

Minutes of the Grant County Fiscal Court March 20, 2017

The Grant County Fiscal Court met in Special Session on Monday, March 20, 2017 at 7:00 P. M. in the Grant County Courthouse in Williamstown, Kentucky.

Those in attendance were: The Honorable Judge/Executive Stephen P. Wood presiding, Magistrate Shawna Coldiron, Magistrate Bobby Newman and Magistrate Jacquelyn Riley were present. Joe Taylor, County Attorney, and Deputy/Judge and Fiscal Court Clerk, Pat Conrad were also present.

Guests present were: Cindy Chipman, Brent Threlkeld, Chris Hankins, Grant County Jailor, David Rose, Clint Bruce, Tabatha Clemons, Grant County Clerk, Teresa Wood, Steve Coldiron, Chuck Dills, Grant County Sheriff, John Souder, Virgil Tritschler, Dorothy Altman, Larry Simpson, Peggy Updike, Grant County Treasurer, and Bruce Updike.

Brother Floyd Race, pastor of the Shiloh Full Gospel Church offered the invocation and Judge/Executive Stephen Wood led in the Pledge of Allegiance.

Judge/Executive Stephen Wood presented for approval the minutes dated March 6, 2017, March 9, 2017, and March 13, 2017. Motion of Magistrate Riley, seconded by Magistrate Newman to approve the minutes of the March 6, 2017, March 9, 2017, and March 13, 2017 minutes. Magistrate Riley stated that she had given Mrs. Conrad one correction that she wanted to be part of the minutes. Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood then presented for a motion to approve the claims drawn on the General Fund, Road Fund, Jail Fund, along with the transfers as presented.

Motion of Magistrate Coldiron, seconded by Magistrate Riley, to approve

the claims drawn on the General Fund, Road Fund, and Jail Fund, along with the transfers as presented. Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for a motion to void check # 24133 drawn on the General fund in the amount of \$25.00 and made payable to Brandy Turley. This check is over 90 days old and is no longer negotiable.

Motion of Magistrate Coldiron, seconded by Magistrate Riley to void check #24133 drawn on the General fund in the amount of \$25.00 and made payable to Brandy Turley because the check is over 90 days old and is no longer negotiable.

Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for a motion to void check #24243 drawn on the General Fund in the amount of \$25.00 and made payable to Mandy Massie because this check is over 90 days old and is no longer negotiable.

Motion of Magistrate Riley, seconded by Magistrate Newman to void check # 24243 drawn on the General Fund in the amount of \$25.00 because this check is over 90 days old and is no longer negotiable.

Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for a motion to Stop Payment on check # 24132 drawn on the General Fund in the amount of \$25.00 and made payable to Violet Morgan. This check is presumed to be lost and a check has been reissued.

Motion of Magistrate Newman, and seconded by Magistrate Coldiron to stop payment

on check # 24132 drawn on the General Fund in the amount of \$25.00 and made payable to Violet Morgan.

Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for a motion to Stop Payment on check # 13944 drawn on the Jail Fund in the amount of \$11,210.65 and made payable to St. Elizabeth Healthcare. This check is presumed to be lost and has been re-issued.

Motion of Magistrate Coldiron and seconded by Magistrate Riley to void check #13944 drawn on the Jail Fund in the amount of \$11,210.65 and made payable to St. Elizabeth Healthcare.

Judge Wood directed the clerk to call the roll, and all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for review the Annual Budget for the Grant County Soil Conservation District for 2017-18. There is no action required, but it has to be presented to the court at a Fiscal Court meeting.

Judge/Executive Stephen Wood recognized Grant County Clerk Tabatha Clemons. Mrs. Clemons presented to the court a copy of the check that she issued to the county from the County Clerk's office for 2016 excess fees in the amount of \$49,478.86, along with the Annual Settlement of Calendar Year 2016. Mrs. Clemons gave a detailed itemization of revenues and expenditures and also presented a list of needs that she feels are necessary for her building going into the future.

Motion of Magistrate Newman, seconded by Magistrate Coldiron to accept the check to the county from the County Clerk's office for 2016 excess fees in the amount of

\$49,478.86, along with the Annual Settlement of Calendar Year 2016.

Judge Wood directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive stated that Chris Hankins, Grant County Jailer has provided a report from the Jail and asked the court if they had any questions or comments. Magistrate Newman questioned the recent hire of an employee stating that the word on the street was that this employee had once brought a lawsuit against the jail and he was concerned about re-hiring this individual. Chris said that he had heard the rumor, but did not confirm this. When questioned about this individual, Joe Taylor, County Attorney, stated that he would not discuss this in a public setting.

Judge/Executive Stephen Wood gave his report and read a portion of an email that former Judge/Executive Darrell Link had sent to him. He stated that he appreciated the letter.

Judge/Executive Stephen Wood then invited anyone who wished to address the court.

Ms. Lori Moore came to the podium and stated that she lives in Grant County and built a house in Grant County and she is here to speak on behalf of the Grant County Animal Shelter. She stated that the Grant County Shelter is the number 1 shelter in the state and that Marsha Chaney has worked tirelessly to make that happen. She is known throughout the region, state, and even nationally as a fantastic Animal Shelter director and it would be a shame to allow our shelter to deteriorate and to cut staff. She stated that she has experience with volunteers at a shelter and most do not last. They show up once or twice and then there are all kinds of excuses and no shows. Mandatory volunteers that are sent by the court are the worst, because they sit around, avoid work, and steal from the shelter. The shelter, employees, and volunteers should not pay the price for the misdeeds and

behaviors of others beyond their control in this county.

This county has a scenario that I want to describe. The county has a son who does not want to work, does not care about his family, and is constantly causing problems. On the other hand, it has a daughter who gives 120 percent, always does right, loves her family, and is admired by all. Because you cannot figure out how to deal with your son, you are going to take away everything from your daughter just because you can.

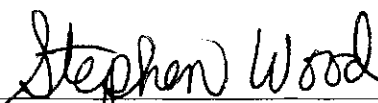
If you think your daughter is going to stick around while you strip everything she has worked so hard for, you are sadly mistaken. You will need to find another son who does not mind killing 800 dogs and cats a year. Judge Wood thanked her for her words.

Magistrate Coldiron moved to go into executive session at 7:50 P.M. citing KRS 61.81.to discuss proposed or pending litigation. Judge/Executive Stephen Wood seconded the motion.

Magistrate Coldiron moved to come out of executive session at 8:35 P.M. and Magistrate Riley seconded the motion.

ADJOURNMENT

Judge/Executive Stephen Wood then asked for a motion to adjourn until the next Regular meeting of the Grant County Fiscal Court which will be held in the Grant County Courthouse on Monday, April 3rd, 2017 at 7:00 P.M. or until the call of the chair. Magistrate Coldiron made the motion to adjourn and Magistrate Riley seconded that motion. All members present voted to adjourn.



