available in all transport vehicles.
- f. PPE shall be obtained by contacting the Grant County Emergency Management Service and a log of inventory/usage of PPE maintained.
- g. PPE may also be obtained from vendors and suppliers if necessary.

#### **V. Decontamination and Housing Procedures Upon Return to the Facility**

- a. Transport staff and inmates shall enter the facility through the Sally port and booking area. Inmates and jail staff must wear a face mask prior to entering the jail. Jail and transport staff will also wear a face shield until clearance for admission is obtained. Upon entry to the booking area, the following decontamination procedures shall be taken:
  1. Immediately upon entry to the sally port, Jail and medical staff will perform new intake screening procedures as any other new intake. (please see "*NEW INTAKE MEDICAL PROTOCOLS*" policy and "*Coronavirus COVID-19 Screening Questionnaire*").
  2. Transport staff will provide the booking officer all transport documentation as well as any paperwork received by the transferring jail, including COVID-19 screening forms, face sheets, etc.
  3. Once inmates have been cleared for entrance to the jail, inmates will be escorted into the booking area for decontamination and processing.
  4. Once SAP intakes have been booked into the facility, they will be escorted to their designated housing unit where they will be provided clean, sanitized jail clothing and bedding. Soiled clothing will be bagged and taken directly to laundry to be immediately laundered. Soiled clothing will be laundered separately from other items.
  5. All new SAP intakes will be placed into a designated cell selected by Classifications staff under a 14-day quarantine. To minimize exposure and cross-contamination to COVID-19, inmates transported together or same day will be quarantined together. (separation of male and female). If an inmate under quarantine test positive for COVID-19, then inmates that have been in quarantine with the new confirmed positive COVID-19 inmate, will need to restart their 14-day quarantine AFTER the new COVID-19 positive inmate's last exposure risk (which will be determined by medical staff). Classifications staff will be responsible for the selection of quarantine cells and placement of inmates.
  6. Once SAP intakes have been processed and prior to leaving the booking area, jail staff will remove and properly dispose of or sanitize any used PPE and will thoroughly wash their hands in warm, soapy water for a minimum of 20 seconds.
  7. Jail staff will then sanitize the booking area prior to reuse.

## **VI. Housing Locations and Quarantine:**

- a. All SAP intakes will be processed through the sally port / booking area. SAP intakes shall not be permitted around any other inmate inside the facility while under quarantine. Once SAP inmates have been booked into the jail, the following shall apply:
  1. Male SAP intakes will be immediately escorted to their quarantine cell/dorm (either 10-bed dorm or single/double occupancy cell if

- single occupancy isolation is necessary). (Male SAP intake quarantine housing is in close proximity to the booking area).
2. Female SAP intakes will be immediately escorted to the shower/bathroom in the detox area (adjacent to the booking area). Female SAP inmates will shower and be provided clean, sanitized jail clothing. Soiled clothing will be bagged separately and immediately taken to laundry. Soiled clothing shall be laundered separately. Female SAP inmates will then be escorted to their quarantine cell/dorm.

**VII. Decontamination of Transport vehicles and equipment:**

- a. All transport vehicles and any equipment utilized during transport (shackles, handcuffs, etc) will be sanitized/disinfected after usage. Vehicles will be sanitized with the sanitizing mist machine and restraints and any other items will be cleaned and disinfected after use, including face shields.
- b. The booking area shall also be sanitized prior to reuse.



# GRANT COUNTY DETENTION CENTER

## Limited English Proficient Plan

### I. INTRODUCTION AND BACKGROUND

#### A. POLICY STATEMENT

It is the policy of the Grant County Detention Center (GCDC) to take reasonable steps to provide meaningful access to limited English proficient (LEP) individuals incarcerated, detained, or otherwise encountering GCDC facilities, programs, and activities. The policy is to ensure that language will not prevent staff from communicating effectively with LEP inmates and others to ensure safe and orderly operations, and that limited English proficiency will not prevent inmates and others from accessing important programs and information; understanding rules, grievance procedures or jail classifications.

#### B. WHO IS LIMITED ENGLISH PROFICIENT (LEP)?

LEP individuals do not speak English as their primary language and/or have a limited ability to read, write, speak, or understand English.

- Many LEP persons are in the process of learning English and may read, write, speak, and/or understand some English, but not proficiently.
- LEP status may be context-specific – an individual may have sufficient English language skills to communicate basic information (name, address, etc.) but may not have sufficient skills to communicate detailed information (e.g., medical information, eyewitness accounts, information elicited in an interrogation, etc.) in English.

