

**Minutes of the Grant County Fiscal Court
Meeting held on September 19, 2017**

The Grant County Fiscal Court met in Special Session on Tuesday September 19, 2017, at 7:00 P.M. at the Grant County Courthouse in Williamstown, Kentucky. The Honorable Judge/Executive Stephen Wood was ill and in his absence Magistrate Shawna Coldiron conducted the meeting, Magistrate Jacqualynn Riley, and Magistrate Bobby Newman, were present along with Deputy Judge Pat Conrad, and Joe Taylor, Grant County Attorney.

Guests present were: Susan Nimersheim, Director of the Grant County Public Library, Amanda Kelly with the Grant County News, Grant County Sheriff Chuck Dills, Mike Webster, Steve Tatum, Grant County Road Supervisor, and Kyle Knarr, Youth Minister at the Sherman Church of Christ.

Magistrate Shawna Coldiron called on Kyle Knarr, youth minister at the Sherman Church of Christ to offer the invocation and Magistrate Coldiron led in the Pledge of Allegiance.

Magistrate Coldiron called the meeting to order and asked for approval of the minutes of the September 5th, 2017 special meeting. Motion of Magistrate Newman, seconded by Magistrate Riley, to approve the minutes of the September 5, 2017 special meeting.

Magistrate Coldiron directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Magistrate Coldiron presented for approval the claims drawn on the General Expense Fund, Road Fund and Jail Fund, along with the transfers as presented.

Motion of Magistrate Newman, seconded by Magistrate Riley, to approve the claims drawn against the General, Road, and Jail Funds, along with the transfers as presented.

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Magistrate Coldiron directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood presented for a motion to grant permission to Grant County Judge/Executive Stephen Wood and Grant County Jailer, Chris Hankins to sign a contract with Kellwell Foods to provide meals and commissary to the Grant County Detention Center.

Magistrate Riley asked how the commissary will be run, as she has had some feedback on the fact that prisoners had money in their commissary account and yet they were not provided the opportunity to order and get items from the commissary. She stated that she wasn't sure if that was due to poor service by the provider or if it was being used as a form of discipline. Mr. Hankins stated that it was not disciplinary in nature. All the Magistrates were concerned that the actual pricing of the meals were not included in the contract. Magistrate Coldiron asked if the kitchen equipment was adequate and Mr. Hankins stated that it was. Magistrate Newman said that he didn't see how they could approve a contract without specific costs being a part of the contract. Magistrate Newman motioned to table the vote to approve the contract until Kellwell could provide the firm pricing for the meals. Magistrate Riley seconded the motion and the court decided that as Aramark will no longer provide meals after September 29, 2017, there would be a Special Meeting to approve a new contract.

Magistrate Coldiron directed the clerk to call the roll, whereupon all members present voted in the affirmative.

Judge/Executive Stephen Wood called upon Susan Nimersheim, Director of the Grant County Public Library to give the Fiscal Court an update on the tax rates that the Grant

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County Public Library Board has set for this year. Mrs. Nimersheim said that she has that information and much more that she wants to share with the court. She presented to the court the library tax rates for the 2017 year. They voted to take the compensating rate, which is 9.8 cents per \$100.00 assessed valuation of Real Property and 15.31 cents per assessed valuation of Personal Property.

She has a large board which is set up on the first floor of the courthouse and it shows a game that the library plays with patrons that everyone seems to enjoy. She also stated that there are 19,000 library cardholders for the Grant County Public Library. She provided the court with several handouts which included a listing of databases that library patrons can access with their library card.

Mrs. Nimersheim showed the court the plans for an addition to the library. There will be more meeting rooms, they will have a family restroom, a nursing room, and a new recording room. She presented her annual report and reported that she has several new employees. Geneva Hoffman is the children's librarian and works closely with the schools. She is certified in ASQ, a testing tool for pre-school children.

She has done career day at the schools and works with private schools as well.

She has collaborated with Parks and Recreation and the library will be participating in the Halloween celebration which will be held at Piddle Park this year. The new teen or tween librarian is Deema Romer who also works with the public and homeschooled children in Grant County. They have had a program with about 125 kids who got to dissect a squid, she works with the museum center and they plan on an art program this year. They have costume play, a book club and writing contest.

On October 14th, the library will host a self-published author day which will consist of a

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mini conference for people to meet with published authors.

The library's adult programs emphasize health, adult education, and a career advancement center.

The library has partnered with FFLAG, the Extension office to collect plastic caps for the 4-H program, the Lions club in collecting donated eyeglasses, the Kiwanis Club, Grant County Collaborative, and the Senior Citizens Center. They are going to be hosting a group called Lafferty Pike, which is a bluegrass band and on December 10, the library will be celebrating their 1st building day. On November 1, the library will host open enrollment for the Community Action Center for Health Insurance and Wal-Mart Pharmacy will be giving our pneumonia and flu shots at the library.

Sebrina Harris is the outreach librarian and she goes out into the county. They will be doing a Yoga program on Thursdays and they also work with the Grant County Animal Shelter as a place where people can bring their pets to be transported to Cincinnati to be spayed and neutered.

Magistrate Coldiron asked if anyone wished to address the court.

Magistrate Riley reported that the Work Ready application for an extension was submitted on Friday, and the Youth Series Run sponsored by some parents and coaches has been a success.

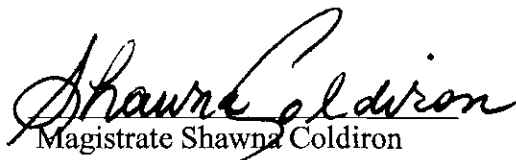
Jailer Chris Hankins reported to the court that he currently has 310 state inmates. He discussed some of his ongoing issues with the doors at the facility not working properly. After some discussion, Magistrate Riley stated that if there is money in the budget, the Jailer should take care of those issues and call who he needs to get it resolved.

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Deputy/Judge Conrad asked the court if they would agree to meet on Monday, September 25th to vote on the Kellwell contracts for the detention center. Mr. Hankins agreed that we should have the information needed by that date.

This will be considered a Special meeting, and will take place on Monday, Sept. 25, 2017 at 5:00 P.M.

Motion of Magistrate Newman, seconded by Magistrate Riley, to adjourn until Monday, September 25, 2017 at 5:30 P.M., or until the call of the chair. All members present voted in the affirmative.


Magistrate Shawna Coldiron

09/08/17
10:09AM

*General Fund
Utility Bills*

GRANT COUNTY FISCAL COURT
Open Invoice Report
As of September 08, 2017

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Invoice Number	Invoice Date	Description	Due Date	Original Amount	Amount Paid	Discount Available	Balance Remaining
Vendor: BULLOCKPEN BULLOCK PEN WATER DISTRICT							
01-17-0656	09/11/17	WATER BILLS	09/11/17	406.09	.00	.00	406.09
Vendor Total: BULLOCKPEN				406.09	.00	.00	406.09
Vendor: GCSSD GRANT CO. SANITARY SEWER DIST.							
01-17-0657	09/11/17	202-34700-00	09/11/17	35.00	.00	.00	35.00
Vendor Total: GCSSD				35.00	.00	.00	35.00

* These invoices are on hold.

