

Minutes of the Grant County Fiscal Court April 21, 2020

The Grant County Fiscal Court met in Regular Session on Tuesday, April 21, 2020, at 6:30 P.M. via zoom at the Grant County Courthouse in Williamstown, Kentucky.

Those in attendance were The Honorable Judge/Executive Chuck Dills presiding, Magistrate Jacquelyn Riley, Magistrate Shawna Coldiron, and Magistrate Roger Humphrey. Stephen Bates II, Grant County Attorney and Pat Conrad, Grant County Fiscal Court clerk were also present.

The following guests were in attendance: Chris Ammerman, Grant County Extension Agent, Jim Wells, and Peggy Updike, Grant County Treasurer.

**CALL TO ORDER:**

Judge/Executive Chuck Dills called the meeting to order and announced that as a result of COVID-19, the court was once again meeting via live streamed video conference.

Judge/Executive Chuck Dills directed the clerk to call the roll, whereupon all members of the Fiscal Court were present.

Grant County Judge/Executive Chuck Dills presented for review and a motion to approve the minutes of the April 7, 2020, regular meeting.

A motion was made by Magistrate Riley, and was seconded by Magistrate Humphrey to approve the minutes of the April 7, 2020.

Judge/Executive Chuck Dills called for discussion and there being none, all members present voted in the affirmative.

Judge/Executive Chuck Dills presented for review and a motion to approve the claims drawn on the General Fund, Road Fund, and Jail Fund dated April 21, 2020, along with the transfers as presented.

A motion was made by Magistrate Coldiron, and was seconded by Magistrate Riley

Minutes of the Grant County Fiscal Court April 21, 2020

to approve the claims dated April 21, 2020, drawn on the General Fund, Road Fund, and Jail Fund, along with the transfers as presented.

Judge/Executive Chuck Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills presented for a motion to appoint Christian Keene Simpson as a seasonal laborer for the Grant County Parks Department at an hourly rate of \$12.50 per hour, retroactive to April 1, 2020.

A motion was made by Magistrate Riley, and was seconded by Magistrate Humphrey to appoint Christian Keene Simpson as a seasonal laborer for the Grant County Parks Department at an hourly rate of \$12.50 per hour, retroactive to April 1, 2020.

Judge/Executive Chuck Dills called for discussion and there being none all members present voted in the affirmative.

Judge/Executive Chuck Dills presented the 2020-2021 budget for the Grant County Extension Services, as provided by Chris Ammerman, Grant County Extension Agent. This is for informational purposes only, and no action is required by the court.

Judge/Executive Chuck Dills presented for a motion to approve the notice to bid for materials and supplies for the Grant County Road Department for Fiscal Year 2020-2021.

A motion was made by Magistrate Riley, and was seconded by Magistrate Humphrey to approve the notice to bid for materials and supplies for the Grant County Road Department for Fiscal Year 2020-2021.

Judge/Executive Chuck Dills called for discussion and there being none all members present voted in the affirmative.

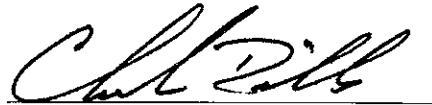
Minutes of the Grant County Fiscal Court April 21, 2020

Judge/Executive Chuck Dills gave his report, followed by the Magistrates reports and Judge Dills reported for the Grant County Jailer.

No citizens addressed the court.

Judge/Executive Chuck Dills reminded the court that the next Regular meeting of this body will be held on Tuesday, May 5, 2020. The meeting will be held at the Grant County Courthouse at 6:30 P.M.

Motion to adjourn was made by Magistrate Humphrey, and was seconded by Magistrate Riley. All members present voted to adjourn.



Grant County Judge/Executive  
Chuck Dills

# Vendor Claims Register - Detail

General

GRANT COUNTY FISCAL COURT  
APRIL 21 2020 GENERAL FUND CLAIMS

All Funds  
From: 04/21/2020 To: 04/21/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	PO Check	Amount
00001922	04/21	16002053		01-5001-573-	TELEPHONE	CINCINNATI BELL TELEPHONE	DES PHONE	<input type="checkbox"/>	52.18
1 Voucher Items Listed									
00001923	04/21	16002054		01-5081-578-	JUSTICE CENTER, UTILITIES	CINCINNATI BELL TELEPHONE	ELEVATOR PHONES	<input type="checkbox"/>	144.05
1 Voucher Items Listed									
00001924	04/21	16002057		01-5025-539-	ADVERTISING LEGAL NOTICES	GRANT COUNTY NEWS	ANIMAL SHELTER AD	<input type="checkbox"/>	86.70
1 Voucher Items Listed									
00001925	04/21	16002063		01-5081-586-	JUDICIAL CENTER - CONTRACTED CUSTODIANCR SERVICES		APRIL 2020	<input type="checkbox"/>	2,660.00
1 Voucher Items Listed									
00001926	04/21	16002040		01-5080-582-	ELECTRIC	OWEN ELECTRIC COOPERATIVE	WARSAW RD SIRENS	<input type="checkbox"/>	36.83
1 Voucher Items Listed									
00001927	04/21	16002059	20-0404	01-5080-352-	ELEVATOR MAINTENANCE	TRI-STATE ELEVATOR INC	COURTHOUSE ELEVATOR	<input type="checkbox"/>	283.00
1 Voucher Items Listed									
00001928	04/21	16002064		01-5001-333-	MAINTENANCE AGREEMENT ON COPIER	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.58
00001928	04/21	16002064		01-5015-445-	OFFICE SUPPLIES	U S BANCORP EQUIPMENT FINANCE	COPIER LEASES	<input type="checkbox"/>	235.14
00001928	04/21	16002064		01-5205-445-	OFFICE SUPPLIES & EQUIPMENT	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.57
00001928	04/21	16002064		01-5212-445-	OFFICE SUPPLIES	U S BANCORP EQUIPMENT FINANCE	COPIER LEASE	<input type="checkbox"/>	117.57
4 Voucher Items Listed									
00001929	04/21	16002042		01-5015-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	SHERIFF	<input type="checkbox"/>	4,686.01
00001929	04/21	16002042		01-5115-455-	PETROLEUM PRODUCTS, GASOLINE & OIL ETC	VOYAGER FLEET SYSTEMS INC	BUILDING INSPECTOR	<input type="checkbox"/>	127.28
00001929	04/21	16002042		01-5135-455-	PETROLEUM PRODUCTS - GAS, OIL, ETC.	VOYAGER FLEET SYSTEMS INC	DES	<input type="checkbox"/>	42.53
00001929	04/21	16002042		01-5212-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	SOLID WASTE	<input type="checkbox"/>	51.89
00001929	04/21	16002042		01-5401-455-	PETROLEUM PRODUCTS - GASOLINE, OIL ETC.	VOYAGER FLEET SYSTEMS INC	PARKS	<input type="checkbox"/>	298.06
5 Voucher Items Listed									
00001930	04/21	16002050	32417	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	QUICK LUBE PLUS LLC	OIL CHANGE	<input type="checkbox"/>	28.24
1 Voucher Items Listed									
00001939	04/21	16002066	0798-0023407	01-5081-366-	SOLID WASTE PICKUP	REPUBLIC SERVICES # 798	JUDICIAL CENTER SOLID WASTE	<input type="checkbox"/>	142.61
1 Voucher Items Listed									
00001941	04/21	16002067		01-5232-348-	CARE-NET	CARE NET PREGNANCY SERVICES NKY	MARCH 2020	<input type="checkbox"/>	500.00
1 Voucher Items Listed									
00001942	04/21	16002068	2020-030	01-5047-705-	DATA SOFTWARE - SUPPORT	FISCALSOFT CORPORATION	SOFTWARE MAINT. & SUPPORT	<input type="checkbox"/>	3,400.00
00001942	04/21	16002068	2020-030	01-5057-705-	COMPUTER EQUIPMENT	FISCALSOFT CORPORATION	SOFTWARE MAINT & SUPPORT	<input type="checkbox"/>	8,724.66
04/21/2020 07:57 am									

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT  
APRIL 21 2020 GENERAL FUND CLAIMS