#### C. BACKGROUND

- Federal law prohibits national origin discrimination and requires meaningful access for LEP persons to federal and federally assisted programs and activities.
- The task of maintaining order, ensuring a safe and secure correctional institution, and meeting corrections goals becomes extremely difficult when language barriers are not addressed.

#### D. PROCEDURE

Spoken language interpretive services are necessary when language barriers create communication challenges between GCDC staff, law enforcement agencies and inmates. It is federally mandated that communication with individuals with Limited English Proficiency (LEP) is as effective as communication with others. Free and consistent language interpretation services for persons with Limited English Proficiency is part of GCDC's ongoing commitment to quality service and response to the needs of a diverse population. For the deaf, hard of hearing, and speech impaired individuals, GCDC staff will utilize Kentucky Relay, a Telecommunications Relay Service (TRS) program to relay calls between deaf, hard of hearing and speech impaired

individuals who use a TTY, CapTel, or VCO to communicate on the telephone. TRS is a 24-hours a day, seven days a week service, allowing the consumer to “talk” to anyone, anytime, anywhere without having to worry about communication barriers. It uses a third party, a “communications assistant” (CA), to relay messages back and forth between individuals. Video Relay Services (VRS) are also available, allowing consumers using American Sign Language to communicate in their native language through video interpreters.

- All GCDC staff can access Kentucky Relay Service by calling one of the following numbers:
  - Dial 711\* or one of the toll-free numbers listed
  - TTY: 1-800-648-6056
  - Voice: 1-800-648-6057
  - Speech to Speech: 1-888-244-6111
  - Spanish to Spanish: 1-866-490-4403
  - To call a CapTel user: 1-800-243-2823
  - For customer care: 1-888-662-6406
  
- For clients whose primary language is other than English, qualified bilingual staff members employed by GCDC will be utilized.
  - If none are available, please contact **LANGUAGE LINE SERVICES, Inc.** with the contact information below:
  - To access an interpreter:
    - Call **(800)-874-9426**
    - Enter Client ID: **548045** when prompted
    - Indicate language:
      - For Spanish press “1”
      - For all others and clearly state the language press “2”
      - If you do not know the language you need, press “3”
  
- Practice Guidance for Obtaining and Using Interpretation Services  
Clients **MUST** be provided an interpreter free of charge.
  
- If a document translation is needed, GCDC staff will:
  1. Check the forms for frequently used forms that have already been translated.
  2. Bilingual staff members will be utilized to translate the English form or written material into the language primarily used by the LEP person.
  
- Practice Guidance for Translation Requests
  - In-person interpreters cannot translate a written document from written English to another written language. They can only verbally translate an English written document to a client.
  - Do not use Google Translate or any other similar translation application.

A person who believes that he/she has been discriminated against or denied benefits of federal programs or activities because of race, color, or national origin, including Limited English Proficiency, may submit a complaint to the KY Justice & Public Safety Cabinet Special Investigations Section or the U.S. Department of Justice, Division of Civil Rights, Federal Coordination and Compliance section. Complaint forms are available at <http://www.justice.gov/crt/complaint/index.php#five>.

U.S. Department of Justice  
950 Pennsylvania Avenue, N.W.  
Washington, D.C. 20530  
(888) 848-5306 – English and Spanish  
(202) 307-2678 (TDD)  
(202) 307-2222 (Voice)

Special Investigations  
Internal Investigations Branch  
KY Justice & Public Safety Cabinet  
125 Holmes St  
Frankfort KY 40601

## RESOURCES

- Federal Interagency Working Group on Limited English Proficiency: [www.LEP.gov](http://www.LEP.gov)
- Language Access Assessment and Planning Tool for Federally Conducted and Federally Assisted Programs:  
[http://www.lep.gov/resources/2011\\_Language\\_Access\\_Assessment\\_and\\_Planning\\_Tool.pdf](http://www.lep.gov/resources/2011_Language_Access_Assessment_and_Planning_Tool.pdf)
- Complaint Forms: <http://www.justice.gov/crt/complaint/index.php#five>
- Executive Order 13166: <http://www.justice.gov/crt/lep/13166/colep.pdf>
- GSA Language Services Schedule: <http://gsa.gov/portal/content/104610>