Report Total: Invoices	441.09
Open Credits	.00
Less Discounts Available	.00
Net Balance Due	441.09

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/11/2017 to 09/11/2017

Status: All

Accounts: ALL

As Of: Current Date (09/08/2017)

09/19/17,
09:57AMGRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: 1COURTNEYD DONALD COURTNEY								
09/19/17	01-17-0680	I	LLOYD WELFARE HOUSE	COD	09/19	N/A	25.00	.00
	Account: 0154015670		Amount	25.00				
Vendor Total: 1COURTNEYD							25.00	.00
Vendor: A0701 STEPHEN ABNEY								
09/19/17	01-17-0683	I	MILEAGE & MEALS / TRAINING	COD	09/19	N/A	244.79	.00
	Account: 0150155690		Amount	244.79				
Vendor Total: A0701							244.79	.00
Vendor: BUSINESSCA BUSINESS CARD								
09/19/17	01-17-0686	I	K-9	COD	09/19	N/A	147.48	.00
	Account: 0150153850		Amount	147.48				
09/19/17	01-17-0687	I	CONFERENCE	COD	09/19	N/A	89.99	.00
	Account: 0150155690		Amount	89.99				
09/19/17	01-17-0688	I	MEALS / TRAINING	COD	09/19	N/A	60.96	.00
	Account: 0150155690		Amount	60.96				
09/19/17	01-17-0689	I	MEALS / TRAINING	COD	09/19	N/A	44.21	.00
	Account: 0150155690		Amount	44.21				
09/19/17	01-17-0690	I	R. MORGAN	COD	09/19	N/A	923.79	.00
	Account: 0150155690		Amount	604.97				
	Account: 0150154350		Amount	138.14				
	Account: 0150153850		Amount	180.68				
09/19/17	01-17-0691	I	T. CUMMINS	COD	09/19	N/A	572.73	.00
	Account: 0150155690		Amount	203.79				
	Account: 0150814060		Amount	368.94				
Vendor Total: BUSINESSCA							1,839.16	.00
Vendor: C0145 CITY OF DRY RIDGE								
09/19/17	01-17-0702	I	AMBULANCE GRANT AWARD	COD	09/19	N/A	10,000.00	.00
	Account: 0151403030		Amount	10,000.00				
Vendor Total: C0145							10,000.00	.00
Vendor: C0300 CINCINNATI BELL TELEPHONE								
09/19/17	01-17-0660	I	TELEPHONE/JUDICIAL	COD	09/19	N/A	253.06	.00
	Account: 0150815780		Amount	253.06				
09/19/17	01-17-0661	I	DES	COD	09/19	N/A	57.99	.00
	Account: 0150015730		Amount	57.99				
Vendor Total: C0300							311.05	.00
Vendor: CARENETPRE CARE NET PREGNANCY								
09/19/17	01-17-0659	I	MONTHLY SUPPORT/ AUGUST	COD	09/19	N/A	300.00	.00
	Account: 0152323480		Amount	300.00				
Vendor Total: CARENETPRE							300.00	.00
Vendor: CRYSTALSPR CRYSTAL AND HINCKLEY								
09/19/17	01-17-0696	I	INV. 11548500 091417	COD	09/19	N/A	25.16	.00
	Account: 0150154450		Amount	25.16				
Vendor Total: CRYSTALSPR							25.16	.00
Vendor: DC0124 D-C ELEVATOR COMPANY, INC								
09/19/17	01-17-0684	I	INV. 247884	COD	09/19	N/A	332.17	.00
	Account: 0150815880		Amount	332.17				
Vendor Total: DC0124							332.17	.00
Vendor: DUKEENERGY DUKE ENERGY								
09/19/17	01-17-0705	I	NATURAL GAS	COD	09/19	N/A	107.24	.00
	Account: 0150805830		Amount	53.62				
	Account: 0150805830		Amount	53.62				

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor Total: DUKEENERGY							107.24	.00
Vendor:	FORCHTBANK		FORCHT BANK					
09/19/17	01-17-0662	I	153334/153334	COD	09/19	N/A	1,774.99	.00
	Account:	0150255690	Amount	80.00				
	Account:	0150804060	Amount	21.87				
	Account:	0154014670	Amount	3.54				
	Account:	0151355740	Amount	291.18				
	Account:	0150255690	Amount	919.26				
	Account:	0150015690	Amount	459.14				
Vendor Total: FORCHTBANK							1,774.99	.00
Vendor:	G0701		GRANT COUNTY PLANNING					
09/19/17	01-17-0697	I	QUARTERLY PYMT	COD	09/19	N/A	11,654.68	.00
	Account:	0150703140	Amount	11,654.68				
Vendor Total: G0701							11,654.68	.00
Vendor:	G5364		GOVCONNECTION, INC					
09/19/17	01-17-0704	I	EXCHANGE SERVER	COD	09/19	N/A	5,832.24	.00
	Account:	0150577050	Amount	5,832.24				
Vendor Total: G5364							5,832.24	.00
Vendor:	GALLS		GALLS LLC DBA ROY TAILORS					
09/19/17	01-17-0871	I	UNIFORMS	COD	09/19	Misc Box7	183.37	.00
	Account:	0150154810	Amount	183.37				
Vendor Total: GALLS							183.37	.00
Vendor:	GCNEWS		GRANT COUNTY NEWS					
09/19/17	01-17-0672	I	NEWSPAPER ADVERTISING	COD	09/19	N/A	513.18	.00
	Account:	0150255390	Amount	513.18				
Vendor Total: GCNEWS							513.18	.00
Vendor:	GILMCCLURE		GILBERT McCLURE					
09/19/17	01-17-0664	I	PLAN REVIEWS FOR SEPT.	COD	09/19	Misc Box7	600.00	.00
	Account:	0151153990	Amount	600.00				
Vendor Total: GILMCCLURE							600.00	.00
Vendor:	HOWARDGER		GERALD HOWARD					
09/19/17	01-17-0678	I	LLOYD WELFARE HOUSE	COD	09/19	N/A	25.00	.00
	Account:	0154015670	Amount	25.00				
Vendor Total: HOWARDGER							25.00	.00
Vendor:	HOWARDSHIR		SHIRLEY HOWARD					
09/19/17	01-17-0679	I	LLOYD WELFARE HOUSE	COD	09/19	N/A	25.00	.00
	Account:	0150155690	Amount	25.00				
Vendor Total: HOWARDSHIR							25.00	.00
Vendor:	I6367		INTEGRITY MANAGEMENT					
09/19/17	01-17-0682	I	DATABASE FOR EVIDENCE	COD	09/19	Misc Box7	100.00	.00
	Account:	0150154350	Amount	100.00				
Vendor Total: I6367							100.00	.00
Vendor:	INTERVET		INTERVET, INC					
09/19/17	01-17-0673	I	MEDICATIONS	COD	09/19	N/A	702.00	.00
	Account:	0152053850	Amount	702.00				
Vendor Total: INTERVET							702.00	.00
Vendor:	J2218		LEE JACOBS					
09/19/17	01-17-0701	I	MEALS FOR TRAINING	COD	09/19	N/A	180.00	.00
	Account:	0150155690	Amount	180.00				
Vendor Total: J2218							180.00	.00
Vendor:	JOHNSONMOB		TIMOTHY W. JOHNSON					

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Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: S0116								
09/19/17	01-17-0668	I	SIMPSON VETERINARY SPAY/NEUTER VOUCHER	COD	09/19	N/A	12.00	.00
	Account: 0152053850		Amount	12.00				
Vendor Total: S0116							12.00	.00
Vendor: S8208								
09/19/17	01-17-0667	I	SENTRY SECURITY FASTENERS, KEYS FOR JUDICIAL INV.	COD	09/19	N/A	84.00	.00
	Account: 0150154450		Amount	84.00				
Vendor Total: S8208							84.00	.00
Vendor: T0535								
09/19/17	01-17-0677	I	MACKENZIE TUCKER REIMBURSEMENT FOR	COD	09/19	Misc Box7	179.03	.00
	Account: 0150155690		Amount	179.03				
Vendor Total: T0535							179.03	.00
Vendor: T4838								
09/19/17	01-17-0694	I	TRI-STATE ELEVATOR, INC. INV. 17-1048	COD	09/19	N/A	445.00	.00
	Account: 0150803520		Amount	445.00				
Vendor Total: T4838							445.00	.00
Vendor: TOD ANDERS								
09/19/17	01-17-0658	I	TODD ANDERSON MOWING JONESVILLE PARK	COD	09/19	Misc Box7	70.00	.00
	Account: 0150803980		Amount	70.00				
Vendor Total: TOD ANDERS							70.00	.00
Vendor: UCAN								
09/19/17	01-17-0693	I	UCAN NONPROFIT SPAY/NEUTER CLINIC	COD	09/19	N/A	440.00	.00
	Account: 0152053850		Amount	440.00				
Vendor Total: UCAN							440.00	.00
Vendor: VOYAGERFLE								
09/19/17	01-17-0681	I	VOYAGER FLEET SYSTEMS INC PETROLEUM	COD	09/19	N/A	4,444.62	.00
	Account: 0150154550		Amount	4,087.88				
	Account: 0150804550		Amount	66.22				
	Account: 0151154550		Amount	115.17				
	Account: 0152054550		Amount	56.27				
	Account: 0154014550		Amount	119.08				
Vendor Total: VOYAGERFLE							4,444.62	.00
Vendor: W13576								
09/19/17	01-17-0670	I	ALL PET'S ANIMAL CLINIC INC INV. 125054	COD	09/19	N/A	12.00	.00
	Account: 0152053850		Amount	12.00				
Vendor Total: W13576							12.00	.00
Vendor: WESTCOCONS								
09/19/17	01-17-0669	I	WESTCO CONSULTING, INC. 28 HRS @ \$65 INV. #2338	COD	09/19	N/A	1,820.00	.00
	Account: 0150573180		Amount	1,820.00				
Vendor Total: WESTCOCONS							1,820.00	.00
Vendor: Z0319								
09/19/17	01-17-0703	I	ZACAABEL, LLC INV. 0620	COD	09/19	N/A	360.00	.00
	Account: 0150157170		Amount	360.00				
Vendor Total: Z0319							360.00	.00
Report Total:							49,142.28	.00