All Funds  
From: 04/21/2020 To: 04/21/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001944	04/21	16001845	P. CONRAD	01-5057-705-	COMPUTER EQUIPMENT	FORCHT BANK	9 YR DOMAIN RENEWAL	<input type="checkbox"/>	350.90
								2 Voucher Items Listed	<b>12,124.66</b>
00001945	04/21	16001917	C. SIMPSON	01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	BOTTLED WATER	<input type="checkbox"/>	6.57
00001945	04/21	16001960		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	BOTTLED WATER	<input type="checkbox"/>	8.76
								2 Voucher Items Listed	<b>15.33</b>
00001946	04/21	16001303		01-5135-445-	OFFICE SUPPLIES & EQUIPMENT	FORCHT BANK	MEMBERSHIP / KEMA	<input type="checkbox"/>	50.00
00001946	04/21	16001840		01-5135-445-	OFFICE SUPPLIES & EQUIPMENT	FORCHT BANK		<input type="checkbox"/>	(114.48)
00001946	04/21	16002052		01-5135-445-	OFFICE SUPPLIES & EQUIPMENT	FORCHT BANK	SPRAY BOTTLES	<input type="checkbox"/>	5.30
00001946	04/21	16001933		01-5135-445-	OFFICE SUPPLIES & EQUIPMENT	FORCHT BANK	SHELVING FOR DONATIONS	<input type="checkbox"/>	78.44
00001946	04/21	16001517		01-5135-445-	OFFICE SUPPLIES & EQUIPMENT	FORCHT BANK	CHARGER CORDS FOR LAPTOPS	<input type="checkbox"/>	41.85
00001946	04/21	16001154	L. WHALEN	01-5135-588-	EQUIPMENT REPAIRS	FORCHT BANK	GREASE FOR STRENS	<input type="checkbox"/>	20.00
00001946	04/21	16002078		01-5135-588-	EQUIPMENT REPAIRS	FORCHT BANK	TOOLS FOR REPAIR	<input type="checkbox"/>	61.70
								7 Voucher Items Listed	<b>142.81</b>
00001947	04/21	16001909		01-5205-402-	KENNEL SUPPLIES & EQUIPMENT	FORCHT BANK	PAINT /BRUSHES, ETC	<input type="checkbox"/>	211.61
00001947	04/21	16001886	K. RITZI	01-5205-574-	TRAINING	FORCHT BANK	LODGING FOR CONFERENCE	<input type="checkbox"/>	469.77
								2 Voucher Items Listed	<b>681.38</b>
00001948	04/21	16001859		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	BOTTLED WATER	<input type="checkbox"/>	13.40
00001948	04/21	16001903		01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	24x24 AIR DUCTS	<input type="checkbox"/>	520.30
00001948	04/21	16001792	J. MULLINS	01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	WHEELS FOR PODIUM	<input type="checkbox"/>	36.99
00001948	04/21	16001794		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	WIRE CABLE HOLE FOR COUNTERTOPS	<input type="checkbox"/>	14.48
00001948	04/21	16001941		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	HEX HEAD SCREWS & CABLE TIES	<input type="checkbox"/>	23.09
00001948	04/21	16001952		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	SHEET METAL SCREWS	<input type="checkbox"/>	12.94
00001948	04/21	16001952		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	INSULATED FLEXIBLE DUCT	<input type="checkbox"/>	95.48
								7 Voucher Items Listed	<b>716.68</b>
00001949	04/21	16001677	R. HUMPHREY	01-5025-569-	REGISTRATIONS, CONFERENCES, TRAINING	FORCHT BANK	HOTEL STAY	<input type="checkbox"/>	339.02
								1 Voucher Items Listed	<b>339.02</b>
00001950	04/21	16001806	M.GUTMAN	01-5401-467-	RECREATION SUPPLIES, EQUIP. & REPAIRS	FORCHT BANK	BATTERY PACKS	<input type="checkbox"/>	74.99
								1 Voucher Items Listed	<b>74.99</b>
00001951	04/21	16001646	S. COLDRON	01-5025-569-	REGISTRATIONS, CONFERENCES, TRAINING	FORCHT BANK	HOTEL FOR KMCA SPRING CONFERENCE	<input type="checkbox"/>	339.02
								1 Voucher Items Listed	<b>339.02</b>

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

APRIL 21 2020 GENERAL FUND CLAIMS

All Funds

From: 04/21/2020 To: 04/21/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	pd	Check	Amount
00001952	04/21	16001900	P. UPDIKE	01-5080-406-	BUILDING MAINTENANCE SUPPLIES	FORCHT BANK	MOPS & CLEANING SUPPLIES	<input type="checkbox"/>		70.65
							1 Voucher Items Listed			<b>70.65</b>
00001953	04/21	16001608		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	FORCHT BANK	CANOPY / COUNTY CLERK	<input type="checkbox"/>		34.44
							POWER AMP	<input type="checkbox"/>		600.93
							2 Voucher Items Listed			<b>635.37</b>
00001954	04/21	16001870		01-5401-421-	FERTILIZER, LIME, CHEMICALS, ETC.	MATTHE GUTMAN	TULIPS	<input type="checkbox"/>		35.00
							1 Voucher Items Listed			<b>35.00</b>
00001955	04/21	16002073	21572141	01-5081-588-	FIRE ALARM SYSTEM & ELEVATOR	JOHNSON CONTROLS FIRE	ALARM & DETECTION MONITORING	<input type="checkbox"/>		380.00
							1 Voucher Items Listed			<b>380.00</b>
00001956	04/21	16002076		01-5080-582-	ELECTRIC	OWEN ELECTRIC COOPERATIVE	SIREN AT EIBECK LANE	<input type="checkbox"/>		10.49
							1 Voucher Items Listed			<b>10.49</b>
00001965	04/21	16002036		01-5401-421-	FERTILIZER, LIME, CHEMICALS, ETC.	SHOWPLACE GARDEN CENTER INC	4 YDS. OF MULCH	<input type="checkbox"/>		296.00
							MULCH FOR CRUTTIENDEN PARK	<input type="checkbox"/>		370.00
							2 Voucher Items Listed			<b>666.00</b>
00001966	04/21	16002086		01-5015-445-	OFFICE SUPPLIES	BUSINESS CARD	KEY	<input type="checkbox"/>		7.96
							PRISONER TRANSPORT MEALS	<input type="checkbox"/>		34.17
							2 Voucher Items Listed			<b>42.13</b>
00001967	04/21	16001876	T BRITTON	01-5015-481-	SHERIFF UNIFORMS	BUSINESS CARD	1 PAIR BOOTS	<input type="checkbox"/>		141.99
							1 Voucher Items Listed			<b>141.99</b>
00001968	04/21	16002087	J MENEFEE	01-5015-569-	REGISTRATION, CONFERENCES & TRAINING	BUSINESS CARD	TRAINING / MEALS 4 DEPUTIES	<input type="checkbox"/>		164.60
							1 Voucher Items Listed			<b>164.60</b>
00001969	04/21	16001800	L JACOBS	01-5015-385-	VET SERVICES	BUSINESS CARD	DOG FOOD FOR K-9	<input type="checkbox"/>		42.99
							1 Voucher Items Listed			<b>42.99</b>
00001970	04/21	16002088	M. GOODRICH	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	BUSINESS CARD	GOODRICH / VEHICLE REPAIRS	<input type="checkbox"/>		20.00
							1 Voucher Items Listed			<b>20.00</b>
00001971	04/21	16002089	ACCT. # 8003	01-9400-203-	EMPLOYEES INSURANCE	ST ELIZABETH PHYSICIAN SERV	J. CUMMINS / PHYSICAL	<input type="checkbox"/>		216.00
							1 Voucher Items Listed			<b>216.00</b>
00001972	04/21	16002037	8824	01-5015-435-	SHERIFF, LAW ENFORCEMENT EXPENSE	SANITEC LLC	FOR COVID-19	<input type="checkbox"/>		537.50
							1 Voucher Items Listed			<b>537.50</b>
00001973	04/21	16001922	0174026-001	01-5080-406-	BUILDING MAINTENANCE SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	DISINFECTANT CLEANER	<input type="checkbox"/>		25.00
							1 Voucher Items Listed			<b>25.00</b>
00001973	04/21	16002060	135,136,138	01-5080-406-	BUILDING MAINTENANCE SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	NON-ALCOHOL HAND SANITIZER	<input type="checkbox"/>		152.70
							1 Voucher Items Listed			<b>152.70</b>