Grant County Judge/Executive
Stephen Wood

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02:31PM

GENERAL
Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: 1MORGANVIO VIOLET MORGAN								
03/20/17	01-17-0206	I	LLOYD WELFARE HOUSE	COD	03/20	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1MORGANVIO							25.00	.00
Vendor: BUSINESSCA BUSINESS CARD								
03/20/17	01-17-0200	I	R. MORGAN	COD	03/20	N/A	48.00	.00
	Account: 0150155770		Amount	48.00				
03/20/17	01-17-0201	I	L. JACOBS	COD	03/20	N/A	47.99	.00
	Account: 0150153850		Amount	47.99				
03/20/17	01-17-0202	I	L. SMITH	COD	03/20	N/A	3.50	.00
	Account: 0150154450		Amount	3.50				
03/20/17	01-17-0203	I	B. MAINES	COD	03/20	N/A	28.00	.00
	Account: 0150154550		Amount	28.00				
Vendor Total: BUSINESSCA							127.49	.00
Vendor: C0300 CINCINNATI BELL TELEPHONE								
03/20/17	01-17-0179	I	JUDICIAL CENTER / DES	COD	03/20	N/A	307.09	.00
	Account: 0150015730		Amount	57.58				
	Account: 0150815780		Amount	249.51				
Vendor Total: C0300							307.09	.00
Vendor: DC0124 D-C ELEVATOR COMPANY, INC								
03/20/17	01-17-0199	I	INV. 240251	COD	03/20	N/A	322.50	.00
	Account: 0150815880		Amount	322.50				
Vendor Total: DC0124							322.50	.00
Vendor: DUKEENERGY DUKE ENERGY								
03/20/17	01-17-0180	I	ELECTRICITY	COD	03/20	N/A	1,118.69	.00
	Account: 0154015780		Amount	14.03				
	Account: 0150155780		Amount	137.28				
	Account: 0152055780		Amount	273.43				
	Account: 0150805820		Amount	78.87				
	Account: 0154015780		Amount	341.23				
	Account: 0154015780		Amount	265.74				
	Account: 0154015780		Amount	8.11				
Vendor Total: DUKEENERGY							1,118.69	.00
Vendor: ETHOMAS E. THOMAS & ASSOCIATES, INC.								
03/20/17	01-17-0181	I	INV. 9803	COD	03/20	N/A	429.00	.00
	Account: 0150573180		Amount	429.00				
Vendor Total: ETHOMAS							429.00	.00
Vendor: FORCHTBANK FORCHT BANK								
03/20/17	01-17-0182	I	153168 153147 153165 153167	COD	03/20	N/A	252.89	.00
	Account: 0150804060		Amount	10.98				
	Account: 0150015690		Amount	126.58				
	Account: zzzzzzzz3		Amount	.00				
	Account: 0150814060		Amount	83.48				
	Account: 0150014450		Amount	31.85				
Vendor Total: FORCHTBANK							252.89	.00
Vendor: GALLS GALLS LLC DBA ROY TAILORS								
03/20/17	01-17-0197	I	INVOICES	COD	03/20	Misc Box7	1,618.51	.00
	Account: 0150154810		Amount	1,618.51				
Vendor Total: GALLS							1,618.51	.00
Vendor: GCNEWS GRANT COUNTY NEWS								
03/20/17	01-17-0183	I	ORDINANCE POSTING	COD	03/20	N/A	29.61	.00
	Account: 0150255390		Amount	29.61				

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GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: GCOILCOMP								
03/20/17	01-17-0184	I	OIL FOR VEHICLES	COD	03/20	N/A	479.00	.00
	Account:		0150155920	Amount			479.00	
Vendor Total: GCOILCOMP							479.00	.00
Vendor: GILMCCLURE								
03/20/17	01-17-0190	I	PLAN REVIEWS / FEB. 17	COD	03/20	Misc Box7	200.00	.00
	Account:		0151153990	Amount			200.00	
Vendor Total: GILMCCLURE							200.00	.00
Vendor: H0800								
03/20/17	01-17-0186	I	INV. 14916	COD	03/20	Misc Box7	225.00	.00
	Account:		0150805160	Amount			225.00	
Vendor Total: H0800							225.00	.00
Vendor: H5090								
03/20/17	01-17-0185	I	INV. 9152410973	COD	03/20	N/A	128.19	.00
	Account:		0150815160	Amount			128.19	
Vendor Total: H5090							128.19	.00
Vendor: INTERVET								
03/20/17	01-17-0187	I	INV. 241427189 241451186	COD	03/20	N/A	295.74	.00
	Account:		0152053850	Amount			295.74	
Vendor Total: INTERVET							295.74	.00
Vendor: J7863								
03/20/17	01-17-0188	I	TRAINING / TECH SUPPOT	COD	03/20	N/A	1,499.40	.00
	Account:		0150815160	Amount			1,499.40	
Vendor Total: J7863							1,499.40	.00
Vendor: K0209								
03/20/17	01-17-0204	I	INV. 7801	COD	03/20	N/A	8,907.63	.00
	Account:		0191003070	Amount			8,907.63	
Vendor Total: K0209							8,907.63	.00
Vendor: KMCA								
03/20/17	01-17-0205	I	REGISTRATION NEWMAN,	COD	03/20	N/A	590.00	.00
	Account:		0150255690	Amount			590.00	
Vendor Total: KMCA							590.00	.00
Vendor: M1235								
03/20/17	01-17-0189	I	MONTHLY CUSTODIAL	COD	03/20	Misc Box7	2,912.50	.00
	Account:		0150805860	Amount			252.50	
	Account:		0150815860	Amount			2,660.00	
Vendor Total: M1235							2,912.50	.00
Vendor: O1300								
03/20/17	01-17-0194	I	INV. 908426867002	COD	03/20	N/A	15.36	.00
	Account:		0150154450	Amount			15.36	
Vendor Total: O1300							15.36	.00
Vendor: OWENELECTR								
03/20/17	01-17-0191	I	SIREN AT WARSAW RD.	COD	03/20	N/A	33.99	.00
	Account:		0150805820	Amount			33.99	
Vendor Total: OWENELECTR							33.99	.00
Vendor: PROSOURCE								
03/20/17	01-17-0195	I	INV. 810689	COD	03/20	N/A	459.63	.00
	Account:		0150014450	Amount			261.75	
	Account:		0150154450	Amount			168.71	
	Account:		0152124450	Amount			29.17	

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GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: R9001								
03/20/17 01-17-0192								
I JUDICIAL CENTER								
Account: 0150813660								
Amount								
189.79								
Vendor Total: PROSOURCE							459.63	.00
03/20/17 01-17-0192								
I JUDICIAL CENTER								
Account: 0150813660								
Amount								
189.79								
Vendor Total: R9001							189.79	.00
Vendor: S3800								
03/20/17 01-17-0196								
I EMPLOYEE ASSISTANCE								
Account: 0194002030								
Amount								
281.25								
Vendor Total: S3800							281.25	.00
Vendor: S5504								
03/20/17 01-17-0193								
I INV 10994226								
Account: 0150155920								
Amount								
250.56								
Vendor Total: S5504							250.56	.00
Vendor: VOYAGERFLE								
03/20/17 01-17-0198								
I PETROLEUM								
Account: 0150154550								
Amount								
4,086.65								
Account: 0150804550								
Amount								
25.70								
Account: 0151154550								
Amount								
54.23								
Account: 0152124550								
Amount								
52.41								
Account: 0154014550								
Amount								
109.44								
Vendor Total: VOYAGERFLE							4,328.43	.00
Report Total:							25,027.25	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 03/20/2017 to 03/20/2017