Page # 5 is blank

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02:40PM

Road Fund

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Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: A7316 ARAMARK								
09/20/17	02-17-0223	I	INVOICES	COD	09/20	N/A	732.95	.00
	Account:	0261053300	Amount	732.95				
Vendor Total: A7316							732.95	.00
Vendor: AIRGAS AIRGAS USA, LLC								
09/20/17	02-17-0214	I	INV. 9947241877	COD	09/20	Misc Box7	110.48	.00
	Account:	0261053640	Amount	110.48				
Vendor Total: AIRGAS							110.48	.00
Vendor: B&DMOWER B & D MOWER SALES & SERVICE								
09/20/17	02-17-0215	I	ORDER # 0050052	COD	09/20	Misc Box7	150.99	.00
	Account:	0261054270	Amount	150.99				
Vendor Total: B&DMOWER							150.99	.00
Vendor: C0300 CINCINNATI BELL TELEPHONE								
09/20/17	02-17-0216	I	TELEPHONE	COD	09/20	N/A	48.64	.00
	Account:	0261055730	Amount	48.64				
Vendor Total: C0300							48.64	.00
Vendor: C2326 CERTIFIED LABORATORIES								
09/20/17	02-17-0217	I	INV. 2835443	COD	09/20	N/A	665.24	.00
	Account:	0261054270	Amount	665.24				
Vendor Total: C2326							665.24	.00
Vendor: IDEAL RCS LLC								
09/20/17	02-17-0225	I	153475 153482	COD	09/20	Misc Box7	1,611.88	.00
	Account:	0261055880	Amount	1,611.88				
Vendor Total: IDEAL							1,611.88	.00
Vendor: K0600 KINMON STEEL COMPANY								
09/20/17	02-17-0227	I	INV. #9316	COD	09/20	Misc Box7	40.00	.00
	Account:	0261054470	Amount	40.00				
Vendor Total: K0600							40.00	.00
Vendor: L3375 LIMESTONE FARM LAWN								
09/20/17	02-17-0218	I	INV. 443294 436244	COD	09/20	Misc Box7	1,011.94	.00
	Account:	0261055880	Amount	1,011.94				
Vendor Total: L3375							1,011.94	.00
Vendor: LENRIEGLER LEN RIEGLER BLACKTOP, INC.								
09/20/17	02-17-0219	I	INV. 17-3408/17-3378	COD	09/20	N/A	11,011.20	.00
	Account:	0261054470	Amount	11,011.20				
Vendor Total: LENRIEGLER							11,011.20	.00
Vendor: LYKINS LYKINS OIL COMPANY								
09/20/17	02-17-0226	I	INV. 2251018	COD	09/20	N/A	3,088.50	.00
	Account:	0261054270	Amount	3,088.50				
Vendor Total: LYKINS							3,088.50	.00
Vendor: MILLSFENCE MILLS FENCE CO INC								
09/20/17	02-17-0220	I	GUARD RAIL&	COD	09/20	N/A	2,894.22	.00
	Account:	0261054470	Amount	2,894.22				
Vendor Total: MILLSFENCE							2,894.22	.00
Vendor: OWENELECTR OWEN ELECTRIC COOPERATIVE								
09/20/17	02-17-0224	I	ELECTRIC	COD	09/20	N/A	403.39	.00
	Account:	0261055780	Amount	403.39				
Vendor Total: OWENELECTR							403.39	.00
Vendor: VOYAGERFLE VOYAGER FLEET SYSTEMS INC								
09/20/17	02-17-0222	I	PETROLEUM	COD	09/20	N/A	1,087.37	.00
	Account:	0261054270	Amount	1,087.37				

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Invoice Entry List (Detail)

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor Total: VOYAGERFLE							1,087.37	.00
Vendor: ZIEGLER ZIEGLER TIRE								
09/20/17	02-17-0221	I	REPAIR FLAT TIRE ON CAT	COD	09/20	Misc Box7	234.28	.00
Account: 0261055880				Amount	234.28			
Vendor Total: ZIEGLER							234.28	.00
Report Total:							23,091.08	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/20/2017 to 09/20/2017

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

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Tail Fund

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

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Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Vendor: AEGISANALY AEGIS SCIENCES								
09/21/17	03-17-0296	I	DRUG TESTING	COD	09/21	N/A	915.00	.00
	Account:	0351013820	Amount	915.00				
Vendor Total: AEGISANALY							915.00	.00
Vendor: BOBBARKER BOB BARKER CO., INC.								
09/21/17	03-17-0302	I	INMATE HYGIENE/CLOTHING	COD	09/21	N/A	3,133.34	.00
	Account:	0351014530	Amount	1,011.49				
	Account:	0351014650	Amount	1,620.00				
	Account:	0351014530	Amount	145.00				
	Account:	0351014530	Amount	356.85				
Vendor Total: BOBBARKER							3,133.34	.00
Vendor: C0300 CINCINNATI BELL TELEPHONE								
09/21/17	03-17-0297	I	TELEPHONE	COD	09/21	N/A	485.82	.00
	Account:	0351015730	Amount	485.82				
Vendor Total: C0300							485.82	.00
Vendor: C6365 CINTAS FIRE 636525								
09/21/17	03-17-0305	I	INV. 03353472120	COD	09/21	N/A	32.92	.00
	Account:	0351013330	Amount	32.92				
Vendor Total: C6365							32.92	.00
Vendor: CINBELLANY CINCINNATI BELL ANY								
09/21/17	03-17-0304	I	ACCT. 1982510	COD	09/21	N/A	218.09	.00
	Account:	0351015730	Amount	218.09				
Vendor Total: CINBELLANY							218.09	.00
Vendor: ECOLAB ECOLAB								
09/21/17	03-17-0307	I	INV. 6886058 6914628	COD	09/21	N/A	659.41	.00
	Account:	0351014530	Amount	659.41				
Vendor Total: ECOLAB							659.41	.00
Vendor: FORCHTBANK FORCHT BANK								
09/21/17	03-17-0298	I	153353	COD	09/21	N/A	1,113.95	.00
	Account:	0351017050	Amount	515.00				
	Account:	0351015870	Amount	512.10				
	Account:	0351015730	Amount	86.85				
Vendor Total: FORCHTBANK							1,113.95	.00
Vendor: GCOILCOMP GRANT COUNTY OIL CO INC								
09/21/17	03-17-0299	I	PETROLEUM FOR TRANSPORT	COD	09/21	N/A	145.19	.00
	Account:	0351014550	Amount	145.19				
Vendor Total: GCOILCOMP							145.19	.00
Vendor: H1300 CHRIS HANKINS								
09/21/17	03-17-0300	I	PLUMBING SUPPLIES	COD	09/21	N/A	19.31	.00
	Account:	0351015870	Amount	19.31				
Vendor Total: H1300							19.31	.00
Vendor: M0826 MTJ AMERICAN, LLC								
09/21/17	03-17-0301	I	INV. 11679	COD	09/21	Misc Box7	4,677.88	.00
	Account:	0351014370	Amount	4,677.88				
Vendor Total: M0826							4,677.88	.00
Vendor: O7904 U.S. BANCORP EQUIPMENT								
09/21/17	03-17-0308	I	INV. 339581902	COD	09/21	N/A	235.14	.00
	Account:	0351014450	Amount	235.14				
Vendor Total: O7904							235.14	.00
Vendor: QCHC200 QCHC OF KENTUCKY, INC								
09/21/17	03-17-0306	I	INV. 3516 INV. 3517	COD	09/21	Misc Box6	52,457.75	.00