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

APRIL 21 2020 GENERAL FUND CLAIMS

All Funds

From: 04/21/2020 To: 04/21/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	PD Check	Amount
00001973	04/21	16001922	0174025-001	01-5081-411-	JUSTICE CENTER, CUSTODIAL SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	DISINFECTANT CLEANER	<input type="checkbox"/>	25.00
00001973	04/21	16002061	0174137-001	01-5081-411-	JUSTICE CENTER, CUSTODIAL SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	NON-ALCOHOL HAND SANITIZER	<input type="checkbox"/>	50.90
4 Voucher Items Listed									
00001974	04/21	16002092	1035	01-9100-307-	AUDITING SERVICES	PATRICK & ASSOCIATES LLC	2019-2020 AUDIT	<input type="checkbox"/>	25,000.00
1 Voucher Items Listed									
									<b>25,000.00</b>
00001975	04/21	16002097		01-5080-741-	IMPROVEMENTS & CONSTRUCTION	STEVE MORLEIN	BASEBOARD WORK IN COURTROOM	<input type="checkbox"/>	140.00
1 Voucher Items Listed									
									<b>140.00</b>
00001978	04/21	16002107		01-5015-481-	SHERIFF UNIFORMS	GALLS LLC DBA ROY TAILORS UNIFORMS	CREDIT MEMO	<input type="checkbox"/>	(92.00)
00001978	04/21	16002107		01-5015-481-	SHERIFF UNIFORMS	GALLS LLC DBA ROY TAILORS UNIFORMS	UNIFORMS	<input type="checkbox"/>	359.72
00001978	04/21	16002107		01-5015-481-	SHERIFF UNIFORMS	GALLS LLC DBA ROY TAILORS UNIFORMS	UNIFORMS	<input type="checkbox"/>	132.00
00001978	04/21	16002107		01-5015-481-	SHERIFF UNIFORMS	GALLS LLC DBA ROY TAILORS UNIFORMS	UNIFORMS	<input type="checkbox"/>	80.09
00001978	04/21	16002109		01-5020-725-	OFFICE EQUIPMENT	GALLS LLC DBA ROY TAILORS UNIFORMS	UNIFORM HATS	<input type="checkbox"/>	65.85
5 Voucher Items Listed									
									<b>545.66</b>
00001980	04/21	16002114		01-5020-549-	MED. SERVS - TRANSPORT BODIES - AUTOPS STANLEY FUNERAL HOMES LLC		AUTOPSIES	<input type="checkbox"/>	1,050.00
1 Voucher Items Listed									
									<b>1,050.00</b>
00001981	04/21	16002115		01-5020-445-	OFFICE SUPPLIES	CORONERME	ANNUAL MAINTENANCE FEE FOR SOFTWARE	<input type="checkbox"/>	360.00
1 Voucher Items Listed									
									<b>360.00</b>
00001983	04/21	16002117	32472	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	QUICK LUBE PLUS LLC	VEHICLE REPAIRS	<input type="checkbox"/>	51.25
00001983	04/21	16002117	32496	01-5015-592-	SHERIFF, VEHICLE MAINTENANCE	QUICK LUBE PLUS LLC	VEHICLE REPAIRS	<input type="checkbox"/>	302.41
2 Voucher Items Listed									
									<b>353.66</b>
40 Vouchers Listed									
									<b>55,177.67</b>

# Vendor Claims Register - Detail

**GRANT COUNTY FISCAL COURT**  
**APRIL 21 2020 ROAD FUND CLAIMS**  
 All Funds  
 From: 04/21/2020 To: 04/21/2020

*Road*

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	Pd Check	Amount
00001931	04/21	16002031	0174182-001	02-6105-427-	GARAGE SUPPLIES	GLOBAL SUPPLY & FLOOR EQUIPMENT LLC	SOAP, HAND CLEANER, SANITIZER, PAPER TOWELS	<input type="checkbox"/>	327.34
									1 Voucher Items Listed
00001932	04/21	16001868	72157	02-6105-588-	MAINTENANCE & REPAIR - EQUIPMENT & VEH	FDYA FREIGHTLINER CINCINNATI INC	COOLANT TANK FOR TRUCK # 6	<input type="checkbox"/>	199.77
									1 Voucher Items Listed
00001933	04/21	16002043		02-6105-427-	GARAGE SUPPLIES	VOYAGER FLEET SYSTEMS INC	PETROLEUM	<input type="checkbox"/>	633.95
									1 Voucher Items Listed
00001940	04/21	16002039	3100632	02-6105-427-	GARAGE SUPPLIES	LYKINS OIL COMPANY	1000 GALLON OF LOW SULFUR DIESEL	<input type="checkbox"/>	1,549.00
									1 Voucher Items Listed
00001943	04/21	16001724	3915147	02-6105-427-	GARAGE SUPPLIES	CERTIFIED LABORATORIES	SAFETY GLOVES / MAKING PAINT	<input type="checkbox"/>	318.44
									1 Voucher Items Listed
00001957	04/21	16002075		02-6105-578-	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 125907	<input type="checkbox"/>	61.14
00001957	04/21	16002075		02-6105-578-	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 135521	<input type="checkbox"/>	216.73
00001957	04/21	16002075		02-6105-578-	UTILITIES	OWEN ELECTRIC COOPERATIVE	METER # 141406	<input type="checkbox"/>	92.88
									3 Voucher Items Listed
00001958	04/21	16002077	498676	02-9400-203-	EMPLOYEE HEALTH INSURANCE	ST ELIZABETH BUSINESS HEALTH	PHYSICAL / J. GORDON	<input type="checkbox"/>	44.00
									1 Voucher Items Listed
00001977	04/21	16002104	221732	02-6105-427-	GARAGE SUPPLIES	SUBURBAN PROPANE	PROPANE	<input type="checkbox"/>	953.75
									1 Voucher Items Listed
00001982	04/21	16002116		02-7700-602-	PRINCIPAL ON LEASE	PNC BANK	LEASE PAYMENT # 55	<input type="checkbox"/>	4,256.46
00001982	04/21	16002116		02-7700-602-	PRINCIPAL ON LEASE	PNC BANK	INTEREST	<input type="checkbox"/>	74.72
									2 Voucher Items Listed
00001984	04/21	16001766	201067	02-6105-311-	BLACKTOP VARIOUS ROADS	RIEGLER BLACKTOP INC	BULLOCK PEN ROAD	<input type="checkbox"/>	39,120.12
									1 Voucher Items Listed
									10 Vouchers Listed
									13 Voucher Items Listed
									<b>47,848.30</b>



# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT  
APRIL 21 2020 JAIL FUND CLAIMS

All Funds  
From: 04/21/2020 To: 04/21/2020

*Jail*

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	pg	Check	Amount
00001934	04/21	16002056		03-5101-573-	TELEPHONE	CINCINNATI BELL TELEPHONE	TELEPHONES		<input type="checkbox"/>	171.56
							1 Voucher Items Listed			<b>171.56</b>
00001935	04/21	16001937	4046237171	03-5101-411-	CUSTODIAL SUPPLIES	CINTAS CORPORATION #312	MATS FOR FOYER		<input type="checkbox"/>	98.56
00001935	04/21	16001846	4044944649	03-5101-411-	CUSTODIAL SUPPLIES	CINTAS CORPORATION #312	MATS FOR FOYER		<input type="checkbox"/>	98.56
							2 Voucher Items Listed			<b>197.12</b>
00001936	04/21	16002038	CLAIM # GC20	03-9100-529-	INSURANCE, LIABILITY	UNDERWRITERS SAFETY & CLAIMS	M. BONE LAWSUIT		<input type="checkbox"/>	1,000.00
							1 Voucher Items Listed			<b>1,000.00</b>
00001937	04/21	16002065		03-5101-445-	OFFICE SUPPLIES	U S BANCORP EQUIPMENT FINANCE	COPLER LEASES		<input type="checkbox"/>	235.14
							1 Voucher Items Listed			<b>235.14</b>
00001938	04/21	16002044		03-5101-455-	PETROLEUM PRODUCTS	VOYAGER FLEET SYSTEMS INC	PETROLEUM		<input type="checkbox"/>	297.33
							1 Voucher Items Listed			<b>297.33</b>
00001959	04/21	16002072	0335369156	03-5101-333-	MAINTENANCE AGREEMENTS	CINTAS FIRE 636525	ALARM MONITORING, APRIL 2020		<input type="checkbox"/>	32.92
							1 Voucher Items Listed			<b>32.92</b>
00001960	04/21	16001915		03-5101-443-	OFFICE SUPPLIES	FORCHT BANK	PLUMBING PARTS		<input type="checkbox"/>	122.32
							10 RADIO BATTERIES		<input type="checkbox"/>	165.00
							2 Voucher Items Listed			<b>287.32</b>
00001961	04/21	16002001	SEE P.O.	03-5101-445-	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES		<input type="checkbox"/>	78.23
							1 Voucher Items Listed			<b>78.23</b>
00001962	04/21	16002082	3605	03-5101-386-	MEDICAL CONTRACTS	QCHC OF KENTUCKY INC	MAY 2020		<input type="checkbox"/>	64,758.67
							1 Voucher Items Listed			<b>64,758.67</b>
00001963	04/21	16002083	0798-0023331	03-5101-366-	SOLID WASTE PICKUP	REPUBLIC SERVICES # 798	SOLID WASTE PICKUP		<input type="checkbox"/>	394.74
							1 Voucher Items Listed			<b>394.74</b>
00001964	04/21	16002084	GFCC028040-0	03-5101-425-	FOOD SERVICE CONTRACT	ST ELIZABETH HEALTHCARE NUTRITION	SERVING INMATE GUARD MEALS		<input type="checkbox"/>	42.00
							1 Voucher Items Listed			<b>42.00</b>
00001976	04/21	16002099	1544295	03-5101-382-	DRUG TESTING	DISA INC	DRUG TEST		<input type="checkbox"/>	57.80
							1 Voucher Items Listed			<b>57.80</b>
00001979	04/21	16001919		03-5101-455-	PETROLEUM PRODUCTS	LYKINS OIL COMPANY	111.9 GALLON PROPANE		<input type="checkbox"/>	234.88
							1 Voucher Items Listed			<b>234.88</b>
00001985	04/21	16002121		03-5101-550-	INMATE MEDICATION	GRANT CO DRUGS INC	COUNTY INMATES		<input type="checkbox"/>	1,354.36
00001985	04/21	16002121		03-5101-550-	INMATE MEDICATION	GRANT CO DRUGS INC	STATE INMATES		<input type="checkbox"/>	2,222.17
00001985	04/21	16002121		03-5101-550-	INMATE MEDICATION	GRANT CO DRUGS INC	CREDIT		<input type="checkbox"/>	(77.64)
04/21/2020	10:33	am								