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

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Road Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: A7316								
03/21/17	02-17-0061	I	INVOICES	COD	03/21	N/A	470.32	.00
Account: 0261053300				Amount	470.32			
Vendor Total: A7316							470.32	.00
Vendor: AIRGAS								
03/21/17	02-17-0060	I	INV. 9942906585	COD	03/21	Misc Box7	101.24	.00
Account: 0261053640				Amount	101.24			
Vendor Total: AIRGAS							101.24	.00
Vendor: C0300								
03/21/17	02-17-0062	I	LANDLINES	COD	03/21	N/A	47.75	.00
Account: 0261055730				Amount	47.75			
Vendor Total: C0300							47.75	.00
Vendor: OWENELECTR								
03/21/17	02-17-0063	I	ELECTRIC / HOPPERTON LANE	COD	03/21	N/A	641.76	.00
Account: 0261055780				Amount	641.76			
Vendor Total: OWENELECTR							641.76	.00
Vendor: S3800								
03/21/17	02-17-0064	I	EMPLOYEE ASSISTANCE	COD	03/21	Misc Box6	50.00	.00
Account: 0294002030				Amount	50.00			
Vendor Total: S3800							50.00	.00
Vendor: VOYAGERFLE								
03/21/17	02-17-0065	I	PETROLEUM	COD	03/21	N/A	763.53	.00
Account: 0261054270				Amount	763.53			
Vendor Total: VOYAGERFLE							763.53	.00
Report Total:							2,074.60	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 03/21/2017 to 03/21/2017

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

Tail Fund

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: A1118								
03/22/17	03-17-0083	I	ABATEMENT CO-OPS GROUP INV. 0623753-IN	COD	03/22	N/A	58.00	.00
Account: 0351014110				Amount	58.00			
Vendor Total: A1118							58.00	.00
Vendor: AEGISANALY								
03/22/17	03-17-0084	I	AEGIS SCIENCES INV. 373130	COD	03/22	N/A	270.00	.00
Account: 0351013820				Amount	270.00			
Vendor Total: AEGISANALY							270.00	.00
Vendor: BOBBARKER								
03/22/17	03-17-0085	I	BOB BARKER CO., INC. INV. WEB000468380	COD	03/22	N/A	348.50	.00
Account: 0351014530				Amount	348.50			
Vendor Total: BOBBARKER							348.50	.00
Vendor: C0300								
03/22/17	03-17-0086	I	CINCINNATI BELL TELEPHONE LANDLINES	COD	03/22	N/A	477.84	.00
Account: 0351015730				Amount	477.84			
Vendor Total: C0300							477.84	.00
Vendor: C6309								
03/22/17	03-17-0088	I	CINTAS CORPORATION #312 INV. 0335342267 0335342155	COD	03/22	N/A	357.92	.00
Account: 0351013330				Amount	357.92			
03/22/17	03-17-0087	I	INVOICES	COD	03/22	N/A	158.52	.00
Account: 0351014110				Amount	158.52			
Vendor Total: C6309							516.44	.00
Vendor: DUKEENERGY								
03/22/17	03-17-0089	I	DUKE ENERGY NATURAL GAS	COD	03/22	N/A	2,502.04	.00
Account: 0351015830				Amount	2,502.04			
Vendor Total: DUKEENERGY							2,502.04	.00
Vendor: ECOLAB								
03/22/17	03-17-0090	I	ECOLAB INV. 4903869	COD	03/22	N/A	209.70	.00
Account: 0351014530				Amount	209.70			
Vendor Total: ECOLAB							209.70	.00
Vendor: G1001								
03/22/17	03-17-0091	I	GRANT CO DRUGS, INC MEDICINES	COD	03/22	Misc Box6	5,178.32	.00
Account: 0351015500				Amount	1,376.30			
Account: 0351015500				Amount	3,802.02			
Vendor Total: G1001							5,178.32	.00
Vendor: G2195								
03/22/17	03-17-0092	I	GARCIA CLINICAL LABRATORY INV. 39265	COD	03/22	N/A	43.00	.00
Account: 0351013430				Amount	43.00			
Vendor Total: G2195							43.00	.00
Vendor: O3366								
03/22/17	03-17-0093	I	O'DELL EQUIPMENT, INC INV. S20738	COD	03/22	N/A	318.10	.00
Account: 0351013360				Amount	318.10			
Vendor Total: O3366							318.10	.00
Vendor: S3800								
03/22/17	03-17-0095	I	ST. ELIZABETH EMPLOYEE EMPLOYEE ASSISTANCE	COD	03/22	Misc Box6	325.00	.00
Account: 0394002030				Amount	325.00			
Vendor Total: S3800							325.00	.00
Vendor: S6362								
03/22/17	03-17-0097	I	ST ELIZABETH HEALTHCARE MEDICAL BILLINGS	COD	03/22	N/A	11,210.65	.00
Account: 0351013430				Amount	11,210.65			
Vendor Total: S6362							11,210.65	.00

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GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: SOUTHPARTN SOUTHERN HEALTH PARTNERS,								
03/22/17	03-17-0094	I	BASE29041	COD	03/22	Misc Box6	24,322.15	.00
			Account: 0351013860	Amount			20,635.18	
			Account: 0351013630	Amount			3,625.00	
			Account: 0351013430	Amount			61.97	
Vendor Total: SOUTHPARTN							24,322.15	.00
Vendor: VOYAGERFLE VOYAGER FLEET SYSTEMS INC								
03/22/17	03-17-0096	I	INV.869226423709	COD	03/22	N/A	231.87	.00
			Account: 0351014550	Amount			231.87	
Vendor Total: VOYAGERFLE							231.87	.00
Report Total:							46,011.61	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 03/22/2017 to 03/22/2017

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

Order to Transfer**General Fund****3/20/2017****General Fund**

	Line Item	Debit	Credit
Reserves for Transfers	01-9200-999	\$252.50	
Courthouse / Custodial	01-5080-586		\$252.50
Judicial C. / Snow Removal	01-5081-329	\$189.79	
Judicial C. / Solid Waste	01-5081-366		\$189.79
Judicial C. /Snow Removal	01-5081-329	\$83.48	
Judicial Center/ Bldg. Mat.	01-5081-406		\$83.48
Reserves for Transfers	01-9200-999	\$2,660.00	
Judicial Center/Custodi.	01-5081-586		\$2,660.00
Total		\$3,185.77	\$3,185.77