09/18/17
02:40PM

GRANT COUNTY FISCAL COURT
Invoice Entry List (Detail)

Page 2 of 2

Invoice Date	Invoice Number	Type	Description	Terms Code	Due Date	1099 Type	Invoice Amount	Payment Amount
Account: 0351013860				Amount	52,457.75			
Vendor Total: QCHC200							52,457.75	.00
Vendor: VOYAGERFLE	VOYAGER FLEET SYSTEMS INC							
09/21/17	03-17-0303	I	PETROLEUM	COD	09/21	N/A	427.33	.00
Account: 0351014550				Amount	427.33			
Vendor Total: VOYAGERFLE							427.33	.00
Report Total:							64,521.13	.00

*** Report Options ***

Vendors: ALL

Invoice Dates: 09/21/2017 to 09/21/2017

Invoice Type: ALL

Invoice Status: ALL

Dates Entered: ALL

*** End of Report ***

Commissary Services Agreement

This Agreement, made this ____ day of __, 2017, by (hereinafter referred to as "Client"), and Kellwell Commissary Services, with principle offices at 143 Virginia Ave., Versailles, KY 40383 (hereinafter referred to as "Kellwell").

WITNESSETH:

WHEREAS, Client desires to avail itself of Kellwell's Inmate Commissary Services and whereas Kellwell desires to perform such services for the Client:

NOW, THEREFORE, in consideration of mutual covenants and agreements hereinafter set forth, the parties hereto, intending to be legally bound hereby, agree as follows:

1. CLIENT'S GRANT TO KELLWELL

(A) Client grants to Kellwell, as an independent contractor, the exclusive right to provide the inmate commissary services. Grant County Detention Center Office (such location hereinafter referred to as the "Premises"), and the exclusive right to sell the inmates at such Premises, food products, non-alcoholic beverages, sundry items and other such articles ("Products") as shall be approved by the Client (such commissary service hereinafter referred to as "Services").

2. KELLWELL'S RESPONSIBILITIES

(A) Pursuant to the provisions of this Agreement, Kellwell will operate and manage its Services hereunder at such locations as shall be agreed upon, keep its Services adequately serviced and supplied with twice weekly commissary ordering and delivery; schedule may be altered to accommodate holiday weeks.

(B) Kellwell shall pay all Federal, state and local taxes in connection with the operation of its Services upon the Premises.

(C) Kellwell shall hire all employees necessary for the performance of this Agreement. All employees shall be subject to a background investigation as a condition of employment. It is understood and agreed that Kellwell is an independent contractor and not an employee of Client, its parent companies or any of its divisions or subsidiaries.

(D) All records shall be kept on file by Kellwell for a period of one (1) year from the date the record is made. Kellwell shall, upon reasonable notice, give the Client or its authorized representative the privilege of inspecting examining and auditing, during normal business hours, such of Kellwell's business records which are directly relevant to the financial arrangements set forth in Exhibit A. The cost of such audit shall be assumed by the Client and such inspection, examination, and audit shall be conducted at the Kellwell locations where said records are normally maintained.

(E) Kellwell agrees that Kellwell's employees and agents shall comply with and observe all applicable rules and regulations concerning conduct on the Premises Which Client imposes upon Client's employees and agents.

3. CLIENT'S RESPONSIBILITIES

(A) Client shall provide adequate security and officer escort to all Kellwell personnel at any time there is contact between Kellwell personnel and inmates.

(B) Client is solely responsible for maintaining inmate trust accounts, for the delivery of commissary goods directly to the inmates and for noting, verifying and communicating any order discrepancies.

(C) Client shall promptly pay all invoices due to Kellwell for commissary services.

4. INDEMNIFICATION

(A) Mutual Indemnification: Each party shall indemnify, defend, and hold harmless the other from any and all losses, damages or expenses arising out of or resulting from claims or actions for bodily injury, death, sickness, property damage, or other injury or damage if caused by any negligent act or omission of such party. Notwithstanding the foregoing, Kellwell shall not be required to indemnify Client for any claim, or action brought by an employee of Kellwell against Client. Notification of an event giving rise to an indemnification claim must be received by the indemnifying party within thirty (30) days subsequent to the date which such event was or should have been discovered.

5. FINANCIAL ARRANGEMENTS

This agreement shall encompass financial arrangements as outlined in Exhibit A.

6. COMMENCEMENT AND TERMINATION

This Agreement shall become effective as of the ____ day of _____, 2017_ and shall remain in effect for a period of one (1) year; it shall renew for similar periods unless notice is given 60 days prior to the end of the then current term. If either party shall refuse, fail, or be unable to perform or observe any of the terms or conditions of this Agreement for any reason, the party claiming such failure shall give the other party a written notice of such breach. If, within thirty (30) days from such notice the failure has not been corrected, the injured party may cancel the Agreement effective ten (10) days after the end of said

thirty (30) day period. After the initial year of this Agreement, either party may terminate this Agreement without cause by providing notice of said termination in writing sixty (60) days prior to the end of the current annual term. Kellwell reserves first right of refusal to match any financial offers proposed to the Client by alternate commissary service providers during the course of this Agreement.

7. CONSENT

Where the consent of either party is required, it shall not be unreasonably withheld or delayed.

8. ASSIGNMENT

Neither Kellwell nor Client may assign or transfer this Agreement, or any part thereof, to any party other than an affiliated entity, without the written consent of the other party, which consent shall not be unreasonably withheld or delayed.

9. ENTIRE AGREEMENT: WAIVER

This Agreement constitutes the entire Agreement between the parties with respect to the provision of Kellwell's Services, and there are no other or further written or oral understandings or agreements with respect thereto. No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing and signed by the duly authorized officers of Kellwell and Client. This Agreement supersedes all other Agreements between the parties for the provision of Kellwell's Services on the Premises.

RELIEF, its understood and acknowledged that Kellwell has invested significant cost and expense in the startup and equipment purchase and installation for the commissary operation. If the Client decides to terminate this contract any time before the initial termination time of 12 months, the client agrees to pay Kellwell for expenses incurred in opening and purchasing and installing all equipment needed at the location. These costs are evenly distributed over the 12-month contract and depreciate at the same scale. Kellwell will provide a detail list of all costs involved with purchase, installation and startup and training costs if this contract is canceled before its natural termination date.

10. NOTICES

All notices to be given under this Agreement shall be in writing and shall be delivered via US Mail, first class postage prepaid by registered or certified mail, addressed to the parties at the address stated below or at any other address as designated by one party upon notice to the other party.

To Client: Grant County Detention Center
212 Barnes Road
Williamstown Kentucky, 40197

To Kellwell: Nick Walling
Kellwell Commissary Services
143 Virginia Ave
Versailles, KY 40383
(859) 509-2627

In WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals as of the day and year first written above.

CLIENT

By: _____

Name:

Title:

Date:

KELLWELL

By: _____

Name: Joseph Broadwell/John Walling

Title: Owner/Partner

Date:

EXHIBIT A

FINANCIAL ARRANGEMENTS – COMMISSARY SERVICES

1. COMMISSARY SERVICES

Kellwell will operate its Commissary Services at the Premises for its own account on a profit or loss basis.

Commissary prices shall be determined by mutual consent between Kellwell and Client. However, in the event of material cost changes, whether taxes, labor, merchandise, equipment or otherwise, or in the event of an increase in the Consumer Price Index (CPI), it is agreed that Kellwell shall have the right to adjust said prices to a mutually agreed upon level to reflect said increased during the term of this Agreement. All products shall remain the property of Kellwell, with title vested in Kellwell, until sold.