# Vendor Claims Register - Detail

GRANT COUNTY FISCAL COURT

APRIL 21 2020 JAIL FUND CLAIMS

All Funds

From: 04/21/2020 To: 04/21/2020

Voucher	Date	PO No.	Invoice	Account	Account Name	Vendor Name	Claim Description	PD Check	Amount	
							3 Voucher Items Listed		3,498.89	
							14 Vouchers Listed	18 Voucher Items Listed		71,286.60

# Budget Transfers Journal

## GRANT COUNTY FISCAL COURT

APRIL 21 2020 TRANSFERS

All Funds

From: 07/01/2019 To: 06/30/2020

Transfer	Ordinance	Date	Account	Description	Debit	Credit
	00000034	04/21/20	01-9200-999-	RESERVE FOR TRANSFER		8,277.00
	00000034	04/21/20	01-5057-705-	COMPUTER SOFTWARE & EQUIP	8,277.00	
	00000034	04/21/20	01-5135-445-	TRANSFER TO:		
	00000034	04/21/20	01-5135-445-	DES/OFFICE EQUIPMENT		1,500.00
	00000034	04/21/20	01-5135-588-	DES/EQUIPMENT REPAIR	1,500.00	
	00000034	04/21/20	01-5015-167-	DEPUTY CLERKS SALARIES		1,000.00
	00000034	04/21/20	01-5015-178-	DEPUTY SHERIFFS OVERTIME	1,000.00	
				Transfer Totals	10,777.00	10,777.00
	00000035	04/21/20	02-9200-999-	RESERVES FOR TRANSFERS		39,125.00
	00000035	04/21/20	02-6105-311-	BLACKTOP VARIOUS ROADS	39,125.00	
				Transfer Totals	49,902.00	49,902.00
	00000036	04/21/20	03-9200-999-	RESERVES FOR TRANSFER		1,000.00
	00000036	04/21/20	03-9100-529-	LIABILITY INSURANCE	1,000.00	
	00000036	04/21/20	03-9200-999-	RESERVES FOR TRANSFER		100.00
	00000036	04/21/20	03-5101-576-	STAFF TRAVEL	100.00	
				Transfer Totals	51,002.00	51,002.00
				Grand Totals	51,002.00	51,002.00

Date 04/21/2020

Transfer 00000034

**AN APPROVAL relating to the transfer of budgeted appropriations thereof.  
Whereas Grant County, Kentucky has realized unbudgeted appropriations.  
Be it so ordered by Grant County of the Commonwealth of Kentucky:**

**Section One: Current Fiscal Year: 2019-2020**

**The budget for the Current Fiscal Year is amended to:  
Increase / Decrease the appropriations of the following fund(s)  
to include unbudgeted appropriations for:**

Fund	Account	Description	Transfer In	TransferOut
General	01-5015-167-	DEPUTY CLERKS SALARIES		1,000.00
	01-5015-178-	DEPUTY SHERIFFS OVERTIME	1,000.00	
	01-5057-705-	COMPUTER SOFTWARE & EQUIP	8,277.00	
	01-5135-445-	TRANSFER TO:		
	01-5135-445-	DES/OFFICE EQUIPMENT		1,500.00
	01-5135-588-	DES/EQUIPMENT REPAIR	1,500.00	
	01-9200-999-	RESERVE FOR TRANSFER		8,277.00
			10,777.00	10,777.00

Date 04/21/2020

Transfer 00000035

**AN APPROVAL relating to the transfer of budgeted appropriations thereof.  
Whereas Grant County, Kentucky has realized unbudgeted appropriations.  
Be it so ordered by Grant County of the Commonwealth of Kentucky:**

**Section One: Current Fiscal Year: 2019-2020**

**The budget for the Current Fiscal Year is amended to:  
Increase / Decrease the appropriations of the following fund(s)  
to include unbudgeted appropriations for:**

Fund	Account	Description	Transfer In	TransferOut
Road	02-6105-311-	BLACKTOP VARIOUS ROADS	39,125.00	
	02-9200-999-	RESERVES FOR TRANSFERS		39,125.00
			39,125.00	39,125.00

Date 04/21/2020

Transfer 00000036

**AN APPROVAL relating to the transfer of budgeted appropriations thereof.  
Whereas Grant County, Kentucky has realized unbudgeted appropriations.  
Be it so ordered by Grant County of the Commonwealth of Kentucky:**

**Section One: Current Fiscal Year: 2019-2020**

**The budget for the Current Fiscal Year is amended to:  
Increase / Decrease the appropriations of the following fund(s)  
to include unbudgeted appropriations for:**

Fund	Account	Description	Transfer In	TransferOut
Jail	03-5101-576-	STAFF TRAVEL	100.00	
	03-9100-529-	LIABILITY INSURANCE	1,000.00	
	03-9200-999-	RESERVES FOR TRANSFER		1,000.00
	03-9200-999-	RESERVES FOR TRANSFER		100.00
			1,100.00	1,100.00



Office of  
**CHUCK DILLS**  
Grant County Judge/Executive

**APPOINTMENT**

I, Chuck Dills, Grant County Judge/Executive do hereby appoint Christian Keene Simpson to serve as a Seasonal laborer at the Grant County Parks Department at an hourly rate of \$12.50 per hour, retroactive to Wednesday, April 1, 2020.

Given under my hand this the 21st day of  
April 2020, at Williamstown, Ky.

A handwritten signature in cursive script, appearing to read "Chuck Dills", written over a horizontal line.

Chuck Dills  
Grant County Judge/Executive

**Grant County Cooperative Extension Service  
District Board Meeting**

**Tuesday April 14, 2020**

Call to Order

Chair, Linda Evans

Secretaries Report

Patsy Kinman

Financial Report  
Financial Snapshot

Shella Martin

Agent Updates:

Methods of outreach

Chris and Rachael

Old Business

Camera Installation

OSU Rabbit and Poultry packets are on hold until meetings can resume

Building plans and schematic drawings

New Business

Fiscal Year 20 Budget

Purchase of (2) 10 foot Preifert gates from Hinton Mills in Cynthiana \$498 each  
Used in conjunction with Cattlemen's panels for shows and bull tests.  
From special program funds.



GRANT COUNTY COOPERATIVE EXTENSION SERVICE  
DISTRICT BOARD  
MINUTES  
March 6, 2020

The Grant County Cooperative Extension Service District Board met on Monday, March 6, 2020 at Noon at the Grant County Extension Office, 105 Baton Rouge Road, Williamstown, Kentucky with the following members present: Patsy Kinman, Linda Evans, Sharon Gabbert, Randy Middleton, Dorothy Altman and Carolyn Thompson.

Also, present were county agents: Chris Ammerman, and Rachel Price, and Judge Executive, Chuck Dills, and Shella Martin.

Linda Evans, Chairman called the meeting to order.

Minutes were presented and there were no corrections.

Motion by Randy Middleton, seconded by Carolyn Thomas to approve the financial report as published. Motion carried.

**BUSINESS.**

Chris Ammerman stated that there had been a burglary and gave a list of items taken and their approximate value.

Motion by Patsy Kinman, seconded by Dorothy Altman, that we not turn into insurance the items taken and that they be replaced as needed. Motion carried.

Motion by Patsy Kinman, seconded by Carolyn Thomas, that we accept the bid of Grant Co Co-op for installation of security cameras for the main building and the out buildings. Motion carried

Motion by Sharon Gabbert, seconded by Dorothy Altman, that we purchase Rabbit and Poultry Packets from OSU at an approximate cost of ONE THOUSAND THREE HUNDRED SIXTY EIGHT DOLLARS (\$1,368.00). Motion carried.

There being no further business, meeting was adjourned.

Respectfully submitted,

Patsy Kinman, Secretary

The Board met with one (1) representative from Brandstetter Carroll Inc. to discuss a drawing of the expansion of the existing building. Board expressed they were not happy with the drawing and sent it back for changes.

# Grant Extension District Board

Financial Report

4/6/2020

Attached is the Income/Expenditure Report for July 1, 2019 through April 6, 2020 and the February 2020 bank reconciliation report.