Jail**3/20/2017**

Reserves for Transfers	03-9200-999	\$357.92	
Maintenance Agreements	03-5101-333		\$357.92
Reserves for Transfers	03-9200-999B	\$8,362.93	
Specialized Health Care	03-5101-343		\$8,362.93
Reserves for Transfers	03-9200-999B	\$563.00	
Mental Health	03-5101-363		\$563.00
Reserves for Transfers	03-9200-999B	\$20,635.18	
Medical Contracts	03-5101-386		\$20,635.18
Reserves for Transfers	03-9200-999	\$558.20	
Prisoner Hygiene	03-5101-453		\$558.20
Reserves for Transfers	03-9200-999	\$231.87	
Petroleum	03-5101-455		\$231.87
Reserves for Transfers	03-9200-999B	\$5,178.32	
Inmate Medication	03-5101-550		\$5,178.32
Reserves for Transfers	03-9200-999	\$477.84	
Telephone	03-5101-573		\$477.84
Reserves for Transfers	03-9200-999	\$2,502.04	
Natural Gas	03-5101-583		\$2,502.04
Total		\$38,867.30	\$38,867.30

ORDER TO TRANSFER FUNDS

Fund A/C Explanation	A/C Code Fund	Amount of Transfer	
		(Decrease)	(Increase)
<u>JAIL FUND:</u>			
Reserve for Transfer	03-9200-999	\$245,000.00	
Jail Personnel	03-5101-123		\$245,000.00
Reserve for Transfer	03-9200-999	\$ 28,000.00	
Jail Overtime	03-5101-123B		\$ 28,000.00
Reserve for Transfer	03-9200-999	\$52,500.00	
Jail Employee Insurance	03-9400-203		\$52,500.00
Total:		\$325,500.00	\$325,500.00

Dated: March 20, 2017

ORDER TO TRANSFER FUNDS

Fund A/C Explanation	A/C Code Fund	Amount of Transfer	
		(Decrease)	(Increase)
GENERAL FUND:			
Interfund Transfer	01-4909	\$20,000.00	
JAIL FUND:			
Interfund Transfer	03-4910		\$20,000.00
 GENERAL FUND:			
Interfund Transfer	01-4909	\$60,000.00	
JAIL FUND:			
Interfund Transfer	03-4910		\$60,000.00
TOTAL:		\$30,000.00	\$30,000.00

Date: March 20, 2017

March 20, 2017

Grant County Fiscal Court:

Please accept this as my formal request to the fiscal court for permission to void the following checks:

Check #	Dated	Payable to:	Amount	A/C Drawn On
24133	11/22/2016	Brandy Turley	\$25.00	General
24243	12/19/2016	Mandy Massie	\$25.00	General

Both are over 90 days after issued date.

Also permission to stop payment for the following checks:

Check #	Dated	Payable to:	Amount	A/C Drawn On
24132	11/22/2016	Violet Morgan	\$ 25.00	General
13944	11/08/2016	St. Elizabeth HealthCare	\$11,210.65	Jail

Both appear to be lost in mail and a new check will be issued.

Peggy Updike

Treasurer

**ANNUAL FINANCIAL BUDGET
GRANT COUNTY CONSERVATION DISTRICT
July 1, 2017 - June 30, 2018**

Checking \$66,978.00

Cont/Fund \$209,022.00

BALANCE BROUGHT FORWARD JULY 1

\$276,000.00

RECEIPTS

1	Fiscal Court		<u>\$106,000.00</u>
	A. Millage Tax	<u>\$106,000.00</u>	
2	State Funds		<u>\$1,000.00</u>
	A. Direct Aid	<u>\$1,000.00</u>	
3	District Equipment Rental Fees		<u>\$1,700.00</u>
4	Reimbursements & Contributions		<u>\$0.00</u>
5	Interest Earned on District Accounts		<u>\$800.00</u>
6	Other Receipts		<u>\$0.00</u>
7	TOTAL RECEIPTS		<u><u>\$109,500.00</u></u>
	TOTAL AVAILABLE		<u><u>\$385,500.00</u></u>

EXPENDITURES

1	Employee Expenses		<u>\$64,900.00</u>
	A. Clerical	<u>41,000.00</u>	
	B. Social Sec./Medicare	<u>10,000.00</u>	
	C. Workman's Comp	<u>400.00</u>	
	D. Unemployment Ins.	<u>300.00</u>	
	E. Health Ins.	<u>9,800.00</u>	
	F. Retirement	<u>2,400.00</u>	
	G. Employee Travel	<u>1,000.00</u>	
2	Office Operations		<u>\$23,075.00</u>
	A. Supplies	<u>2,800.00</u>	
	B. Equip./Maintenance	<u>4,000.00</u>	
	C. Postage	<u>650.00</u>	
	D. Clerk/Treas. Bond	<u>3,500.00</u>	
	E. Legal Notices	<u>400.00</u>	
	F. Contracted Services	<u>500.00</u>	
	G. Utilities	<u>1,600.00</u>	
	H. Rents	<u>9,500.00</u>	
	I. Subscriptions	<u>125.00</u>	

3	Education & Promotion		<u>\$47,200.00</u>
	A. Soil Stewardship	<u>500.00</u>	
	B. Grant Co. Higher Education Fund	<u>5,000.00</u>	
	C. Educational Materials	<u>1,800.00</u>	
	D. Essay/Poster Contest	<u>12,000.00</u>	
	E. Cooperator's Meetings	<u>1,000.00</u>	
	F. Project Graduation	<u>400.00</u>	
	G. Scholarships	<u>7,000.00</u>	
	H. Fair Ads & Projects	<u>500.00</u>	
	I. Displays	<u>500.00</u>	
	J. Field Days	<u>500.00</u>	
	K. Trees & Bags	<u>2,500.00</u>	
	L. Camps	<u>3,500.00</u>	
	M. Grant Projects/donations	<u>5,000.00</u>	
	N. Outdoor Classrooms	<u>7,000.00</u>	
4	Supervisor's Expenses		<u>\$14,500.00</u>
	A. Regular Per Diem	<u>7,000.00</u>	
	B. Special Per Diem	<u>3,500.00</u>	
	C. Travel & Training	<u>2,500.00</u>	
	D. Social Sec./Medicare	<u>1,500.00</u>	
5	Miscellaneous		<u>\$1,600.00</u>
	A. KACD Dues	<u>325.00</u>	
	B. NACD Dues	<u>775.00</u>	
	C. RC&D Dues/projects	<u>150.00</u>	
	D. Other Dues	<u>100.00</u>	
	E. SPGE Fees	<u>250.00</u>	
6	District Equipment		<u>\$5,000.00</u>
	A. Maintenance/Repairs	<u>5,000.00</u>	
7	Program Expenses		<u>\$10,000.00</u>
	A. Local Cost Share	<u>10,000.00</u>	
TOTAL EXPENDITURES			<u>\$166,275.00</u>
BALANCE ON HAND JUNE 30			<u>\$219,225.00</u>

DATE

CONSERVATION DISTRICT TREASURER

**GRANT COUNTY SOIL & WATER
CONSERVATION DISTRICT
ANNUAL PLAN OF WORK**

July 1, 2017 - June 30, 2018



CONSERVATION DISTRICT BOARD MEMBERSHIP

Kenwood Soper	Chairman
Bill Courts	Vice-Chairman
Jerry Martin	Secretary/Treasurer
Tim Epperson	Member
Ronnie Gabbert	Member
Edna Cummins	Member
Howard Chipman Jr.	Member

DISTRICT STAFF

Rebecca Peddicord	Adm. Secretary
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COMMITTEES

Budget and Plan of Work	(APW)	Kenwood Soper, Jerry Martin
Soil and Water Stewardship	(SS)	Jerry Martin, Tim Epperson Edna Cummins
Education and Promotion	(ED)	Bill Courts, Tim Epperson, Ronnie Gabbert
Legislation	(LEG)	Bill Courts, Edna Cummins
Art & Writing	(A&W)	Kenwood Soper, Ronnie Gabbert
Youth Board	(JB)	Bill Courts, Jerry Martin, Ronnie Gabbert
Awards	(AW)	Jerry Martin, Howard Chipman Jr.