2. COMMISSION RETURN TO CLIENT

Kellwell shall pay a commission of 36% (thirty six percent) of food and beverage sales and 12.5% (twelve and one half percent) of non-food/beverage sales to the Client for all net sales (gross sales exclusive of tax, credits and postage items) made by Kellwell on the Premises. Commission monies due the Client shall be deducted from Kellwell's bi-weekly commissary invoice.

3. KELLWELL'S ACCOUNTING TO CLIENT FOR COMMISSARY SERVICES

Kellwell will bill Client weekly for the commissary sales; payment to be received by Kellwell within 7(seven) business days from invoice.

END EXHIBIT A

**Food Service Agreement
By and Between
Kellwell Food Management
And**

THIS AGREEMENT is made and entered into by and between the **KELLWELL FOOD MANAGEMENT**, having its principal place of business at P. O. Box Z, Beattyville, KY 41311, hereinafter referred to as "**KELLWELL**", and **GRANT COUNTY DETENTION CENTER**, a government agency, hereinafter referred to as "**Grant County Detention Center**";

WHEREAS, **Grant County Detention Center** operates a detention located at 212 Barnes Road Williamstown, KY 41097, hereinafter referred to as the "**FACILITY**";

WHEREAS, Kellwell is a food service provider and desires to provide such service for Grant County Detention Center at the Facility;

WHEREAS, Grant County Detention Center desires Kellwell to provide such service;

NOW, THEREFORE, the parties agree as follows:

1. SCOPE OF SERVICES

Kellwell will be the exclusive provider of food service (excluding vending machine operation) for the Facility and will provide consulting services as to administrative, dietetic, purchasing, and equipment; meal service; and personnel to prepare meals. Kellwell will comply with and provide services required herein in accordance with applicable federal, state, and local statutes, ordinances, and regulations; the American Correctional Association Standards; the Food and Nutritional Board of the National Academy Science requirements as prescribed for residents.

Food service required outside the scope of this Agreement will be provided by Kellwell upon written authorization by Grant County Detention Center and at mutually agreed upon prices for such services.

2. OPERATIONAL RESPONSIBILITIES

- a. **PREPARATION.** Grant County Detention Center shall notify Kellwell of the actual number of meals to be ordered each day as of midnight count. When such notice is not given, Kellwell will prepare the same number of meals as prepared for the previous day.

Kellwell shall ensure the preparation of meals and Facility personnel shall receive them at the Facility kitchen and transport to appropriate areas,

returning the trays and support equipment to the kitchen in a timely manner.

- b. **SPACE AND EQUIPMENT.** Grant County Detention Center will, at its expense, provide Kellwell with kitchen space at the Facility, said space to be completely equipped and ready to operate, together with such heat, refrigeration, lights, ventilation, and all other utility services, including local business telephone services as may be reasonably required for performance of the requirements of this Agreement. Kellwell will be responsible for the cost of long distance telephone and computerized transmission service.

Grant County Detention Center will provide and maintain kitchen appliances and equipment; and preparation, storage, serving and holding equipment and utensils. Grant County Detention Center will provide cooking small wares and utensils, trays and eating utensils. Kitchen and serving utensils replacements will be provided by Grant County Detention Center.

- c. **SANITATION.** Kellwell will be responsible for daily cleaning and housekeeping in the food preparation, service, receiving and storage areas. Grant County Detention Center will be responsible for extermination services and the removal of trash and garbage from the designated food service area.
- d. **MAINTENANCE.** Grant County Detention Center will provide general maintenance services to include, but not limited to, gas, water, sewer, ventilation, lighting, air conditioning, refrigeration, duct work, floor coverings, wall and ceiling surfaces; and shall provide preventive maintenance and equipment repairs and replacements for Grant County Detention Center owned equipment.
- e. **RESIDENT WORK PROGRAM.** Kellwell will provide work opportunities for residents designated by Grant County Detention Center for participation in the Resident Work Program. The number and type of jobs will be determined by Grant County Detention Center and Kellwell's district manager prior to the start up of service with jobs being provided, but not limited to, sanitation, food preparation and production, and storeroom functions.
- f. **CONTINGENCY PLAN.** Kellwell will submit within sixty days of commencement of services herein, a contingency plan to provide meal service in the event the area or services of the Facility cannot be used. Grant County Detention Center will use its best efforts to assist Kellwell by permitting reasonable variations in the menu cycle and method of service, as conditions may require. However, Kellwell will not be relieved

of its responsibility to provide meal service under this Agreement. Additional costs, if any and if appropriately documented, incurred providing service during this time shall be reimbursed by Grant County Detention Center.

- g. **FOOD PRODUCTS AND CLEANING SUPPLIES.** Kellwell shall purchase and pay for all food products, kitchen cleaning supplies, and consumable supply inventory with these products remaining the property of Kellwell.
- h. **RETURN OF EQUIPMENT.** Kellwell shall return to Grant County Detention Center at the expiration of this Agreement the food service premises and all equipment furnished by Grant County Detention Center and Kellwell in the condition in which received, except for ordinary wear and tear and except to the extent that said premises and equipment may have been lost or damaged by fire, flood, or other disaster, and except to the extent that said equipment may have been stolen by persons other than employees of Kellwell without negligence on the part of Kellwell or its employees.
 - a. **LICENSE, FEES, PERMITS, AND TAXES.** Kellwell shall secure and pay all federal state and local licenses, permits and fees which may pertain to the provision of services required pursuant to this Agreement. In the event a sales or similar tax is assessed Kellwell under the terms of this Agreement, Grant County Detention Center shall reimburse Kellwell for such tax.

3. PERSONNEL

- a. **STAFFING.** Kellwell shall provide personnel to perform the services set out herein; provide a written job description to each employee which clearly delineates the duties of the job; and monitor its staff to verify performance compliance with the requirements of this Agreement. Kellwell will permit only employees who have a clear background and drug screen to perform service at the facility.
- b. **ORIENTATION.** Kellwell and Grant County Detention Center will jointly provide orientation to any Kellwell employee providing services at the Facility, prior to the employee performing with such orientation addressing at a minimum applicable Grant County Detention Center policies and procedures and security issues.
- c. **HEALTH EXAMS.** Kellwell shall cause its employees assigned to duty at the Facility to submit to periodic health exams at least as frequently and stringently as required by Kentucky statutes and will submit to Grant County Detention Center in the form of a valid food handlers certificate.

- d. **FACILITY ADMITTANCE.** Grant County Detention Center reserves the right, in its sole discretion, to deny admittance to the Facility to any Kellwell personnel after first providing Kellwell with the basis for such denial. In this event, Kellwell shall provide alternate personnel to supply services required herein.
- e. **EMPLOYMENT OF STAFF.** Grant County Detention Center and Kellwell agree that, without specific permission of the other party, neither party will hire a supervisory employee of the other for the period of this Agreement and twelve months thereafter.
- f. **SECURITY.** Grant County Detention Center will provide reasonable and adequate physical security at all times for Kellwell employees, suppliers, management and other authorized visitors.

4. PAYMENT : SEE EXHIBIT "A"

- a. **UNIT PRICE.** Grant County Detention Center shall pay Kellwell the agreed upon price. The fiscal arrangements in this Agreement are based on conditions existing on the date Kellwell commences operations, including the Facility's resident population, the availability of resident labor, food and supply costs, Federal State and local sales and other taxes and other operation costs. IN the event of a change in these conditions, either party may request a revision of the fiscal arrangements to reflect the change.

Any price increase offered at renewal time cannot exceed the Food Away From Home Index provided by the government on a monthly basis. Kellwell must notify Grant County Detention Center of any intention of price change no less than sixty days prior to the expiration of the yearly term of this agreement.

- b. **INVOICES.** Kellwell shall submit to Grant County Detention Center on the first day of every week for the preceding week an invoice for meals ordered or served, whichever is greater. Payment will be made within thirty days after receipt of an invoice. Such payment shall be sent to:

Kellwell Food Management
P O Box Z
Beattyville, KY 41311

The invoices will reflect the preceding week's food services as follows:

- 1. Actual number of resident meals;
- 2. Any Officer meals provided;

3. Actual number of staff/visitor meals; and
4. Any additional food or beverage services as required.

Kellwell shall provide Grant County Detention Center with a comprehensive monthly summary of meals, services and credits. This summary shall be forwarded to the Facility Administrator or his designee each month.