The cleared bank account balance on June 30, 2018	\$1,577,639.72
2019 Uncleared expenses	(\$627.00)
2019 Deposits made after fiscal year	\$7,560.48
2019 Expenses made after fiscal year	(\$5,139.10)
Income received and deposited this Fiscal YTD	\$1,046,273.94
Total Expenditures this Fiscal YTD	<u>(\$497,979.04)</u>
	\$2,127,729.00
Heritage CD	<u>(\$505,000.00)</u>
	\$1,622,729.00

Remaining Budgeted Revenue	\$0.00
Additional Budgeted Expenditure	(\$209,120.75)
Available Resources as of 03/04/2020	<u>\$1,622,729.00</u>

Total Projected Year End Carry Over from Operations \$1,413,608.25

Reserve for Emergency & Budgeted Carry Over Allowance	<u>(\$685,873.00) *</u>
Excess Resources above Budgeted Reserves and Allowances	\$727,735.25

\*Budgeted "Reserve, Capital Imp, Equip" = \$595,000.00

\*Budgeted Anticipated Carry Over = \$90,873.00

**Grant County District Extension**  
**Profit & Loss Budget vs. Actual**  
 July 1, 2019 through April 6, 2020

	Jul 1, '19 - Apr 6, 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Ask	0.00	0.00	0.00	0.0%
Ext Dist Tax	1,027,703.55	964,972.00	62,731.55	106.5%
Interest Income	1,715.87	0.00	1,715.87	100.0%
Program Income	6,770.73	0.00	6,770.73	100.0%
Reimbursed Expenses	7,248.79	0.00	7,248.79	100.0%
Rental Income	2,835.00	0.00	2,835.00	100.0%
Soil Test	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>1,046,273.94</b>	<b>964,972.00</b>	<b>81,301.94</b>	<b>108.4%</b>
<b>Expense</b>				
Agent Program Support	30,913.00	31,816.68	-903.68	97.2%
Assistant Program Support	2,218.76	12,075.00	-9,856.24	18.4%
Audit	12,400.00	6,500.00	5,900.00	190.8%
Bank Service Charge	0.00	0.00	0.00	0.0%
Base Program Support UK	10,480.00	8,384.00	2,096.00	125.0%
Board Expense	18,628.80	8,816.68	9,812.12	211.3%
Capital Improvements	21,640.00	34,500.00	-12,860.00	62.7%
Collection Costs	5,608.08	0.00	5,608.08	100.0%
Contract Labor or Services	40,630.20	38,333.32	2,296.88	106.0%
Emergency Fund	0.00	0.00	0.00	0.0%
Equipment (Purchase/Lease/Rent)	15,285.39	20,074.50	-4,789.11	76.1%
Finance Charges	37.77	0.00	37.77	100.0%
Insurance	287.06	7,666.68	-7,379.62	3.7%
Marketing & Special Programs	24,047.75	50,029.69	-25,981.94	48.1%
Postage	534.18	1,150.00	-615.82	46.5%
Prepaid Interest	-580.56	0.00	-580.56	100.0%
Professional Improvement	1,436.31	12,075.00	-10,638.69	11.9%
Publications	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Rent/Bldg. Payments	0.00	153,333.32	-153,333.32	0.0%
Repairs & Maintenance	9,517.02	39,866.64	-30,349.62	23.9%
Salaries - UK	249,385.00	199,508.00	49,877.00	125.0%
SNAP-Ed Expenses	888.04	1,150.00	-261.96	77.2%
Soil Testing	732.00	0.00	732.00	100.0%
Special Line Item	4,271.20	0.00	4,271.20	100.0%
Supplies & Services	12,158.83	28,366.64	-16,207.81	42.9%
Telephone	7,959.26	11,745.32	-3,786.06	67.8%
Travel	13,064.33	29,708.32	-16,643.99	44.0%
Treasurer's Bond	0.00	500.00	-500.00	0.0%
Uncategorized	1,451.70	0.00	1,451.70	100.0%
Utilities	14,529.34	8,433.32	6,096.02	172.3%
Vehicle (Purchase/Lease/Rent)	175.08	1,916.68	-1,741.60	9.1%
Volunteer Management/Background	260.50	1,150.00	-889.50	22.7%
<b>Total Expense</b>	<b>497,979.04</b>	<b>707,099.79</b>	<b>-209,120.75</b>	<b>70.4%</b>
<b>Net Ordinary Income</b>	<b>548,294.90</b>	<b>257,872.21</b>	<b>290,422.69</b>	<b>212.6%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Other Income	0.00	0.00	0.00	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>548,294.90</b>	<b>257,872.21</b>	<b>290,422.69</b>	<b>212.6%</b>

**Grant County District Extension  
Profit & Loss by Class  
July 1, 2019 through April 6, 2020**

	4-H	4-H Assist	ANR	Ext Assist	FCS	FCS Assist	General	Staff Ass...	Unclassif...	TOTAL
Ordinary Income/Expense										
Income										
Ext Dist Tax	0.00	0.00	0.00	0.00	0.00	0.00	1,027,703.55	0.00	0.00	1,027,703.55
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	1,715.87	0.00	0.00	1,715.87
Program Income	3,108.75	0.00	1,552.98	0.00	2,109.00	0.00	0.00	0.00	0.00	6,770.73
Reimbursed Expenses	0.00	0.00	0.00	0.00	741.63	0.00	6,507.16	0.00	0.00	7,248.79
Rental Income	0.00	0.00	2,835.00	0.00	0.00	0.00	0.00	0.00	0.00	2,835.00
Total Income	3,108.75	0.00	4,387.98	0.00	2,850.63	0.00	1,035,926.58	0.00	0.00	1,046,273.94
Expense										
Agent Program Support	13,338.43	301.65	9,418.10	0.00	7,854.82	0.00	0.00	0.00	0.00	30,913.00
Assistant Program Support	0.00	1,726.08	0.00	68.84	94.90	328.94	0.00	0.00	0.00	2,218.76
Audit	0.00	0.00	0.00	0.00	0.00	0.00	12,400.00	0.00	0.00	12,400.00
Base Program Support UK	0.00	0.00	0.00	0.00	0.00	0.00	10,480.00	0.00	0.00	10,480.00
Board Expense	0.00	1,900.00	2,900.00	0.00	7,150.00	3,550.00	3,128.80	0.00	0.00	18,628.80
Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00	21,640.00	0.00	0.00	21,640.00
Collection Costs	0.00	0.00	0.00	0.00	0.00	0.00	5,608.08	0.00	0.00	5,608.08
Contract Labor or Services	4,761.50	0.00	0.00	0.00	0.00	0.00	35,868.70	0.00	0.00	40,630.20
Equipment (Purchase/Lease/Rent)	837.84	0.00	0.00	0.00	0.00	0.00	14,447.55	0.00	0.00	15,285.39
Finance Charges	0.00	0.00	0.00	0.00	8.67	0.00	29.10	0.00	0.00	37.77
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	287.06	0.00	0.00	287.06
Marketing & Special Programs	1,959.75	0.00	300.00	0.00	0.00	0.00	21,788.00	0.00	0.00	24,047.75
Postage	0.00	0.00	12.87	0.00	0.00	0.00	521.31	0.00	0.00	534.18
Prepaid Interest	0.00	0.00	0.00	0.00	0.00	0.00	-560.56	0.00	0.00	-560.56
Professional Improvement	266.32	340.00	270.00	45.00	225.00	43.00	9.99	235.00	0.00	1,436.31
Repairs & Maintenance	224.04	0.00	2,225.80	0.00	0.00	0.00	7,067.18	0.00	0.00	9,517.02
Salaries - UK	0.00	0.00	0.00	0.00	0.00	0.00	249,385.00	0.00	0.00	249,385.00
SNAP-Ed Expenses	0.00	0.00	0.00	0.00	0.00	0.00	106.26	0.00	0.00	888.04
Soil Testing	0.00	0.00	0.00	0.00	0.00	0.00	732.00	0.00	0.00	732.00
Special Line Item	760.00	0.00	2,455.20	0.00	0.00	0.00	1,056.00	0.00	0.00	4,271.20
Supplies & Services	1,925.69	0.00	349.99	0.00	0.00	0.00	9,883.15	0.00	0.00	12,158.83
Telephone	360.00	0.00	1,200.00	0.00	1,080.00	0.00	5,319.26	0.00	0.00	7,959.26