The Grant County Soil and Water Conservation District offers programs and services on a nondiscriminatory basis, without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or familial status.



The Grant County Soil and Water Conservation District was formed in June 1941, being the 6th District formed in the State of Kentucky. It was formed with the expressed purpose of conserving the natural and renewable resources within the boundaries of Grant County.

The predominant land-use in Grant County is agriculture. Although the area is one of the five fastest growing metropolitan areas in Kentucky, urban growth has taken less than 8% of the land area of the county. Much of the land is held in small parcels whose owners farm minimally, if at all, and who may work off-farm. The major sources of agricultural revenue produced in the county are: beef cattle, hay and tobacco. Other farming activities include: dairying, sheep, horses, grain crops, and forest products. Secondary use of much of the land is outdoor recreation. Hunting, fishing, and many forms of wildlife observation are a high priority.

The following major objectives guide this Annual Plan of Work:

- 1) Promote water quality with specific programs to meet the requirements of Senate Bill 241.
- 2) Inventory and prioritize resource concerns.
- 3) Make technical and financial resources available for promotion of conservation on the land.
- 4) Inform producers regarding legislation which may impact land-use decisions.
- 5) Educate the public regarding the need to conserve and protect resources.
- 6) Provide information to entities of government that is involved in land-use planning.
- 7) Promote conservation awareness among our youth by developing a Conservation Youth Board.
- 8) Assist landowners, producers, and developers, at their request, in applying all planned conservation treatment to the land.
- 9) Encourage and promote green space in housing, schools and industrial developments.
- 10) Encourage and assist landowners of 10 or more acres in formulating a water quality plan for their land.
- 11) Improving the overall education level of our county by providing educational opportunities through the use of scholarships.
- 12) Maintain local conservation office to serve the community.

Grant County, Kentucky consists of 167,000 acres of land. Of this, approximately 59,000 acres are eroding at rates higher than what can be sustained. Not only is this reducing productivity, it also impairs water quality, fish and wildlife habitat, and reduces volume of ponds and lakes through sedimentation. The ultimate goal of the District is to have every acre of Grant County used at a permanently sustainable level. Progress toward that goal is reflected in the following anticipated accomplishments for the coming year:

- 1) Promote and develop watershed management practices that will improve the quality of water and reduce the erosion in Grant County.
- 2) Promote farmland protection through Agricultural Districts and Prime Farmland identification.
- 3) Cooperate with groups interested in Natural Resource Conservation with guidance from Kentucky Division of Conservation, Kentucky Soil & Water Conservation Commission and USDA Natural Resources Conservation Service.
- 4) Support efforts to educate students in all facets of conservation through field trips, displays, school presentations, outdoor classrooms, nature trail, etc.
- 5) Provide scholarships to high school seniors and to non-traditional students at the NKU Grant County Center.
- 6) Promote Arbor Day through tree seedling distribution at County's five elementary schools.
- 7) Install erosion control measures on community recreational facilities.
- 8) Assist all producers interested in complying with conservation related regulations.
- 9) Exclude livestock from all areas of woodland.
- 10) Apply conservation to all areas of pasture and hayland.
- 11) Provide soils information upon request.
- 12) Co-sponsor the Conservation Art and Writing Contest with the Kentucky Farm Bureau Federation and the Kentucky Association of Conservation recognizing winners at an annual awards program & banquet.
- 13) Encourage voluntary recycling to reduce the waste entering area landfills.
- 14) Coordinate use of, and improvements to, outdoor education facilities.
- 15) Provide planning and technical assistance to Governmental Entities for the establishment of nature trails and Outdoor Classrooms.
- 16) Promote Soil Stewardship Week by providing materials for Elementary schools, all school libraries, and the Grant County Public Library.
- 17) Make an award to cooperators for outstanding conservation programs and practices on their land.

To achieve these objectives, the Grant County Conservation District will strive to accomplish the following planned activities during the fiscal year:

Activity	CD Meeting	Committee
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July 2017

Attend KACD convention meetings to stay abreast of current issues. (set up display, if approved by board)		CD
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Pay SPGE Fee.		CD
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Promote recreational land-use and wild-life habitat establishment.		ED
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Sponsor youth agricultural activities at the local fair.		CD
--	--	----

August 2017

Create District's Annual Report/Annual Financial Report& Special Purpose District Legal Notice.		APW, Area Rep. Adm. Secretary
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Promote conservation through participation in Extension sponsored Demonstration Field Days.		CD, Adm. Secretary
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Grant County Chamber of Commerce dues.		CD
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Publicize availability of no-till equipment for forage establishment.		CD
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September 2017

Publicize District's Annual Report/Annual Financial Report& Special Purpose District Legal Notice through display at Grant County USDA Service Center.		APW, Adm. Secretary
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Deliver Art and Writing materials to schools.		Adm. Secretary
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Promote development of a Junior Board.		CD
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Promote cover crops and other winter protection measures.		ED
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Promote Local Cost Share.		CD
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October 2017

Review animal waste mgt. plans/revise when needed.	CD
Promote woodland management with emphasis on livestock exclusion.	CD
Attend Co. Cons. Review Group Meeting.	CD
Send notice to elementary schools to remind them to apply for Outdoor Classroom grants.	Adm. Secretary

November 2017

Make plans and guest list for December dinner meeting.	CD, Adm. Secretary
Payment of NACD dues.	CD
Purchase tree seedlings for Arbor Day.	CD
Educate land users on the concept of total resource conservation.	ED
Promote wildlife population management and habitat establishment.	CD
Award non-traditional scholarships at NKU Grant County Center.	ED

December 2017

Arrange for Art & Writing Contest judging.	A&W, Adm. Secretary
Host cooperating group dinner meeting to foster teamwork approach in conservation.	CD
Distribute scholarship applications to the local high schools.	ED, Adm. Secretary

January 2018

Consult Planning and Zoning Board on erosion/sedimentation and runoff.	LEG
Promote animal waste mgt. Facilities.	CD
Invite cooperating agencies to attend CD board meetings.	CD
Promote continuous signups of the EQIP and State Cost Share Programs.	CD
Review Cooperative Working Agreement & Justice for All Poster with NRCS.	CD
Evaluate and approve Outdoor Classroom grant requests.	CD
Support Grant County Foundation for Higher Education.	CD