5. **EQUAL EMPLOYMENT OPPORTUNITY**

Kellwell and Grant County Detention Center mutually agree that they shall not discriminate against any employee or applicant for employment or on any matter directly or indirectly related to employment, because of race, color, religion, sex, sexual preference, national origin, physical or mental handicap where not relevant to the job, height, weight, age between 18 and 70, marital status, or other criteria made illegal by state or federal law or county policy. In addition, Kellwell agrees to take affirmative steps to ensue that applicants are employed, and that employees are treated, during employment, without regard to the criteria listed.

6. **INDEMNIFICATION**

Kellwell agrees to defend, indemnify and hold harmless Grant County Detention Center, its officers, employees, agents and servants for any and all claims for accidents or occurrences involving death, bodily injury and damage to tangible property caused by negligence or wrongful acts of Kellwell arising out of the performance of this Agreement, and to pay all claims, damages, judgments, legal costs, adjuster fees and attorney fees relation thereto. However, it is expressly understood that Kellwell shall not be responsible for damages caused by residents. Employees, agents and residents of Grant County Detention Center are not agents or employees of Kellwell and as such, no liability is to be incurred by Kellwell by reason of said employment and except for personal injury to such persons caused by Kellwell's negligence, Grant County Detention Center agrees to defend, indemnify and hold Kellwell harmless from any liability claim by or through such persons against Kellwell.

7. **RECORDS**

Kellwell agrees to retain all records and other documents related to its provision of services requires pursuant to this Agreement at its office in Beattyville for thirty-six months after termination of this Agreement and will make all records and documents available to Grant County Detention Center upon request.

8. TERM OF AGREEMENT

This term of this Agreement shall be one (1) year. By mutual agreement, this Agreement may be renewed on a year by year basis. Time is of the essence.

9. TERMINATION

Either party may terminate this Agreement for convenience, at any time during the term, upon sixty days notice to the other party. Such notice must be sent via certified mail. In the event of termination for convenience, Grant County Detention Center will pay Kellwell those costs directly attributable to work done or supplies obtained in preparation for completion or compliance with agreement prior to termination. Provided, however, that no costs will be paid which are recoverable in the normal course of doing business in which Kellwell is engaged, or costs which can be mitigated through the sales of supplies or inventories. In the event Grant County Detention Center pays for the cost of supplies or materials obtained for use under this agreement, said supplies or material will become property of Grant County Detention Center and will be delivered to the proper Grant County Detention Center representative. Kellwell will not have continuing liability subsequent to termination under this section with the exception of accountability for materials and supplies existing at the time of termination.

10. EXTENT OF AGREEMENT

This Agreement, including Kellwell's proposal, represents the entire Agreement between Grant County Detention Center and Kellwell and supersede all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Grant County Detention Center and Kellwell.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed by their duly authorized representative the day and year first above written.

KELLWELL FOOD MANAGEMENT

BY: _____

61-1226992
Social Security # or Federal ID #

Grant County Detention Center

By: _____

Reviewed by _____

EXHIBIT "A"



Grant County Jail

To Jailer: Chris Hankins

First let me thank you for the opportunity to bid on your facility. The following items will be included in our price and we offer to operate your Food service department as to relieve you and your staff of the responsibility of the operation of your kitchen. Our commitment is to work with the Grant County Jailer and staff to run a smooth and efficient operation, to meet all State regulations and to maintain the satisfaction of the inmate population through surveys and by monitoring grievances. Kellwell will serve 2 hot prepared meals a day and one cold meal that will be distributed by jail staff. Bag lunches will be provided to all outside details and will be as discussed in our meeting.

WE HAVE A 24 HR OR LESS RESPONSE TIME TO ANY NEED YOU MAY HAVE.

- The menu will meet or exceed all DOC standards for food service and will be suited to your satisfaction.
- The menu will consist of a minimum of 2400 calories daily average.
- The menu will be approved annually by a registered dietician.
- The menu will consist of 3 meals per day and at least two will be hot.
- Medical and religious diets will be offered when prescribed by medical authority (except any strict Kosher Meals that have to be ordered from a Kosher Kitchen.)
- Kellwell will meet all Kentucky DOC requirements for food service.
- Bag lunches will be provided for all work release inmates and will meet the calorie requirement.
- Kellwell will purchase at market value (the current price we pay to our vendor) any garden items raised by the jail and will utilize in the preparation of the menu. The reimbursement for the garden items will be deducted from that week's invoice thus the jail receives immediate compensation. We will guarantee that all produce (in usable condition) will be purchased and utilized.
- Kellwell will be responsible for the ordering of all food supplies well as all costs
- Kellwell will provide all food and food products necessary for production of the meals
- Local food purchases will be used as much as possible to include Milk, Eggs Produce, Meats or other foods that can be purchased locally.
- Professional staff to include
- See attached schedule of employees

1 Full Time Food Service Manager

1 Part Time Food Service Supervisor

Dietician services on call at all times

The responsibility for stocking, ordering, preparing and trayng up the meals for delivery.

Oversight by correctional professionals.

ACA Policies and procedures geared for your facility.

Uniforms for Kellwell kitchen staff

Holiday and spirit lifters (4 per year)

Paper and cleaning supplies as needed for the daily operation.

P.O. Box Z - Beattyville, Kentucky 41311 Phone (606) 464-9596 Fax (606) 464-0990

The County will be responsible for the following

Providing equipment for the storage and preparation and serving of all meals and the repairs of such equipment.
Provide the needed pots, pans and storage facilities for the stocking and cooking and serving of all meals.
Utilities for the kitchen and storage facilities
Trash removal
Inmate labor as agreed between the Unit Manager and Jail Liaison
Delivery of meals to the pods
Replacements of trays and small wares

Cost Per Meal Schedule	
Number of meals	Cost per meal
151-175	\$1.199
176-200	\$1.135
201-225	\$1.069
226-250	\$1.035
251-275	\$.999
276-300	\$.969
301-325	\$.945
326-350	\$.919

Sincerely,

Joseph Broadwell, President
Kellwell Food Management

Grant County Public Library District

2017 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Grant
A2	Estimated Population	24,923
A3	Library Name	Grant County Public Library District
Street Address		
A4	Street Address	201 Barnes Road
A5	City	Williamstown
A6	Zip Code	41097
Mailing Address		
A8	Mailing Address	201 Barnes Road
A9	City	Williamstown
A10	Zip Code	41097
A12	Phone	(859) 824-2080
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	9.7
A15	Personal	15.06
A16	Motor Vehicle/Water Craft	3.0

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$1,222,324
B2	Other	\$6,500
B3	Local Government Revenue Total (B1 + B2):	\$1,228,824

State Government Revenue

B4	State Aid Grant	\$16,231
B5	Construction Debt-Assistance Grant	\$151,900

B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B4 through B6)	\$168,131
Federal Government Revenue		
B9	Prime Time Family Reading Time	\$0
B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (sum B9 + B12)	\$0
B14	Other Operating Revenue	\$41,139
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$1,438,094

Operating Expenditures (C1 - C41)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$72,575
C2	Electronic Materials Expenditures	\$36,227
C3	Audiovisual Materials	\$27,589
C4	Electronic Collections	\$28,700
C5	Other Library Materials	\$2,988
C6	Collection Expenditures Total (C1 through C5)	\$168,079

Salary Expenditures

C7	Library Director	\$71,673
C8	Other Library Personnel	\$405,067
C10	Salary Expenditures Total (C7 + C8)	\$476,740

Fringe Benefits

C11	Required Fringe Benefits	\$41,786
C12	Retirement (Employer's Share)	\$72,828
C13	Medical Insurance (Employer's Share)	\$71,472
C14	Other	
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$186,086
C16	Total Staff Expenditures (C10 + C15)	\$662,826