**Grant County District Extension  
Profit & Loss by Class  
July 1, 2019 through April 6, 2020**

	4-H	4-H Assist	ANR	Ext Assist	FCS	FCS Assist	General	Staff Ass...	Unclassif...	TOTAL
Travel	2,181.03	1,687.80	5,645.42	158.34	2,892.94	268.54	0.00	230.26	0.00	13,064.33
Uncategorized	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,451.70	1,451.70
Utilities	0.00	0.00	0.00	0.00	0.00	0.00	14,529.34	0.00	0.00	14,529.34
Vehicle (Purchase/Lease/Rent)	109.11	0.00	0.00	0.00	65.97	0.00	0.00	0.00	0.00	175.08
Volunteer Management/Background	0.00	0.00	0.00	0.00	0.00	0.00	260.50	0.00	0.00	260.50
<b>Total Expense</b>	<b>26,723.71</b>	<b>5,955.53</b>	<b>24,777.38</b>	<b>272.18</b>	<b>20,154.08</b>	<b>4,192.48</b>	<b>413,986.72</b>	<b>485.26</b>	<b>1,451.70</b>	<b>497,979.04</b>
<b>Net Ordinary Income</b>	<b>-23,614.96</b>	<b>-5,955.53</b>	<b>-20,389.40</b>	<b>-272.18</b>	<b>-17,303.45</b>	<b>-4,192.48</b>	<b>621,939.86</b>	<b>-465.26</b>	<b>-1,451.70</b>	<b>548,294.90</b>
<b>Net Income</b>	<b>-23,614.96</b>	<b>-5,955.53</b>	<b>-20,389.40</b>	<b>-272.18</b>	<b>-17,303.45</b>	<b>-4,192.48</b>	<b>621,939.86</b>	<b>-465.26</b>	<b>-1,451.70</b>	<b>548,294.90</b>

**MEMORANDUM OF AGREEMENT**

UNIVERSITY OF KENTUCKY COOPERATIVE EXTENSION SERVICE

AND

Grant (A) County Extension District Board, COOPERATOR

The Grant (A) Extension District Board, hereinafter referred to as the COUNTY, and the University of Kentucky, hereinafter referred to as the UNIVERSITY in its corporate capacity, do hereby agree to operate an Extension program in Agriculture and Natural Resources, Family and Consumer Sciences, 4-H Youth Development, Community and Economic Development, and subjects related thereto in Grant (A) County for the period of one year, from July 1, 2020 through June 30, 2021.

The COUNTY and UNIVERSITY mutually agree:

1. The Extension program shall be planned cooperatively by the people of the county and the UNIVERSITY and shall be designed to meet the needs of the people of the county.
2. All Extension personnel are members of the staff of the University, and are subject to the UNIVERSITY's policies and procedures. The appointment and supervision of the Extension staff and implementation of the Extension programs shall be the responsibility of the Director of the Cooperative Extension Service of the UNIVERSITY.
3. The Extension program shall be funded jointly by the COUNTY and the UNIVERSITY.
4. Extension personnel are to be appointed in compliance with the Program for Equal Employment Opportunity in the Kentucky Cooperative Extension Service, which is based on and in compliance with the provisions of 7 CFR 18, and with Chapters 337 and 344 of the Kentucky Revised Statutes.

The COUNTY agrees:

1. To provide, equip, and maintain an adequate Extension office.
2. To provide support staff (secretaries, program assistants, etc.) as needed to conduct the Extension program.
3. To appropriate a total of \$1,163,742, as its share of the cost of providing an Extension Program in the county; said funds to be disbursed as follows:
  - a. \$8,530 to be paid to the UNIVERSITY as the county's share of Base Program Costs, to include such things as computer software, Network Access Fees, support with information technology, and postage meter and scales.
  - b. \$112,200 to be paid to the UNIVERSITY as the county's contribution to agent compensatic
  - c. \$198,892 to be paid to the UNIVERSITY as the county's share of the cost of support staff (salaries and benefits of secretaries, program assistants, etc.)
  - d. \$60,500 for travel, subsistence and professional improvement of Extension staff in

\_\_\_\_\_ carrying out the county Extension program.

- e. \$783,620 to provide, equip, maintain and operate the county Extension office (rent or mortgage payment, utilities, insurance, equipment, supplies, etc.)
- f. \$844,120 (the sum of 3d and 3e) to be appropriated and spent in the county in support of the county Extension program.
- g. \$319,622 (the sum of 3a, 3b, & 3c) to be transmitted to the Director of Cooperative Extension, S-107 Agricultural Science Building North, University of Kentucky, Lexington, KY 40546-0091 in annual, equal semi-annual or equal quarterly installments, such installments to be due by the 10th of the month at the beginning of each pay period (annual payment due by July 10, semi-annual installments due by July 10 and January 10, quarterly installments due by July 10, October 10, January 10, and April 10 respectively). Checks are to be made payable to the University of Kentucky.

The UNIVERSITY agrees:

- 1. To allot from appropriations made to the UNIVERSITY, the University's share of the salaries of Extension personnel carrying out the program in the county.
- 2. To appropriate money contributed by the COUNTY for the employment of Extension personnel.
- 3. To refund to the COUNTY, personnel costs contributed by the county for county paid secretaries, program assistants, and fourth and additional agents that are not expended by the end of the fiscal year.
- 4. To furnish supervision for all Extension staff.
- 5. To provide support for the Extension program through subject matter specialist, publications, videos, and other materials and provide training for personnel according to the needs of their positions.

For the COUNTY

For the UNIVERSITY

\_\_\_\_\_  
County Party

\_\_\_\_\_  
University Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
District Director

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**COUNTY COOPERATIVE EXTENSION SERVICE BUDGET PLAN - Version 2.2020**

COUNTY **Grant (A)**

FISCAL YEAR 2020-2021

**ANTICIPATED INCOME:**

Calculation of anticipated net income if county has an Extension Taxing District

Real Property	\$1,224,282,685	(X)	7.203 =	\$879,690
	(Property Assessment Subject to Rate)		(Tax Rate)	
Personal Property	\$128,841,436	(X)	15.6273 =	\$201,344
	(Property Assessment Subject to Rate)		(Tax Rate)	
Motor Veh/Watercraft	\$178,630,171	(X)	2.54 =	\$45,372
Total Gross Income	\$1,126,406.36	-	2.5 =	\$1,098,246
Subtotal Gross Income	\$1,098,246.20	-	Anticipated Delinquency Collection 2.5 =	\$1,070,790 Net Income

**SOURCE OF INCOME**

SOURCE OF INCOME	AMOUNT
Ext Dist Tax	\$1,070,790
Inventory In Transit	\$10,000
Telecommunications	\$2,000
Co. Gen Fund	
Rental Income	\$2,500
User Defined	
Interest	\$3,500
Reserve	
Capital Imp Fund	\$100,000
Equipment Fund	\$240,000
Anticipated Carryover	\$80,000
<b>TOTAL</b>	<b>\$1,916,790</b>





**SALARY: Professional Staff**

**County Contribution**

County Contribution (see guidelines)

Select	Amount
\$112,200	\$112,200

Person ID

Salary

Benefits

Amount

**Agent Positions 4th and Up at Benefit Rate of 38%**

Agent Salaries (4th and up)			\$0	\$0
			\$0	\$0
One Agent Person ID Per Line			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0
			\$0	\$0

**Temporarily County Funded Agent Positions**

New Agents			\$0	\$0
			\$0	\$0

**Other Benefits Rate**

Student Intern			\$0	\$0
Facilitator Stipend	39727	\$2,500	\$525	\$3,025
Total Professional Staff Salaries		\$114,700	\$525	\$115,225
Total All Salaries and Benefits		\$258,150	\$52,943	\$311,092

**TRAVEL:**

	Name	Amount
Base Agent/ANR	39727	\$10,000
Base Agent/FCS	910451604	\$10,000
Base Agent/4H	Vacant	\$10,000
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Agent (4th+)		
Support Staff	10882671	\$2,500
Support Staff	10998921	\$2,500
Support Staff	10914089	\$2,500
Support Staff	10996556	\$2,500
Support Staff	Vacant (Environmental)	\$2,500
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
Support Staff		
	Subtotal	\$42,500



**OFFICE OPERATION:**

	Amount
Contracted Labor or Services	\$280,000
Facility Maintenance	\$36,500
Rent/Bldg. Payments	
Vehicle Insurance	
Equipment Repair/Maintenance	\$15,500
Vehicle Repair/Maintenance	
Utilities	\$22,000
Marketing & Special Programs	\$63,000
Supplies & Services	\$35,000
Postage/UPS, etc.	\$3,300
Publications	
Janitorial Supplies	\$2,000
Agent Program Support	\$40,500
Assistant Program Support	\$14,000
County Supported SNAP-Ed Expenses	\$3,500
Audit (per DLG) Financial Review	\$6,500
Board Expense	\$11,500
Bookkeeping Expense	
Cell Phones	\$4,320
Insurance (Building and Equipment)	\$11,500
Facility Rental	
Storage Rental	
Treasurer's Bond	\$500
Volunteer Management/Background Checks	\$1,500
ADA Needs	
Capital Improvements	\$200,000
Equipment (Purchase/Lease/Rent)	\$30,000
Vehicle (Purchase/Lease/Rent)	\$2,500
<b>Subtotal</b>	<b>\$783,620</b>
<b>TOTAL OPERATING EXPENSE:</b>	<b>\$1,163,742</b>