February 2018

Meet to prepare APW and Budget.	APW, Area Rep. Adm. Secretary
Distribute checks to 100% Art & Writing Contest classes and schools.	Adm. Secretary
Plan Art & Writing Contest Banquet.	A&W, Adm. Secretary
Plan for Arbor Day events.	CD, Adm. Secretary
Conduct Employee Review.	CD

March 2018

Hold an awards banquet to recognize county and school winners in Art and Writing Contest. Distribute Soil Stewardship Week materials at banquet.	CD, Adm. Secretary
Plan conservation tours.	CD
Develop plans for demonstration plots.	ED
Encourage pasture/hayland renovation.	CD, ED
Attend and participate in 5 th Area Supervisor's Meeting to keep informed on legislative issues.	CD, Adm. Secretary
Promote No Till Seeder.	CD

April 2018

Deliver tree seedlings and supplies to Grant County Cooperative Extension 4-H for bagging and distribution to the county's five elementary schools for Arbor Day.	CD, Adm. Secretary
Special District Uniform Financial Report.	Area Rep. Adm. Secretary
Complete plantings at outdoor learning facilities and demonstration sites.	CD
Promote conservation tillage through newspaper articles and display, etc.	ED
Promotion of Lime Spreader.	CD
Pay dues in support of KACD.	CD
Pay dues in support of RC&D.	CD
Award non-traditional scholarships at NKU Grant County Center.	ED
Sponsor Students to Forestry/Entomology Camp and teachers to Environmental Workshops or Resource Conservation coursework.	ED
Promote establishment or retention of green space in development areas.	CD

May 2018

Distribute Soil Stewardship Week materials to the elementary schools, all school libraries, and the Grant County Public Library.	SS, Adm. Secretary
Promote rotational grazing and forages.	ED
Plan workday for maintenance/repairs at outdoor learning centers.	CD
Hold Conservation trips or tours for selected school classes.	CD
Review high school seniors scholarship applications and make presentations to recipients.	ED
Support Project Graduation.	ED
Sponsor students to conservation camp.	ED

June 2018

Promote water quality issues through media outlets, meetings, and direct contacts.	CD
Finalize plans for State KACD Convention.	LEG, Adm. Secretary
Support KACD Auxiliary Scholarship Fund.	CD
Plan annual farm tour in cooperation with Extension Service to promote conservation practices.	ED

Monthly

Review APW and evaluate progress.	APW, Adm. Secretary
Approve HEL plans and review Cost Share Documents accordingly.	CD
Address correspondence received since last meeting.	CD
Address any applications for Ag. Districts in a timely manner.	CD
Consult Field Representative on current issues in conservation.	LEG
Review and approve any District Cooperative Agreement Applications.	CD
Promote Water Quality Plans and assist landowners of 10 or more acres to formulate their specific plans.	CD, Adm. Secretary
Review proposed conservation projects within Grant County.	CD

GRANT COUNTY CLERK

TRANSACTION: 10191

EXPENSE DATE: 12/30/2016

PAYMENT DATE: 12/30/2016

GRANT COUNTY FISCAL COURT

PAYMENT AMT: \$ 49,478.86

9905 EXCESS FEES 100 CLERK \$49,478.86

2016 EXCESS FEES

THIS CHECK IS PROTECTED BY A VOID PANTOGRAPH, MICROPRINT SIGNATURE LINE AND A HEAT SENSITIVE PADLOCK ICON. ADDITIONAL SECURITY FEATURES ARE LISTED ON BACK.

TABATHA CLEMONS
GRANT COUNTY CLERK
 107 NORTH MAIN STREET
 WILLIAMSTOWN, KY 41097

FORCHT BANK
 Williamstown, KY

001034

PAY FORTY-NINE THOUSAND FOUR HUNDRED SEVENTY-EIGHT DOLLARS AND 86 CENTS

DATE

AMOUNT

03/15/2017

\$49,478.86

TO THE
 ORDER
 OF

GRANT COUNTY FISCAL COURT
 101 NORTH MAIN STREET
 WILLIAMSTOWN, KY 41097

VOID AFTER 90 DAYS

[Signature]
[Signature]

AUTHORIZED SIGNATURE

⑈001034⑈ ⑆042108397⑆

⑈10133755⑈

RECEIPT

DATE

3/15/2017

No. 153231

RECEIVED FROM

Grant Co. Clerk's Office

\$49,478.86

forty-nine thousand four hundred seventy eight and ⁸⁶/₁₀₀ DOLLARS

☐ FOR RENT

☒ FOR

Excess Fees

ACCOUNT	
PAYMENT	
BAL. DUE	

☐ CASH

☒ CHECK

☐ MONEY ORDER

☐ CREDIT CARD

FROM

TO

BY

[Signature]

3-11

2016 GRANT COUNTY CLERK REPORT Tabatha Clemons, Clerk

PRESENTED TO
GRANT COUNTY FISCAL COURT
MARCH 20TH 2017

Tabatha Clemons, Grant County Clerk

3/20/2017

COUNTY CLERK'S OFFICE OVERVIEW

CURRENTLY

- 7 FULL TIME DEPUTIES
- 1 PART TIME DEPUTY

2013

- 10-11 FULL/PART TIME DEPUTIES

Tabatha Clemons, Grant County Clerk

3/20/2017

YEARTOYEAR TRANSACTION COMPARSION

Type of Transaction	2015	2016	DIFFERENCE
MOTOR VEHICLE TRANSACTIONS	48,835	50,271	1,436
DEEDS	890	980	90
MORTGAGES	783	829	46
MARRIAGE LICENSES	186	194	8
TITLE LIEN STATEMENTS	3,215	3,261	46
TOTALS	53,909	55,535	1,626

Tishela Cloninger, Grant County Clerk

3/20/2017

YEARTOYEAR BUDGET COMPARISON

Year	Projected Budget	Actual Revenue	Projected Disbursement	Actual Disbursement	Projected Excess Fees to turn over to Fiscal Court	Actual Excess Fees turned over to Fiscal Court
2015	5,677,350	6,321,773	5,670,896	6,321,773	6,454	106,317.32
2016	6,158,101	7,161,658	6,150,407	7,161,658	7,694	49,478.86

In two years, the County Clerk has turned over \$155,796.18 in excess fees to the Fiscal Court.

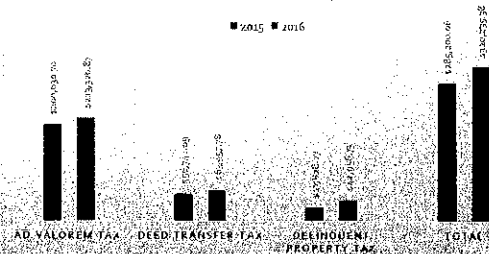
Tishela Cloninger, Grant County Clerk

3/20/2017

Fiscal Court Revenue collect by the County Clerk

TAX TYPE	2015	2016	DIFFERENCE
AD VALOREM TAX	\$ 20,630.70	\$ 213,320.87	\$ 12,890.17
DEED TRANSFER TAX	\$ 1,111.00	\$ 1,111.00	\$ 0.00
DELINQUENT PROPERTY TAX	\$ 1,111.00	\$ 1,111.00	\$ 0.00
TOTAL	\$ 22,852.70	\$ 215,542.87	\$ 12,890.17

TAXES COLLECTED BY COUNTY CLERK
FOR FISCAL COURT YEARLY
BREAKDOWN



Talisha Clements, Grant County Clerk

#notfor1

Kentucky Department of Libraries and Archives Salary Grant for Document Preservation

- In July of 2016, the County Clerk received \$18,000 to preserve documents and to increase the amount of online documents available to the public. We have every deed and mortgage from today, March 20th, 2017 back to 1999 scanned, indexed and available online. We have secured 18 years of land records in the 2 years I have been in office.
- It is rare to receive KDLA grants in back to back years, however, I have applied for the 2017 grant cycle.