Other Operations

C17	Building Repair	\$918
C18	Building Maintenance	\$38,674

C20	Office Supplies, Program Supplies, Postage	\$23,947
C21	Insurance	\$13,323
C22	Public Relations	\$15,897
C23	Utilities	\$23,047
C24	Professional Fees	\$9,704
C25	Audit Fee	\$5,000
C26	Fiscal Year that Audit Covers	FY 2016-2017
C27	What year was the library's last long range plan adopted?	2014
C28	Repair and Replacement of Furnishings	\$24,755
C29	Other	\$1,453
C30	Specify	Unique - collections
C31	Other	\$1,938
C32	Specify	telephone
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$158,656
C34	Bookmobile/Extended Services	\$0
C35	Continuing Education	\$17,613
C36	Operating Expenditures for Electronic Access	\$53,499
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$1,060,673

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38	Capital Outlay Expenditures	\$42,255
C39	Debt Service	\$69,584

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for

(a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0
C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	
F2	Vehicle Year, Make, and Model	2015 Ford Transit Connect
F3	Mileage on Odometer	14,539
F4	Owner of Vehicle	locally
F5	Number of Stops in an Average Week	15

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number
G2	Serial Number
G3	Vehicle Year, Make, and Model
G4	Owner of Vehicle

G5	Bookmobile Visits (number of persons entering the bookmobile)	
G6	Number of Registered Users	
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	
G8	Reference Transactions	
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H18)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Grant County Public Library
H2	Street Address	201 Barnes Road
H3	City	Williamstown
H4	Zip Code	41097
H6	Phone	(859) 824-2080
H8	Square Footage	12,500
H11	Number of Meetings Held	154
H12	Library Visits	139,622

H13	Number of Registered Users	19,291
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	23211
H15	Reference Transactions	1,238
Hours Open to the Public		
H16a	Sunday Opening Time	1:00
H16b	Sunday Closing Time	5:00
H16c	Hours	4.00
H16d	Monday Opening Time	9:00
H16e	Monday Closing Time	8:00
H16f	Hours	11.00
H16g	Tuesday Opening Time	9:00
H16h	Tuesday Closing Time	8:00
H16i	Hours	11.00
H16j	Wednesday Opening Time	9:00
H16k	Wednesday Closing Time	8:00
H16l	Hours	11.00
H16m	Thursday Opening Time	9:00
H16n	Thursday Closing Time	8:00
H16o	Hours	11.00
H16p	Friday Opening Time	9:00
H16q	Friday Closing Time	6:00
H16r	Hours	9.00
H16s	Saturday Opening Time	9:00
H16t	Saturday Closing Time	6:00
H16u	Hours	9.00
H17	Total Hours Open to the Public (H16c + H16f + H16i + H16l + H16o + H16r + H16u)	66.00
H18	Number of Weeks Main Library is Open	52

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	12,500
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	12,500

Number of Meetings Held

I10	Main Library (from H11)	154
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	154

Library Visits

I13	Main Library (from H12)	139,622
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	139,622

Number of Registered Users

I17	Main Library (from H13)	19,291
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	19,291

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	23,211
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	23,211

Reference Transactions

I25	Main Library (from H15)	1,238
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	1,238

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,432.00
I30	Branch Libraries (sum of E17 branch data * E17.3a)	0.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	3,432.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	2.82
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.94
J3	Number of Librarians with a Master's Degree NOT in Library Science	.0
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	5.64
J6	Number of Librarians with Less Than a Bachelor's Degree	.0
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	9.40
J8	All Other Paid Staff	11.64
J9	Total Paid Employees (J7 + J8):	21.04

Library Collection (K1 -K17)

Book Collection

K1	Adult Fiction	15,359
K2	Adult Nonfiction	14,759
K3	Children's Fiction	13,457
K4	Children's Nonfiction	5,923
K5	Total (K1 + K2 + K3 + K4)	49,498

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	123,296
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Electronic Collections (K7a - K7b):

Report the number of electronic collections.

An electronic collection is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections that are provided by third parties and freely linked to on the web.

Electronic Collections do not have a circulation period, and may be retained by the patron. Remote access to the

collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7c (state government or state library)

Item #K7 Total Electronic Collections.

This is the sum of Local/Other cooperative agreements, and State electronic collections(Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	8
K7b	State (State Government or State Library) ** Include 50 KYVL databases **	50
K7	Total Electronic Collections (K7a+K7b)	58
K9	Audio - Physical Units	2,150
K10	Audio - Downloadable Units	24,287
K13	Video - Physical Units	4,204
K14	Video - Downloadable Units	1,853
K15	Other Material in Collection	820
K16	Current Print Serial Subscriptions	102
K17	Book/Serial Volumes (K5 + K16)	49,600

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	24,181
L2	All Branches	0
L3	Bookmobile/Outreach	2,691
L4	Total (L1 + L2 + L3)	26,872

Book Circulation Adult Nonfiction

L5	Main Library	9,695
L6	All Branches	0
L7	Bookmobile/Outreach	217

L8 Total (L5 + L6 + L7) 9,912

Book Circulation Children's Fiction

L9 Main Library 18,844

L10 All Branches 0

L11 Bookmobile/Outreach 1,374

L12 Total (L9 + L10 + L11) 20,218

Book Circulation Children's Nonfiction

L13 Main Library 2,588

L14 All Branches 0

L15 Bookmobile/Outreach 271

L16 Total (L13 + L14 + L15) 2,859

Book Circulation Total:

L17 Main Library (L1 + L5 + L9 + L13) 55,308

L18 All Branches (L2 + L6 + L10 + L14) 0

L19 Bookmobile/Outreach (L3 + L7 + L11 + L15) 4,553

L20 Total (L4 + L8 + L12 + L16) 59,861

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21 Main Library 3,077

L22 All Branches 0

L23 Bookmobile/Outreach 0

L24 Total (L21 + L22 + L23) 3,077

Audiovisual Circulation Other Audio

L25 Main Library 1,427

L26 All Branches 0

L27 Bookmobile/Outreach 0

L28 Total (L25 + L26 + L27) 1,427

Audiovisual Circulation Videos

L29 Main Library 31,374

L30 All Branches 0

L31 Bookmobile/Outreach 78

L32 Total (L29 + L30 + L31) 31,452

Audiovisual Circulation Other

L33 Main Library 333

L34 All Branches 0

L35 Bookmobile/Outreach 0

L36 Total (L33 + L34 + L35) 333

Audiovisual Circulation Total

L37 Main Library (L21 + L25 + L29 + L33) 36,211

L38 All Branches (L22 + L26 + L30 + L34) 0

L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	78
L40	Total (L24 + L28 + L32 + L36)	36,289

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	1,417
L42	All Branches	0
L43	Bookmobile/Outreach	2,083
L44	Total (L41 + L42 + L43)	3,500

Total Circulation

L45	Main Library (L17 + L37 + L41)	92,936
L46	All Branches (L18 + L38 + L42)	0
L47	Bookmobile/Outreach (L19 + L39 + L43)	6,714

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	7,200
L49	Total Circulation (L20 + L40 + L44 + L48)	106,850
L50	Successful Retrieval of Electronic Information	13,500

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	22,621
L52	All Branches	0
L53	Bookmobile/Outreach	632
L54	Total (L51 + L52 + L53)	23,253

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use
M2	Use Statistics

Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	0
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N2	Nonprint	0
N3	Total (N1 + N2):	0
Borrowed From		
N4	Print	0
N5	Nonprint	0
N6	Total (N4 + N5):	0

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	74
O2	All Branches	0
O3	Bookmobile/Outreach	19
O4	Total (O1 + O2 + O3)	93

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	813
O6	All Branches	0
O7	Bookmobile/Outreach	933
O8	Total (O5 + O6 + O7)	1,746

Elementary School - *number of programs*

O17	Main Library	37
O18	All Branches	0
O19	Bookmobile/Outreach	12
O20	Total (O17 + O18 + O19)	49

Elementary School - *number of attendees*

O21	Main Library	837
O22	All Branches	0
O23	Bookmobile/Outreach	2,111
O24	Total (O21 + O22 + O23)	2,948

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	88
O26	All Branches	0
O27	Bookmobile/Outreach	12
O28	Total (O25 + O26 + O27)	100