**RESERVE FOR EMERGENCY:** (Cannot be charged against - takes board action to transfer into another line item)

Capital Improvements Fund	\$171,200
Equipment Fund	
Reserve	\$581,848
<b>Subtotal</b>	<b>\$753,048</b>
<b>TOTAL EXTENSION BUDGET</b>	<b>\$1,916,790</b>

4/16/2020  
Date Submitted

*Linda Evans*  
Signature (District Board Representative)

*Chauvin*  
Title

Reviewed/Approved Extension Business Operations

BA  
Analyst  
(Please Initial)

3/17/2020  
Date

# PROGRAM SUPPORT FUNDS BUDGET

2020-2021

Agent or Program Assistant Name

Chris Ammerman

Program Area(s)

ANR

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Materials and Supplies
Field Day

\$6,000.00
\$1,500.00

Livestock, Horticulture and Crops
Field Day

Equipment

(i.e. GPS, soil probe, pressure canner tester)

Sprayer
stapler

\$2,500.00
\$750.00

pasture improvement
fencing school

Reference Materials

(books, magazines, special software, DVD's)

Subscriptions

\$500.00

Farmer's Pride, Beef, Cow Country

Teaching Aides - list

Tools

\$1,500.00

Farm Safety, Fence School, AI Sch

Other - list

Marketing

\$750.00


Total Program Support Budget

\$13,500.00

Date Submitted

Signature (District Board Representative)

Title

**PROGRAM SUPPORT FUNDS BUDGET**

**2020-2021**

Agent or Program Assistant Name

Rachael Price

Program Area(s)

FCS

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Ingredients
Supplies
Samples

\$3,000.00
\$2,000.00
\$1,000.00

Special Interest Classes
Homemaker Events
Youth Summer Camps

Equipment

(i.e. GPS, soil probe, pressure canner tester)

Demonstrations

\$2,000.00

Health Fair, Special Interest

Reference Materials

(books, magazines, special software, DVD's)

Publications, Recipe Cards

\$1,000.00

Farmer's Markets, Homemakers

Teaching Aides - list

Food Models, Posters

\$2,000.00

LEAP, Farm to Table

Other - list

MCV
Program Marketing

\$1,000.00
\$1,500.00

trainings
Advertisements

Total Program Support Budget

\$13,500.00

Date Submitted

Signature (District Board Representative)

Title

**PROGRAM SUPPORT FUNDS BUDGET  
2020-2021**

Agent or Program Assistant Name  
Program Area(s)

4H Agents
4H

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Rockets, Robots Gear
Gear
Video Equipment
Seeds

\$1,300.00
\$700.00
\$900.00
\$100.00

Aerospace and Robotics
Boot Camp
Leadership
Junior Master Gardner

Equipment

(i.e. GPS, soil probe, pressure canner tester)

RC Planes and other kits
MRES
Vex Robots
Raised Beds
RC Cars

\$1,400.00
\$300.00
\$2,300.00
\$700.00
\$1,900.00

4H Aerospace
Boot Camp
Cooking
Junior master Gardner
4H Stem

Reference Materials

(books, magazines, special software, DVD's)

Ag in the classroom
Curriculum

\$650.00
\$400.00

4h Enrichment
4h Enrichment

Teaching Aides - list

varied

\$550.00

Cloverbuds

Other - list

Camp Supplies

\$2,300.00

Summer Camps

Total Program Support Budget

\$13,500.00

Date Submitted

Signature (District Board Representative)

Title



# PROGRAM SUPPORT FUNDS BUDGET

2020-2021

Agent or Program Assistant Name

Carrie Coleman

Program Area(s)

4H Assistant

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

School Clubs

\$2,500.00

3-5 grades and after School

Equipment

(i.e. GPS, soil probe, pressure canner tester)

yoga mats
Speaker
RC Equipment

\$200.00
\$200.00
\$300.00

4H Health
Health Rocks
New clubs

Reference Materials

(books, magazines, special software, DVD's)

Books

\$100.00

Classroom clubs

Teaching Aides - list




Other - list

Decorations Prizes Awards

\$200.00

All

Total Program Support Budget

\$3,500.00

Date Submitted

Signature (District Board Representative)

Title

**PROGRAM SUPPORT FUNDS BUDGET**

**2020-2021**

Agent or Program Assistant Name  
Program Area(s)

Environmental Assistant
ANR

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Garden
Greenhouse

\$250.00
\$400.00

School
Master Gardners

Equipment

(i.e. GPS, soil probe, pressure canner tester)

Greenhouse

\$600.00

Junior Master Gardners

Reference Materials

(books, magazines, special software, DVD's)




Teaching Aides - list

Boot Camp

\$750.00

4H Leadership

Other - list

New displays

\$1,500.00

replacing old displays

Total Program Support Budget

\$3,500.00
------------

Date Submitted

Signature (District Board Representative)

Title

**PROGRAM SUPPORT FUNDS BUDGET**

**2020-2021**

Agent or Program Assistant Name

Judy Jackson

Program Area(s)

FCS Assistant

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Materials
Pictures
Puppets

\$250.00
\$150.00
\$100.00

LEAP
LEAP
LEAP

Equipment

(i.e. GPS, soil probe, pressure canner tester)




Reference Materials

(books, magazines, special software, DVD's)

Children's Books

\$800.00

LEAP

Teaching Aides - list

Glo Germ
Stickers

\$50.00
\$100.00

Recipe for Life
LEAP

Other - list

Healthy Snacks
Extra Administration says I need bu

\$300.00
\$1,750.00

LEAP

Total Program Support Budget

\$3,500.00

Date Submitted

Signature (District Board Representative)

Title

# PROGRAM SUPPORT FUNDS BUDGET

2020-2021

Agent or Program Assistant Name  
Program Area(s)

Maxxwell Alviar
4H, Ag and FCS

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Experiments

\$1,750.00

4H Enrichment

Equipment

(i.e. GPS, soil probe, pressure canner tester)

Microscope Slides

\$500.00

4H Enrichment

Reference Materials

(books, magazines, special software, DVD's)

Curriculum Guides

\$250.00

4H Enrichment

Teaching Aides - list




Other - list

Greenhouse supplies

\$1,000.00


Total Program Support Budget

\$3,500.00

Date Submitted

Signature (District Board Representative)

Title

**PROGRAM SUPPORT FUNDS BUDGET**

**2020-2021**

Agent or Program Assistant Name  
Program Area(s)

Lorie Dunn  
SNAP

Program Support Items

\$ Budgeted

Program to be Supported

Demonstration Supplies

Materials and ingredients
Supplies
Samples

\$400.00
\$300.00
\$400.00

Special Interest Classes
Events
Farmer's Market

Equipment

(i.e. GPS, soil probe, pressure canner tester)

Storage

\$550.00

storage for promotional items

Reference Materials

(books, magazines, special software, DVD's)

Children's Books Recipe Cards

\$500.00

LEAP, Farmer's Markets

Teaching Aides - list

posters, Glo Germ
Stickers and posters

\$300.00
\$350.00

Recipe for Life
Leap

Other - list

Healthy Snacks
Trainings

\$300.00
\$400.00


Total Program Support Budget

\$3,500.00

Date Submitted

Signature (District Board Representative)

Title

**COUNTY COOPERATIVE EXTENSION SERVICE BUDGET PLAN - Version 1.31.2019**

COUNTY **Grant (II)**

FISCAL YEAR 2019-2020

**ANTICIPATED INCOME:**

Calculation of anticipated net income if county has an Extension Taxing District

Real Property	\$1,175,464,350	(X)	6.732	=	\$791,323
	<i>(Property Assessment Subject to Rate)</i>		<i>(Tax Rate)</i>		
Personal Property	\$122,789,021	(X)	14.7504	=	\$181,119
	<i>(Property Assessment Subject to Rate)</i>		<i>(Tax Rate)</i>		
Motor Veh/Watercraft	\$167,915,704	(X)	2.54	=	\$42,651
Total Gross Income	\$1,015,091.91	-	2.5	=	\$989,715
Subtotal Gross Income	\$989,714.61	-	2.5	=	\$964,972

Anticipated Delinquency  
Collection

**Net Income**

**SOURCE OF INCOME**

- Ext Dist Tax
- Other Ext Dist Taxes
- Other Ext Dist Taxes
- Co. Gen Fund
- User Defined
- User Defined
- Interest
- Reserve
- Capital Imp Fund
- Equipment Fund
- Anticipated Carryover
- TOTAL**

**AMOUNT**

\$964,972
\$400,000
\$195,000
\$90,873
\$1,650,845



**SALARY: Professional Staff**

**Base Agent Contribution**

	Select	Amount
Base Agent Contribution (see guidelines)	\$89,700	\$89,700

Person ID	Salary	Benefits	Amount
-----------	--------	----------	--------

**Agent Positions 4th and Up at Benefit Rate of 38%**

Agent Salaries (4th and up)	\$45,000	\$17,100	\$62,100
		\$0	\$0
One Agent Person ID Per Line		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0