Talisha Clements, Grant County Clerk

#notfor1

Grant County Clerk's Office Building Needs

- Handicap Accessibility (Report Emailed prior to the meeting)
- Tile flooring in the downstairs restrooms (reported since January 2015)
- Lighting is an ongoing issue
- Holes in the wall on Recordings side of the office
- Changing stations for patrons with children

Submitted to: Grant County Clerk

3/20/2017

The information below is from a survey conducted of the parking facilities and current accessible entrance. Entities are required to make reasonable accommodations to comply with the Americans with Disability Act Architectural Guidelines (ADAAG) based on Federal Law as stated in the ADA Title III Technical Assistance Manual.

REF: ADA Title II Nondiscrimination on the Basis of Disability in State and Local Government Services.

Section 35:150 "Existing Facilities."

Section 35.150 requires that each service, program, or activity by a public entity, when viewed in its entirety, be readily accessible to and usable by individuals with disabilities.

Note: The requirement to install vehicle warning detection strips was suspended from 1994 to 2001. Sidewalks intersecting vehicle traffic and vehicle access areas created or renovated during this time period did not need to include the vehicle warning detection strips.

I. Parking:

- A. No space is marked van accessible and aisle includes a slope (Photo # 1 and Photo # 1A)

REF: Paragraph "4.6.3 Parking Spaces." Accessible parking spaces shall be at least 96 in (2440 mm) wide. Parking access aisles shall be part of an accessible route to the building or facility entrance and shall comply with 4.3. Two accessible parking spaces may share a common access aisle (see Fig. 9). Parked vehicle overhangs shall not reduce the clear width of an accessible route. Parking spaces and access aisles shall be level with surface slopes not exceeding 1:50 (2%) in all directions.

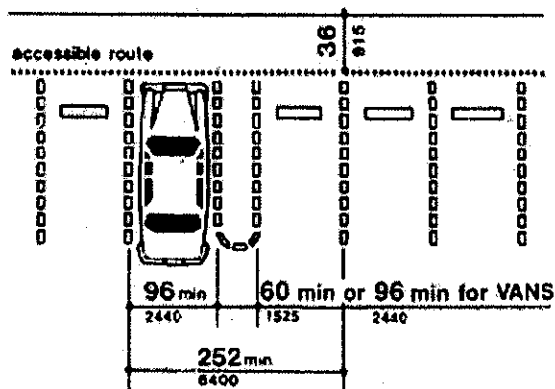


Figure 9
Dimensions of Parking Spaces

Appendix Note.

The increasing use of vans with side-mounted lifts or ramps by persons with disabilities has necessitated some revisions in specifications for parking spaces and adjacent access aisles. The typical accessible parking space is 96 in (2440 mm) wide with an adjacent 60 in (1525 mm) access aisle. However, this aisle does not permit lifts or ramps to be deployed and still leave room for a person using a wheelchair or other mobility aid to exit the lift platform or ramp. In tests conducted with actual lift/van/wheelchair combinations, (under a Board-sponsored Accessible Parking and Loading Zones Project) researchers found that a space and aisle totaling almost 204 in (5180 mm) wide was needed to deploy a lift and exit conveniently. The "van accessible" parking space required by these guidelines provides a 96 in (2440 mm) wide space with a 96 in (2440 mm) adjacent access aisle which is just wide enough to maneuver and exit from a side mounted lift. If a 96 in (2440 mm) access aisle is placed between two spaces, two "van accessible" spaces are created. Alternatively, if the wide access aisle is provided at the end of a row (an area often unused), it may be possible to provide the wide access aisle without additional space (see Fig. A5(a)).

A sign is needed to alert van users to the presence of the wider aisle, but the space is not intended to be restricted only to vans.

"Universal" Parking Space Design. An alternative to the provision of a percentage of spaces with a wide aisle, and the associated need to include additional signage, is the use of what has been called the "universal" parking space design. Under this design, all accessible spaces are 132 in (3350 mm) wide with a 60 in (1525 mm) access aisle (see Fig. A5(b)). One advantage to this design is that no additional signage is needed because all spaces can accommodate a van with a side-mounted lift or ramp. Also, there is no competition between cars and vans for spaces since all spaces can accommodate either. Furthermore, the wider space permits vehicles to park to one side or the other within the 132 in (3350 mm) space to allow persons to exit and enter the vehicle on either the driver or passenger side, although, in some cases, this would require exiting or entering without a marked access aisle.

An essential consideration for any design is having the access aisle level with the parking space. Since a person with a disability, using a lift or ramp, must maneuver within the access aisle, the aisle cannot include a ramp or sloped area. The access aisle must be connected to an accessible route to the appropriate accessible entrance of a building or facility. The parking access aisle must either blend with the accessible route or have a curb ramp complying with 4.7. Such a curb ramp opening must be located within the access aisle boundaries, not within the parking space boundaries. Unfortunately, many facilities are designed with a ramp that is blocked when any vehicle parks in the accessible space. Also, the required dimensions of the access aisle cannot be restricted by planters, curbs or wheel stops.

- B. Along the access route from the parking spaces to the accessible door, there are running slopes with the minimum being 10.4% (Photos # 2)

REF: Slope. An accessible route with a running slope greater than 1:20 (5%) is a ramp and shall comply with 4.8

II. Access Route

- A. There are no vehicle warning sections in the accessible route to the building (Photo # 3).

REF: "4.29.5 Detectable Warning at Hazardous Vehicular Areas. If a walk crosses or adjoins a vehicular way, and the walking surfaces are not separated by curbs, railings, or other elements between the pedestrian areas and vehicular areas, the boundary between the areas shall be defined by a continuous detectable warning which is 36 in (915 mm) wide, complying with 4.29.2. (Photo # 2)

- B. There are multiple areas of rough and uneven pavement along the access route from the accessible parking spaces to the building entrance (Photos # 2, 4-14)

RE: Paragraph "4.5.1 General. Ground and floor surfaces along accessible routes and in accessible rooms and spaces including floors, walks, ramps, stairs, and curb ramps, shall be stable, firm, slip-resistant, and shall comply with 4.5

Appendix Note:

Paragraph "A4.5.1 General. People who have difficulty walking or maintaining balance or who use crutches, canes, or walkers, and those with restricted gaits are particularly sensitive to slipping and tripping hazards. For such people, a stable and regular surface is necessary for safe walking, particularly on stairs. Wheelchairs can be propelled most easily on surfaces that are hard, stable, and regular. Soft loose surfaces such as shag carpet, loose sand or gravel, wet clay, and irregular surfaces such as cobblestones can significantly impede wheelchair movement.