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	1,813
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O30	All Branches	0
O31	Bookmobile/Outreach	722
O32	Total (O29 + O30 + O31)	2,535

Adult Programs - *number of programs*

O33	Main Library	75
O34	All Branches	0
O35	Bookmobile/Outreach	22
O36	Total (O33 + O34 + O35)	97

Adult Programs - *number of attendees*

O37	Main Library	2,789
O38	All Branches	0
O39	Bookmobile/Outreach	1,023
O40	Total (O37 + O38 + O39)	3,812

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	20
O42	All Branches	20
O43	Bookmobile/Outreach	0
O44	Total (O41 + O42 + O43)	40

Programs Directed at Multiple Age Levels - *number of attendees*

O45	Main Library	886
O46	All Branches	886
O47	Bookmobile/Outreach	0
O48	Total (O45 + O46 + O47)	1,772

Total Number Of Programs:

O49	Main Library (O1 + O17 + O25 + O33 + O41)	294
O50	All Branches (O2 + O18 + O26 + O34 + O42)	20
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	65
O52	Total (O4 + O20 + O28 + O36 + O44)	379

Total Program Attendance:

O53	Main Library (O5 + O21 + O29 + O37 + O45)	7,138
O54	All Branches (O6 + O22 + O30 + O38 + O46)	886
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	4,789
O56	Total (O8 + O24 + O32 + O40 + O48)	12,813

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work
P2	Type of Work
P3	Grounds for Challenge
P4	Initiator of Challenge
P5	Status of Material
P6	Comments

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	28
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	15
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	6,516
Q5	Number of Web User Sessions	16,695

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	""The 2016/2017 year has been a good one and many aspects of library service to the community have come together to make this a stellar year. The construction grant through the state was once again applied for and in the fall of 2016 we were one of many to be notified we were selected. As part of the process those libraries that were not selected have a period of time to contest the awards. At the eleventh hour this is what happened, which resulted in to additional libraries being funded and the amount awarded to the first proposals was reduced. In the late spring the Grant county Library was notified they would receive \$81,900 each year for 20 years to help pay for our \$3 million project. The addition to the library will provide for the addition of a Children's Library, a large meeting room and two additional small meeting rooms, a Teen area, expanded staff and storage area, and a small recording studio to help meet the goal of recording local stories and histories of Grant County residents. The library staff and board are excited about this opportunity to provide the county with the space for improved services. Construction should begin in late fall of 2017 and completed the following year. Some changes have been made over the year in the programming areas. It was observed that some programs were having smaller numbers and talking to families there was a desire to have something that everyone could attend. Programmers planned several family oriented programs and those have become very popular. Additionally we have had great attendance and feedback with the homeschool programs we have done the past two years. We, like most libraries, were caught up in the coloring craze and provided many people with lots of group coloring fun. Other programs that were popular included the writer's group, crocheting with a cause, a Veteran's art show, various STEM and STEAM programs, and Reading with Doc (Doc is a dog). The library continues to be a popular place for community groups to hold meetings and occasional staff trainings. We are continuing with the Literacy Bell initiative to encourage children to
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read their first book in Kindergarten and 1st grade. Attendance for all programs is way up this year, in part for the increased number of programs, but also the inclusive family programs, outreach and service to the schools. We reached an all-time high of 11,916 attending all aspects of programs. As an example our YA and Homeschool numbers showed that out of 100 total programs 12 were outreach that reached 722 participants; 88 in house programs had 1,813 participants. In the Youth Services area there were 49 programs focused on elementary with 2,948 attending; 93 infant and toddler programs with 1,746 attending; and 20 family-style programs that served 886 people. This is very exciting and I feel that we have a very cohesive and cooperative staff that brings all this into the mix. The entire staff works well together to get done whatever needs are there. Two programs that bear mentioning are being able to host children's author, Penny Parker Klostermann who wrote *There was an Old Dragon Who Swallowed a Knight*. We were able to bring her to the community by partnering with the local school systems. She attended each of the six elementary schools and then provided a program at the library that evening. The second program was our first How-To Festival, which have proved to be popular throughout the state. The concept is for the public to take part in 15-30 minute programs during the day, each demonstrating a skill or art or how to do something. Both of these were examples of two unique and very popular programs. Outreach programs among the elderly and homebound has remained steady with some increases. Children's collections centered on early literacy materials are being delivered to day care centers and will be delivered to Sherman Elementary School during the school year. The Fueling the Mind program had another successful year. We changed two locations this year and only had five sites instead of the previous six. An additional change in the way lunches were counted resulted in fewer total lunches served but comparable first lunches provided. As evidenced by the increase in number and quality programs and activities in and outside of the library, the library is an essential part of the personality and character of the community it serves. The library stands as the county's center for education, entertainment and information. ""

Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1 Day Monday
V1.2 Week Second Week
V1.3 Time 7:00 PM - 7:30 PM

President or Chair

V2.1 Name: Marylee Willoby
V2.2 P.O. Box or Street: 107 Ridgelea
V2.3 City: Williamstown
V2.4 Zip: 41097
V2.5 Phone: (859) 823-1881
V2.6 Term Expires (MM/DD/YYYY): 6/30/2018
V2.7 Term Second Term
V2.8 Number of Regularly Scheduled Board Meetings Attended 12
V2.9 Number of Library Related Professional Conferences and or Workshops Attended 1

Vice President or Vice Chair

V3.1 Name: Roxanne Howe
V3.2 P.O. Box or Street: 913 Humes Ridgee Rd
V3.3 City: Williamstown
V3.4 Zip: 41097
V3.5 Phone: (859) 380-8855
V3.6 Term Expires (MM/DD/YYYY): 6/30/2020
V3.7 Term First Term
V3.8 Number of Regularly Scheduled Board Meetings Attended 10
V3.9 Number of Library Related Professional Conferences and or Workshops Attended 0

Secretary

V4.1 Name: Cara Copes
V4.2 P.O. Box or Street: 350 Alexander Rd
V4.3 City: Crittenden
V4.4 Zip: 41030
V4.5 Phone: (859) 428-3787
V4.6 Term Expires (MM/DD/YYYY): 6/30/2019
V4.7 Term First Term
V4.8 Number of Regularly Scheduled Board Meetings Attended 11

V4.9 Number of Library
Related Professional
Conferences and or
Workshops Attended 0

Treasurer

V5.1 Name: Paul Messner
V5.2 P.O. Box or Street: 980 Dry Ridge Mt. Zion Rd
V5.3 City: Dry Ridge
V5.4 Zip: 41035
V5.5 Phone: (859) 903-9368
V5.6 Term Expires
(MM/DD/YYYY): 6/30/2018
V5.7 Term First Term
V5.8 Number of Regularly
Scheduled Board
Meetings Attended 10
V5.9 Number of Library
Related Professional
Conferences and or
Workshops Attended 1

Member

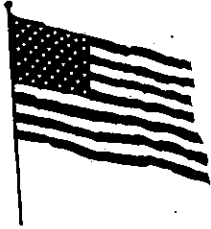
V6.1 Name: Matthew Smith
V6.2 P.O. Box or Street: 100 Cynthiana St
V6.3 City: Williamstown
V6.4 Zip: 41097
V6.5 Phone: (859) 823-2300
V6.6 Term Expires
(MM/DD/YYYY): 9/12/2020
V6.7 Term First Term
V6.8 Number of Regularly
Scheduled Board
Meetings Attended 10
V6.9 Number of Library
Related Professional
Conferences and or
Workshops Attended 5

Does your library collect
a statistic that you think
other Kentucky libraries
should collect?

Honor book collections that don't have barcodes, as this seems to be a
requirement for being able to count them. As a result we are slowly, as
affordable, placing barcodes on these materials.

Please add notes for the
survey administrator -
your reactions to the
annual report, the report
process, sources of
irritation, what could be
improved, any feedback
that might help in
formulating next year's
report.





**PREAMBLE
TO THE
CONSTITUTION OF THE
UNITED STATES OF AMERICA**

WE THE PEOPLE of the United States, in order to form a more perfect Union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America.

CONSTITUTION WEEK

SEPTEMBER 17 - 23

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