**Temporarily County Funded Agent Positions**

New Agents		\$0	\$0
		\$0	\$0

**Other at Benefit Rate of 9%**

Student Intern		\$0	\$0
Facilitator Stipend	39727	\$5,000	\$450
			\$5,450
<b>Total Professional Staff Salaries</b>		<b>\$139,700</b>	<b>\$17,550</b>
			<b>\$157,250</b>
<b>Total All Salaries and Benefits</b>		<b>\$246,338</b>	<b>\$65,148</b>
			<b>\$311,485</b>







**OFFICE OPERATION:**

	Amount
Rent/Bldg. Payments	\$200,000
Capital Improvements	\$45,000
Facility Maintenance	\$36,500
Utilities	\$22,000
Contracted Labor or Services	\$50,000
Janitorial Supplies	\$2,000
Supplies & Services	\$35,000
Insurance (Building and Equipment)	\$10,000
Storage Rental	
Facility Rental	
ADA Needs	
Equipment (Purchase/Lease/Rent)	\$30,000
Equipment Repair/Maintenance	\$15,500
Vehicle (Purchase/Lease/Rent)	\$2,500
Vehicle Repair/Maintenance	
Vehicle Insurance	
Publications	
Postage/UPS, etc.	\$1,500
Board Expense	\$11,500
Treasurer's Bond	\$500
Bookkeeping Expense	
Audit (per DLG) Financial Review	\$6,500
Agent Program Support	\$41,500
Assistant Program Support	\$15,750
Marketing & Special Programs	\$63,000
Cell Phones	\$4,320
Volunteer Management/Background Checks	\$1,500
SNAP-Ed Expenses	\$1,500
<b>Subtotal</b>	<b>\$596,070</b>
<b>TOTAL OPERATING EXPENSE:</b>	<b>\$972,535</b>

**RESERVE FOR EMERGENCY:** (Cannot be charged against - takes board action to transfer into another line item)

Capital Improvements Fund	\$500,000
Equipment Fund	\$240,000
Reserve	-\$61,691
<b>Subtotal</b>	<b>\$678,309</b>
<b>TOTAL EXTENSION BUDGET</b>	<b>\$1,650,845</b>

\_\_\_\_\_  
Date Submitted

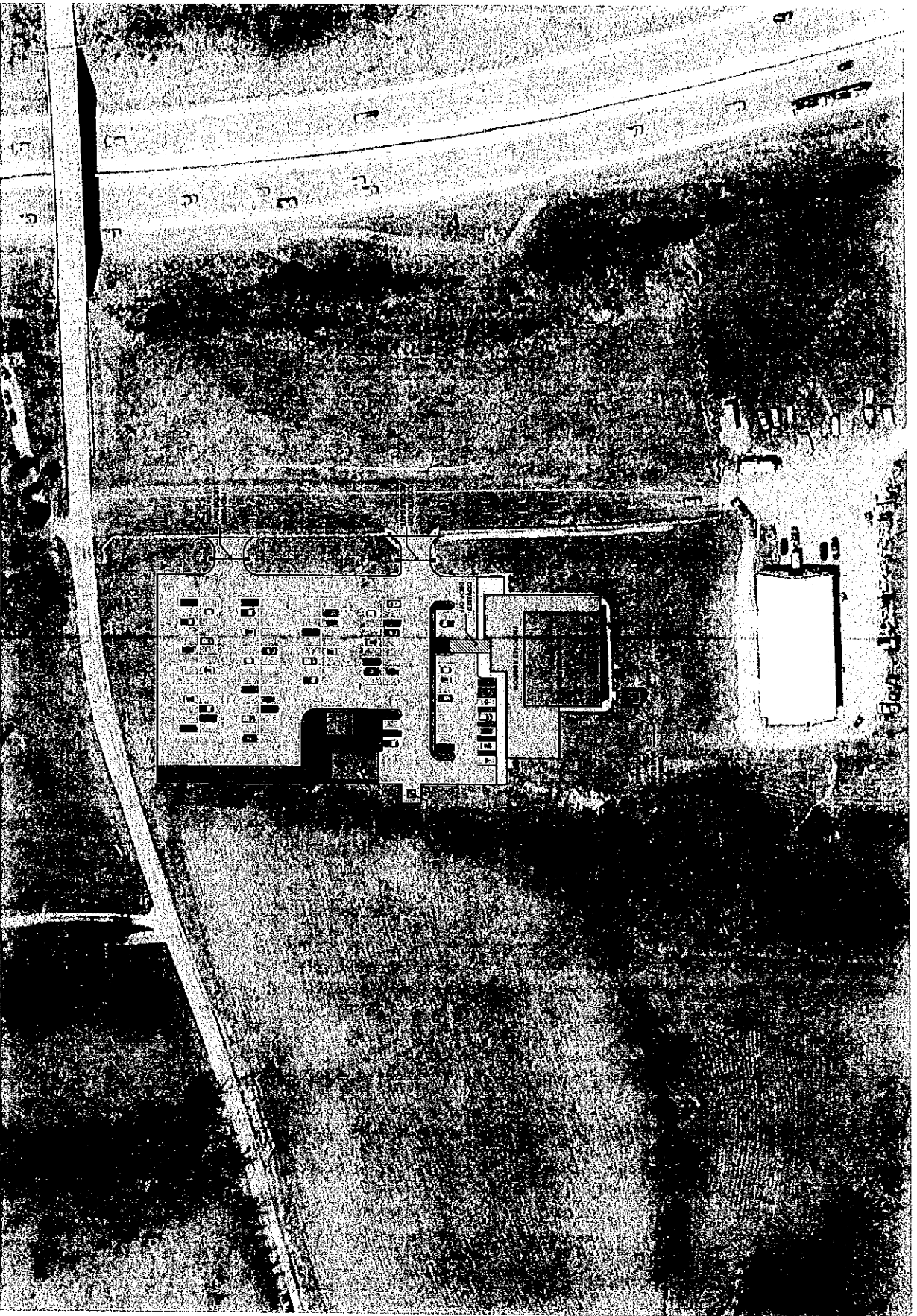
Signed

\_\_\_\_\_  
Chairman of Extension District Board or  
President of County Extension Council





PROPOSED SITE PLAN



TOTAL PARKING SPACES: 118



GRANT COUNTY EXTENSION OFFICE  
WILLIAMSTOWN, KENTUCKY



Not To Scale

March 24, 2020

**NOTICE TO BID**

The Grant County Fiscal Court will be accepting sealed bids in the Office of Chuck Dills, County Judge/Executive, Grant County Courthouse, 101 North Main Street, Williamstown, Kentucky 41097, until 4:00 P.M. on Friday, May 8, 2020. Said bids will be opened in a Grant County Fiscal Court Committee meeting prior to the Fiscal Court meeting on Tuesday, May 19, 2020 at 6:30 P.M. and the committee will make their recommendation during the meeting. The following Items are for Fiscal Year 2020-2021, which begins on July 1, 2020 and ends on June 30, 2021.

I. Stone to be used on County Roads as follows:

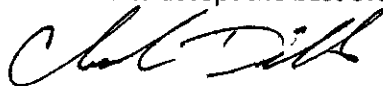
#11 Stone-Clean	#4 Stone	#610 Stone
# 9 Stone-Clean	#2 Stone	#304 Stone
# 8 Stone-Clean	#57 Stone	Ch. Ln. 2
# 6 Stone	D.G.Stone	Ch. Ln. 3

Bidders shall state price of stone when picked up at the quarry.

- II. Hauling Stone listed above to be delivered to the Grant County Road Department barn located at 505 Hopperton Lane, Dry Ridge, Kentucky 41035. Bidder shall state price per stone from each surrounding quarry. Quotation will be for hauling of stone only.
- III. Liquid Asphalt for use on County Roads as follows:  
RS2 Oil MC            30/70 Dust Killer  
Bidder shall state the price delivered to the Grant County Road Department, 505 Hopperton Lane, Dry Ridge, Ky. 41035.
- IV. Diesel Fuel # 2 for Grant County Road Department to be delivered to the County Barn located at 505 Hopperton Lane, Dry Ridge, Kentucky 41035, when ordered. Specifications for Bulk Delivered Fuels are available and may be picked up in the Office of the County Judge/Executive.
- V. Hot Mix for use on County Roads as follows:  
Hot Mix Base-Picked up at plant per ton.  
Hot Mix Surface – Picked up at plant per ton.
- VI. Salt per ton to be place on the county roads during snow emergency to be delivered to the Grant County Road Barn, at 505 Hopperton Lane, Dry Ridge, Kentucky.

All sealed bids are to be placed in an envelope and specifically marked on the front what the bid is for and are to be delivered to the office of the County Judge/Executive by no later than 4:00 P.M. Friday, May 8, 2020. No bids will be accepted after this date.

The Fiscal Court reserves the right to reject any or all bids and to accept the best evaluated bid for the County of Grant.



Chuck Dills  
Grant County Judge/Executive