Slip resistance is based on the frictional force necessary to keep a shoe heel or crutch tip from slipping on a walking surface under conditions likely to be found on the surface. While the *dynamic* coefficient of friction during walking varies in a complex and non-uniform way, the *static* coefficient of friction, which can be measured in several ways, provides a close approximation of the slip resistance of a surface. Contrary to popular belief, some slippage is *necessary* to walking, especially for persons with restricted gaits; a truly "non-slip" surface could not be negotiated.

The Occupational Safety and Health Administration recommends that walking surfaces have a static coefficient of friction of 0.5. A research project sponsored by the Architectural and Transportation Barriers Compliance Board (Access Board) conducted tests with persons with disabilities and concluded that a higher coefficient of friction was needed by such persons. A static coefficient of friction of 0.6 is recommended for accessible routes and 0.8 for ramps.

It is recognized that the coefficient of friction varies considerably due to the presence of contaminants, water, floor finishes, and other factors not under the control of the designer or builder and not subject to design and construction guidelines and that compliance would be difficult to measure on the building site. Nevertheless, many common building materials suitable for flooring are now labeled with information on the static coefficient of friction. While it may not be possible to compare one product directly with another, or to guarantee a constant measure, builders and designers are encouraged to specify materials with appropriate values. As more products include information on slip resistance, improved uniformity in measurement and specification is likely. The Access Board's advisory guidelines on Slip Resistant Surfaces provides additional information on this subject.

Cross slopes on walks and ground or floor surfaces can cause considerable difficulty in propelling a wheelchair in a straight line.

- C. The access route from the parking area to the entrance level to the accessible entrance has a 3/4 -1-inch change-in-level from the blacktop to the concrete area (Photos # 7-11)

REF: Paragraph "4.3.8 Changes in Levels. Changes in levels along an accessible route shall comply with **4.5.2**. If an accessible route has changes in level greater than 1/2 in (13 mm), then a curb ramp, ramp, elevator, or platform lift (as permitted in **4.1.3** and **4.1.6**) shall be provided that complies with **4.7**, **4.8**, **4.10**, or **4.11**, respectively. An accessible route does not include stairs, steps, or escalators. See definition of "egress, means of" in **3.5**

III. Doorway entrance

- A. The Opening force for the accessible door is 14 lbf.

REF: Paragraph "4.13.11* Door Opening Force. The maximum force for pushing or pulling open a door shall be as follows:

- (1) Fire doors shall have the minimum opening force allowable by the appropriate administrative authority.
- (2) Other doors.
 - (a) exterior hinged doors: (Reserved-1008.1.3 State Guideline)
 - (b) interior hinged doors: 5 lbf (22.2N)
 - (c) sliding or folding doors: 5 lbf (22.2N)

These forces do not apply to the force required to retract latch bolts or disengage other devices that may hold the door in a closed position. **Appendix Note**

Appendix Note:

Paragraph "A4.13.11 Door Opening Force. Although most people with disabilities can exert at least 5 lbf (22.2N), both pushing and pulling from a stationary position, a few people with severe disabilities cannot exert 3 lbf (13.13N). Although some people cannot manage the allowable forces in this guideline and many others have difficulty, door closers must have certain minimum closing forces to close doors satisfactorily. Forces for pushing or pulling doors open are measured with a push-pull scale under the following conditions:

(1) Hinged doors: Force applied perpendicular to the door at the door opener or 30 in (760 mm) from the hinged side, whichever is farther from the hinge.

(2) Sliding or folding doors: Force applied parallel to the door at the door pull or latch.

(3) Application of force: Apply force gradually so that the applied force does not exceed the resistance of the door. In high-rise buildings, air-pressure differentials may require a modification of this specification in order to meet the functional intent.

- B. The threshold and change in floor level at the accessible doorway along with broken concrete. (Photos # 15, 16, 17)

4.13.8* Thresholds at Doorways. Thresholds at doorways shall not exceed 3/4 in (19 mm) in height for exterior sliding doors or 1/2 in (13 mm) for other types of doors. Raised thresholds and floor level changes at accessible doorways shall be beveled with a slope no greater than 1:2 (see 4.5.2). **Appendix Note**

REF: Paragraph "4.5.1 General. Ground and floor surfaces along accessible routes and in accessible rooms and spaces including floors, walks, ramps, stairs, and curb ramps, shall be stable, firm, slip-resistant, and shall comply with 4.5. (See Appendix Note above in II, B.).

Appendix Note:

~~**A4.13.8 Thresholds at Doorways.** Thresholds and surface height changes in doorways are particularly inconvenient for wheelchair users who also have low stamina or restrictions in arm movement because complex maneuvering is required to get over the level change while operating the door.~~



212 BARNES ROAD
WILLIAMSTOWN, KY. 41097
PHONE# (859) 824-5191
FAX # (859) 824-1285
Jailer Chris Hankins

Grant County Detention Center Monthly Report to Fiscal Court

Monday, March 20, 2017

Staffing

Full Time Security Staff	38
FMLA	1
Suspended	0
Total Full Time	39
Part Time Office Staff	2
Part Time Deputy Staff	2

Training

16 Hours of training completed	27
Need Training	9
2017 16 hours of Training has been given by KACo	
Additional training will be scheduled as staffing allows.	

Facility Condition

Detox	Good	
Control	Good	
Main Hall	Good	
26 Hall	Good	
X-Block	Good	New Unit Installed - Smoke Evac Modification. Needs Wired to Gener
Class D	Good	
Kitchen	Good	
Laundry	Good	One old dryer not working, reported to Justin with Trase Creek for repair
Smoke Evac	Good	
Range Hood	Good	
Roof	Good	
Sally Port	Good	

one old dryer not working

Projected Monthly Revenue

State Inmates	154	\$144,790.80
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County Inmates	62
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Total Inmates	216
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Needed items to move forward:

150 Mats. Cost- Approximately \$6,000
200 Inmate uniforms for exchange. Cost- Unknown at this time
20 + Shower curtains. Cost- \$200 Purchase at Wal-Mart
12 Portable Radios. Cost- Approximately \$3,600
5 Desk top computers. Cost- Unknown at this time.
Copy Machines? 1 Office - 1 Booking/ Delivery this week.

Facility Issues:

Sewer Pit- The sewer pit behind the jail has been and outstanding issue that will require attention from a maintenance standpoint that the county should research other options in discarding sewer waste.

Laundry Dryer- Please be advised the the laundry dryer that was reported several weeks back as being out of service is still out of service.

Smoke Evac Repair X-Block- The smoke evac repair in x block still needs to be wired to the generator for proper certification.

We have 3 prospective Medical Providers that are currently being interviewed.

1. Advanced Correctional Health Care
 2. Quality Correctional Health Care
 3. Correct Health
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